

PRIORITY ENROLLMENT COURSE REQUEST FORM

1. To request a seminar (or other priority enrollment course as identified in the Timetable Notes), submit this form with your registration form **by the Early Registration Deadline**. Submit a separate Priority Enrollment request form for *each course* you are requesting.
2. You will be placed on a temporary waitlist for the course until the early registration deadline. One week after the early registration deadline class lists will be determined and priority will be given to students who need the course to graduate from their programs by their anticipated graduation date. After this date, students should consult their course schedule to confirm their registration status in the course.

STUDENT INFORMATION

Regent ID	Given Name	Middle Name	Surname
Email Address		Phone Number	

Which program and concentration (if any) are you currently admitted to?

Program: ☐ GradDipCS ☐ MATS ☐ MDiv ☐ Special Student

Concentration (if any): _____

Which course are you seeking priority enrollment for?

Course #	Course Title
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Do you need this course in order to graduate? ☐ Yes ☐ No

What year do you expect to graduate? _____ How many credits have you completed? _____

What term and year will be your last one on-campus at Regent? _____

Please give the reasons that you need (or want) this course at this time (continue on the back if necessary).

If you get into this course, do you want to drop from another one?

☐ No ☐ Yes: _____
Course # Course Title

Signature of Student

Date

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Enrollment Approved? ☐ Yes ☐ No

Comments:

Signature of Authorized Regent Representative

Date