

# **Regent College Academic Catalogue**

**2024–2025**



# **Regent College Academic Catalogue 2024–2025**

**This Catalogue contains all of the academic program and policy information found in the Academic Catalogue on the Regent College website which is effective from September 1, 2024 to August 31, 2025.**

**For the sake of clarity and certainty, every effort is made not to amend the Academic Catalogue more than once annually. If there are discrepancies between this document and the website, the website shall be taken to be correct.**



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# CALENDAR OF IMPORTANT DATES

Please note that these dates are subject to change.

All deadlines close at 4:30 pm (Pacific Time).

Admissions-related deadlines at Regent College are completion deadlines, meaning all application requirements have been met and all required official documentation is on file with the Admissions Office by the deadline.

## FALL TERM 2024

Registration opens July 10

July 26	<p><u>Early Registration Deadline</u> for Fall 2024 All Fall students are strongly advised to register in their courses by this date. Last day to register in order to be given priority in priority enrollment courses that are required for a program (e.g. seminars)</p> <p>Registration deadline for newly admitted students who have been awarded financial aid beginning in the Fall Term.</p>
September 2	Labour Day: College CLOSED
Sept 3-5	<u>New Student Orientation</u> (for all new admitted students)
Sept 6	<p>Fall Term <u>Registration and Payment Deadline</u> Last day to register and pay for Fall courses without incurring a late fee.</p>
September 9	Fall Term classes begin (Monday)
September 27	<p><u>Course Change &amp; 100% Tuition Refund Deadline</u> Last day to add a course, change courses, or increase credit hours in courses; and last day to receive 100% tuition refund for reducing credit load.</p> <p>Registration Deadline for a <u>Guided Study, Field Immersion Course, Comprehensive Exam/Paper, Integrative Exam, or Major Paper</u> for Fall Term.</p>
September 27-29	Fall Retreat
September 30	Truth & Reconciliation Day: College CLOSED
October 11	<p><u>75% Tuition Refund Deadline</u> <i>Last day to receive a 75% tuition refund for dropping a course, changing a course from credit to audit, or reducing the number of credit hours in a variable credit course.</i></p>
October 14-18	Reading Week
October 14	Thanksgiving Day: College CLOSED
October 25	<p>Course Drop Deadline Last day to drop a course, change a course from credit to audit, or reduce the number of credit hours in a variable credit course (no refunds).</p>

November 4	<u>Admissions Confirmation Deadline</u> for upcoming Winter Term
November 6	Registration for upcoming Winter courses opens at noon.
November 11	Holiday in lieu of Remembrance Day: College open for classes & library; offices closed
November 25-29	Reading Week
November 29	<u>Early Registration Deadline</u> for the upcoming Winter Term All Winter students are advised to register by this date. Last day to register in order to be given priority in priority enrollment courses that are required for a program, or to be given priority for studying on campus.  Registration deadline for newly admitted students who have been awarded financial aid beginning in the Winter Term.
December 2-6	Comprehensive Exam Week
December 16	Last day of classes (Monday; Make up for TRC Monday)  <u>Registration Deadline for a Thesis, IPIAT, or Integrative Project for Fall Term</u>
December 17-19	Final Exams
December 20	<u>Extension Application Deadline</u> (for Fall Term courses)
December 24-January 2	College CLOSED

## WINTER TERM 2025

Registration opens November 6

December 27	<u>Recommended Early Admissions Application Deadline for International Applicants</u> for Fall 2025
January 3	<u>January Intensive Registration and Payment Deadline</u> Last day to register in and pay for January Intensive courses without incurring a late fee. Fees are due in full at the time of registration for any January Intensive course registrations made on or after this date. Click <a href="#">here</a> for Refund Schedule for January Intensive courses.
January 6-10	January Intensive Courses
January 6-17	MALTS Program Courses
January 7-8	<u>New Student Orientation</u> (for all newly admitted students)
January 10	<u>January–April Courses Registration and Payment Deadline</u> Last day to register in and pay for Winter courses without incurring a late fee. Fees for courses registered in, on or after this date, are due in full at the time of registration.
January 13	Online Financial Aid Application opens for following academic year



January 13	January–April classes begin
January 24	<u>Course Change &amp; 100% Tuition Refund Deadline</u> Last day to add a course, change courses, or increase credit hours in courses; and last day to receive 100% tuition refund for reducing credit load.  <u>Registration Deadline for a Guided Study, Field Immersion Course, Comprehensive Exam/Paper, Integrative Exam, or Major Paper for Winter Term</u>
January 31	<u>Thesis Submission Deadline for Graduating Students</u> (for grading)  <u>Graduation Application Deadline</u>
January 31	<u>Recommended Admissions Application Deadline</u> for all applicants for Fall 2025
February 7	<u>75% Tuition Refund Deadline</u>
February 12	Registration for upcoming Summer courses opens at noon
February 17-21	Reading Week
February 17	Family Day: College CLOSED
February 21	Course Drop Deadline Last day to drop a course, change a course from credit to audit, or reduce the number of credit hours in a variable credit course (no refunds).
March 17-21	Reading Week
March 26	<u>IPIAT Presentation for Graduating Students</u>
April 7-11	Comprehensive Exam Week
April 17	Last day of classes (Thursday) Last day for graduating students to settle financial accounts.  <u>Registration Deadline for a Thesis, IPIAT, or Integrative Project for Winter Term</u>
April 18	Good Friday: College CLOSED
April 21	Easter Monday: College CLOSED
April 22-24	Final Exams
April 24	<u>Extension Application Deadline</u> for Winter Term courses
April 28	<u>IPIAT Submission for Graduating Students</u> (all materials to be submitted)  <u>Thesis Submission Deadline for Graduating Students</u> (bound copies to Reception)
April 29	Leaving Regent Retreat
May 5	<u>Convocation</u>

## SUMMER PROGRAMS 2025

Registration opens February 12

	Registration & Payment Deadline for Spring Session <i>Registration &amp; or payment after this date will incur a \$45 administration fee.</i>
May 9	
	Registration Deadline for a <a href="#">Guided Study</a> or a <a href="#">Final Project</a> for Summer Session (if permitted)
May 12–June 13	Spring Session Courses
May 12–May 23	MALTS Program Courses, Year 1 Students
May 19	Victoria Day: College open for registration, classes & library; offices closed
May 26–June 6	MALTS Program Courses, Year 2 Students
May 28	Admissions <a href="#">Confirmation Deadline</a> for upcoming Fall Term
June 27	Registration & Payment Deadline for Summer Session <i>Registration &amp; or payment after this date will incur a \$45 administration fee.</i>
June 27	Recommended Admissions <a href="#">Application Deadline</a> for all applicants for Winter 2026
June 30–August 1	Summer Session Courses
July 1	Canada Day: College open for classes & library; offices closed
July 9	Registration for Fall 2025 courses opens at noon. <a href="#">Early Registration Deadline</a> for upcoming Fall Term <i>All Fall students are strongly advised to register in their courses by this date. Last day to register in order to be given priority in priority enrollment courses that are required for a program (e.g. seminars)</i>
July 25	
	Registration deadline for students who have been awarded financial aid for the Fall Term.
August 4	BC Day: College closed.

# ACADEMIC PROGRAMS

## GRADUATE DIPLOMA IN CHRISTIAN STUDIES

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**Build a firm framework of understanding in Christian Scripture, theology, history, and practice. Return to daily life reinvigorated, with a deeper sense of your calling.**

### THE GRADUATE DIPLOMA IN CHRISTIAN STUDIES IS ...

**Flexible:** Study at your own pace and control your own curriculum, choosing 50% of your courses. Take as long as you need to finish.

**Relevant:** Invest in a program designed to show you how Christ is integral to every square inch of life—whether you're at church, the office, the cottage, or the workshop.

**Transferable:** If you decide to pursue further study, all of your credits can be transferred to Regent's MA in Theological Studies or MDiv programs.

### STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- are taking a sabbatical to reflect on their vocation or ministry;
- want to deepen their understanding of faith, but don't need a master's degree for their vocation; or
- want to test the waters of theological study before committing to a full master's degree.

Seventy-five per cent of GradDipCS students go on to complete a master's degree at Regent. The other 25% typically leave with fresh energy to return to their existing vocations or pursue new vocational directions.

### APPLICATION REQUIREMENTS

If you are less than 28 years old, you must have a bachelor's degree to apply to this program. If you are 28 or older, you may apply to the program if you can show that your life experience (including work and education) is equivalent to a university degree.

## PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
24	Full course load: 8 months  Part-time: Unlimited  <i>A full course load is equivalent to 12 credits per term.</i>	The tuition for the 2024–2025 academic year is \$520 per onsite credit hour and \$540 per online credit hour.  The total onsite tuition for the GradDipCS program is \$12,480 (24 credit hours at \$520 per credit hour).  For a breakdown of associated fees and costs of living, view our sample budget. To help you offset the costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.	When completing the GradDipCS degree, you can take up to 12 credits of courses through <a href="#">Online Courses</a> .

## PROGRAM REQUIREMENTS

The GradDipCS course is built so you can delve deeply into the Christian story and see why it matters for all of life. A series of required courses lay the foundation for solid, reliable theological thought, while electives give you the freedom to focus on your most burning questions.

In order to graduate from the program, you must successfully complete 24 credit hours with a GPA of 2.7 (B-) or higher. Of those 24 credits, 12 are free electives. The remaining 12 must be chosen from the Foundational Core courses listed below.

### Foundational Core Courses

In order to receive a GradDipCS, all students are required to take the following courses:

COURSES	CREDIT HOURS
Old Testament Foundations ( <a href="#">BIBL 501</a> )	3
New Testament Foundations ( <a href="#">BIBL 502</a> )	3
One of the following:	3
<ul style="list-style-type: none"> <li>Theology Overview (<a href="#">THEO 500</a>)</li> <li>Theology I (<a href="#">THEO 601</a>)</li> <li>Theology II (<a href="#">THEO 602</a>)</li> <li>History of Christian Doctrine (<a href="#">THEO 608</a>)</li> </ul>	
Interdisciplinary Studies Elective	3

## Additional Requirements

One of the highlights of the GradDipCS program is that it includes 12 credits of free electives, giving you the freedom decide how you want to spend your time at Regent. You can focus on a single critical question, or study more broadly: it's up to you.

## Notes on the Requirements

### Choosing your courses:

Old Testament Foundations ([BIBL 501](#)) and New Testament Foundations ([BIBL 502](#)) are part of the foundational core for the [Master of Arts in Christian Studies](#), [Master of Arts in Theological Studies](#), and the [Master of Divinity \(MDiv\)](#) programs. We recommend that you choose your electives carefully in light of the requirements of the master's program you may be considering. GradDipCS students who plan to go on to an MACS, MATS, or MDiv at Regent are advised to take Theology for Life ([INDS 500](#)) as their Interdisciplinary Studies Elective.

More details are available on our [Program Requirements and Policies page](#).

## MA IN CHRISTIAN STUDIES

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**Gain a biblical, theological, and historical foundation for comprehensive integration of faith and life. Deepen your faith and broaden your perspective in our rich and diverse academic community.**

### **THE MASTER OF ARTS IN CHRISTIAN STUDIES IS ...**

**Foundational:** Lay a firm foundation for thoughtful, robust, and authentic faith with our Foundational Core courses.

**Transformative:** Join a rich community of people from a wide variety of Christian traditions as you deepen your faith and broaden your perspectives.

**Integrative:** Learn to bring your faith to bear on all aspects of life and work, building a more integrated understanding of vocation and identity.

### **STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...**

- are seeking vocational discernment, spiritual formation, or renewed vision for a current career;
- are preparing for certain types of church or parachurch work; or
- are pursuing greater integration between faith and all of life.

Graduates follow a wide variety of paths: Some return with a reinvigorated vision for a previous career. Some enter church or parachurch work. Some follow newly discovered passions. Whatever the path, MA in Christian Studies graduates leave Regent grounded in the great story of God's work in the world, and motivated to engage God's call on their life.

### **APPLICATION REQUIREMENTS**

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can show that your life experience (including work and education) is equivalent to a university degree.

For documents and more information about the application process, visit our [Admission Requirements page](#).

## PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
42	Full course load: 4 terms  Part-time: 4 years max  <i>A full course load is equivalent to 12 credits per term, including the summer term.</i>	The cost of tuition for the 2024–2025 academic year is \$520 per onsite credit hour and \$540 per online credit hour.  The total onsite tuition for the MA in Christian Studies program is \$21,840 (42 credit hours at \$520 per onsite credit hour).  For a breakdown of associated fees and costs of living, view our sample budget. To help you offset the costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.	You can take up to 21 credits of courses through <a href="#">Online Courses</a> while you are completing the MA in Christian Studies.

## PROGRAM REQUIREMENTS

You will be awarded the MA in Christian Studies degree when you have successfully completed 42 credit hours of study, including your final project, with a GPA of at least 3.0 (B).

All students are required to take 30 credits of Foundational Core Courses listed below, as well as 12 credits of Additional Requirements.

### Foundational Core Courses

These ten carefully curated courses equip you with biblical, historical, and theological tools; introduce you to critical cultural issues; and lead you in your own spiritual formation and vocation.

FOUNDATIONAL CORE COURSES	CREDIT HOURS
Old Testament Foundations <a href="#">BIBL 501</a>	3
New Testament Foundations <a href="#">BIBL 502</a>	3
Biblical Exegesis and Interpretation <a href="#">BIBL 503</a>	3
Theology for Life <a href="#">INDS 500</a>	3
<b>One of the following:</b> Theology Overview <a href="#">THEO 500</a> ,	3

Theology I [THEO 601](#),  
or Theology II [THEO 602](#)

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**Total**

15

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### **Additional Requirements**

**3 credit hours from each of the following disciplines:**

Applied Theology or Marketplace Theology (APPL or MARK)

Arts or Interdisciplinary Studies (ARTS or INDS)

History of Christianity (HIST)

Spiritual Theology (SPIR)

World Christianity (WRLD)

**Total:** 15 credit hours

In addition to the above 30 credits of courses, MACS students must complete 9 credits of free electives as well as a 3 credit Capstone Project. The Capstone Project is an integrative take-home exam based on a set list of readings that range across our concentrations. Students will be able to take the exam at the end of Fall or Winter terms.



## MA IN THEOLOGICAL STUDIES

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**Master a chosen subject through focused study in an area of concentration. Root that mastery in a deep, broad, and nuanced understanding of Scripture, theology, and history developed through our core curriculum.**

### THE MASTER OF ARTS IN THEOLOGICAL STUDIES IS ...

**Foundational:** Lay a firm foundation for thoughtful, robust, and authentic faith with our Foundational Core courses.

**Focused:** Choose from twelve concentrations, allowing you to pursue a burning question or gain specific expertise for further study.

**Integrative:** Learn to bring your faith to bear on all aspects of life and work, building a more integrated understanding of vocation and identity.

### STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- are seeking vocational discernment, spiritual formation, or renewed vision for a previous career;
- are preparing for certain types of church or parachurch work; or
- are pursuing further academic work.

Graduates go on to do a wide variety of things: many undertake further study, enter church or parachurch work, follow newly discovered passions, or return to previous careers. Whatever they choose to do, MA in Theological Studies graduates leave Regent with a confident new perspective and restored motivation for engaging God's call on their life.

### APPLICATION REQUIREMENTS

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can show that your life experience (including work and education) is equivalent to a university degree.

For documents and more information about the application process, visit our [Admission Requirements page](#).

## PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
60	Full course load: 5 terms  Part-time: 6 years max  <i>A full course load is equivalent to 12 credits per term, including the summer term.</i>	The cost of tuition for the 2024–2025 academic year is \$520 per onsite credit hour and \$540 per online credit hour.  The total onsite tuition for the MA in Theological Studies program is \$31,200 (60 credit hours at \$520 per onsite credit hour).  For a breakdown of associated fees and costs of living, view our sample budget. To help you offset the costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.	You can take up to 30 credits of courses through <a href="#">Online Courses</a> while you are completing the MA in Theological Studies.

## PROGRAM REQUIREMENTS

All students are required to take our Foundational Core courses. Students are also required to choose a concentration in one area and take courses that support their work in that concentration.

To graduate with an MA in Theological Studies, you must complete a final project. This project takes different forms in different concentrations, but it typically involves a comprehensive exam, a thesis, or an integrative project.

You will be awarded the MA in Theological Studies degree when you have successfully completed 60 credit hours of study, including your final project, with a GPA of at least 3.0 (B).

### Foundational Core Courses

In order to receive an MA in Theological Studies, all students must take the following Foundational Core courses:

FOUNDATIONAL CORE COURSES	CREDIT HOURS
Old Testament Foundations <a href="#">BIBL 501</a>	3

New Testament Foundations <u>BIBL 502</u>	3
Biblical Language course <u>LANG 500</u> or <u>LANG 510</u> or <u>LANG 550</u>	3
Biblical Exegesis and Interpretation <u>BIBL 503</u>	3
History of Christianity I <u>HIST 501</u> or II <u>HIST 502</u> *	3
INDS Credits	3
Theology Overview <u>THEO 500</u> , or Theology I <u>THEO 601</u> and Theology II <u>THEO 602</u> **	3 or 6
One of the following:	3
Soul of Ministry <u>APPL 500</u>	
Introduction to World Christianity <u>WRLD 501</u>	
Vocation, Work, and Career <u>MARK 505</u>	
The Christian Imagination <u>ARTS 501</u>	
Christian Faith & Practice in a (Post)Modern World <u>INDS 581</u>	
Gospel and Culture <u>INDS 610</u>	
The Christian Spirit <u>SPIR 500</u> / <u>HIST 500</u>	
<b>Total</b>	<b>24 or 27</b>

\*Both History of Christianity I & II are required for the History of Christianity, the Spiritual Theology, and the World Christianity concentrations.

\*\*Both Theology I & II are required for the Doctrinal Theology and the Spiritual Theology concentrations.

\*\*\*If one of these courses is already required in a student's chosen concentration, they must take one of the other six courses listed.

Note: Students planning to pursue a Master of Theology program after the MA in Theological Studies should, in order to avoid unnecessary overlap, consider carefully the ThM requirements when selecting courses for the MA program.

## Additional Requirements

One of the highlights of this program is that it allows you to focus your studies in an area of concentration. The following concentrations are available:

SCRIPTURE	CHRISTIAN HISTORY & THEOLOGY	CHRISTIANITY, CHURCH & CULTURE
Biblical Languages	History of Christianity	Marketplace Theology
Old Testament	Doctrinal Theology	Interdisciplinary Studies
New Testament	Spiritual Theology	Christianity & the Arts

Each concentration has its own requirements. [View all concentration details, courses and requirements.](#)

## MA AND MDIV CONCENTRATIONS

**One of the unique features of studying at Regent is the opportunity to focus your studies in a particular area of concentration.**

Our Christianity and the Arts concentration, for example, gives you the opportunity to produce a professional piece of artwork—whether visual art, a film, a performance, a dance, or a work in another medium. The Marketplace Theology concentration allows you to focus on applying your faith within particular professions.

The [Master of Arts in Theological Studies](#) program offers several tracks for completion: you can choose to focus on one of 12 different concentrations (see below). Most [Master of Divinity](#) students use their electives to sample from the wide variety of courses that Regent offers; however, if desired, you may complete a concentration in the MDiv program too. The Chaplaincy concentration is exclusive to the MDiv. Concentrations are not part of the [Graduate Diploma in Christian Studies](#), the [Master of Arts in Christian Studies](#), the [Master of Theology](#), or the [Master of Arts in Leadership, Theology, and Society](#) program.

Browse our concentrations and find one that interests you.

### SCRIPTURE

#### ***Biblical Languages***

The Biblical Languages concentration focuses on both Old Testament Hebrew and New Testament Greek, and attempts to give you a solid base of knowledge and competence in these areas. It is particularly suitable for those who intend to pursue doctoral studies in the Bible, or who desire to teach biblical languages. In this concentration, two years of both languages are required, and language study at the advanced level or within the context of advanced exegetical courses is recommended. Although a firm grasp of both Hebrew and Greek is required, you will choose one language to be your major focus and the other language to be your minor focus. You will take an Advanced Reading course in your major language (which will substitute for a seminar in this concentration) and will have additional readings in your major language in preparation for the comprehensive exam.

### MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

#### **Concentration Requirements**

#### **Credit Hours**

Biblical Hebrew	12
New Testament Greek	12
One of the following:	3
<ul style="list-style-type: none"> <li>• Advanced Hebrew Readings</li> <li>• Advanced Greek Readings</li> <li>• Advanced Old Testament Exegesis</li> <li>• Advanced New Testament Exegesis</li> </ul>	
Comprehensive Examination	3
General Electives	6

Note that the 3 credits of biblical languages listed in the Foundational Core Courses are incorporated in this list also so that the total credits required for the program is still 60.

The Advanced Hebrew and/or Greek Readings courses may not be offered every year. Biblical Languages students may take one of the Advanced Exegeses courses without having previously taken Biblical Criticism (BIBL 600).

Concentration Coordinator: George Guthrie

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Biblical Hebrew	12
New Testament Greek	12
Advanced Hebrew or Greek Readings	3

### ***Old Testament***

In relating the story of God and his chosen people, Israel, the Old Testament lays the foundation for the faith of Christians. The Old Testament concentration leads you to explore, through these ancient writings, the character of God, his commitment to restore his people and all of creation, and both positive and negative human responses to God's grace. Complemented by elective courses in other disciplines, this concentration encourages you to draw on the rich resources of the Old Testament in expressing your Christian faith, in addition to providing a firm foundation for advanced studies in Old Testament.

## MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
Biblical Hebrew	12
Biblical Hermeneutics & Criticism	3
Advanced Old Testament Exegesis	3
Old Testament Seminar	3
One of the following:	9 or 12
<ul style="list-style-type: none"><li>• Comprehensive Exam (3) + 600-level OT Electives (6)</li><li>• Thesis (12)</li></ul>	
General Electives	3 or 6

Note that the 3 credits of biblical languages listed in the Foundational Core Courses above are incorporated in this list also so that the total credits required for the program is still 60.

Concentration Coordinator: Matthew Lynch

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
Biblical Hebrew	12
Advanced Old Testament Exegesis	3
Old Testament Seminar	3

### ***New Testament***

In relating the story of Jesus Christ, and in reflecting on what God was doing through Jesus, the New Testament brings the story of the Old Testament to a climax. The New Testament concentration leads you to explore the significance of the ministry, death, and resurrection of Jesus Christ within the context

of restoring his people and all of creation. Complemented by elective courses in other disciplines, this concentration encourages you to draw on the rich resources of the New Testament in expressing your Christian faith, in addition to providing a firm foundation for advanced studies in New Testament.

## MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
New Testament Greek	12
Biblical Hermeneutics & Criticism	3
Advanced New Testament Exegesis	3
New Testament Seminar	3
One of the following:	9 or 12
<ul style="list-style-type: none"><li>Comprehensive Exam (3) + 600-level NT Electives (6)</li><li>Thesis (12)</li></ul>	
General Electives	3 or 6

Note that the 3 credits of biblical languages listed in the Foundational Core Courses above are incorporated in this list also so that the total credits required for the program is still 60.

Concentration Coordinator: George Guthrie

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
New Testament Greek	12
Advanced New Testament Exegesis	3
New Testament Seminar	3

### ***Biblical Studies (only for MA in Theo. Studies)***

A concentration in Biblical Studies is available for students in the MA in Theo. Studies program (formerly the MCS) who want to develop a biblical perspective that involves both the Old and the New Testament.

This is a combination of the two previous concentrations, culminating in both an Old and a New Testament comprehensive exam (no thesis option). If you plan to proceed to advanced study in either Testament, however, you are advised that additional language study will likely be necessary beyond what is required for this concentration.

## MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Biblical Hebrew	6
New Testament Greek	6
Biblical Hermeneutics & Criticism	3
Advanced Old Testament Exegesis	3
Advanced New Testament Exegesis	3
Old Testament Seminar	3
New Testament Seminar	3
Old Testament Comprehensive Exam	3
New Testament Comprehensive Exam	3
General Electives	3

Note that the 3 credits of biblical languages listed in the Foundational Core Courses above are incorporated in this list also so that the total credits required for the program is still 60.

Concentration Coordinator: Matthew Lynch

## MASTER OF DIVINITY PROGRAM

There is no Biblical Studies concentration in the MDiv program.

## CHRISTIAN HISTORY AND THEOLOGY

### ***History of Christianity***

The study of Christian history is an integral aspect of our identity as Christians. In a postmodern culture that disdains the past, appreciation of our roots becomes all the more important in Christian self-understanding. The Church History concentration leads you to explore the significance of key people, events, and movements in the continuing story of God's people—the church of Jesus Christ. In addition to



basic courses that survey the history of the church, you will also have the opportunity to focus in depth on the life of the church during specific eras.

## MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
History of Christianity I & II	6
600-level History of Christianity Elective	3
History Seminar	3
One of the following:	9 or 15
<ul style="list-style-type: none"> <li>Comprehensive Exam (3) + History Electives (6)</li> <li>Thesis (12) + History Elective (3)</li> </ul>	
General Electives	9 or 15

Note that the 3 credits of either History of Christianity I or II from the Foundational Core Courses are incorporated in this list; hence, the total credits required for the program is still 60.

Concentration Coordinator: Prabo Mihindukulasuriya

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
History of Christianity Electives	6
History Seminar	3

### ***Doctrinal Theology***

Theology is the discipline in which we integrate various resources of God's revelation and human inquiry into as clear an understanding as we can reach of God and his world. Theology is thus the web by which we connect all our thinking as Christians, even as it serves the larger and higher purpose of loving God

and serving the world he loves. The Theology concentration gives you the opportunity to explore both broadly and in depth the doctrines of the Christian faith.

## MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
Languages (one of the following combinations)	9
<ul style="list-style-type: none"><li>• Perspectives on Biblical Languages (3) + Intro Biblical Language (6)</li><li>• Intro Hebrew (6) + Intro Greek (3)</li><li>• Intro Greek (6) + Intro Hebrew (3)</li></ul>	
History of Doctrine	3
Theology Seminar	3
One of the following:	3 or 12
<ul style="list-style-type: none"><li>• Comprehensive Exam (3)</li><li>• Thesis (12)</li></ul>	
General Electives	6 or 15

Note:

1. The 3 credits of biblical languages listed in the Foundational Core Courses are incorporated in this list also so that the total credits required for the program is still 60.
2. The Doctrinal Theology concentration requires Theology I & II from the Foundational Core courses.

Concentration Coordinator: Ross Hastings

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
Theology Electives	6

## ***Spiritual Theology***

In the Spiritual Theology concentration, you explore the relationship of your life in the world with your real life in God. In contrast to the humanistic search for personal transcendence that passes for “spirituality” today, Christian spirituality is theological: it is founded on and inspired by the triune God revealed in Scripture and in Christ; it cultivates responsiveness to the seeking Father; it fully engages the mind, heart, and body; it is, as William Perkins once said, “the science of living blessedly forever.” But it is not only a personal quest; spiritual theology involves active engagement with the world and the needs of others through mission, work, ministry, and prayer.

## **MA IN THEOLOGICAL STUDIES PROGRAM**

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
History of Christianity I & II	3
The Christian Spirit	3
Classics of Christian Spirituality I or II	3
Spiritual Theology Seminar	3
One of the following:	9 or 12
<ul style="list-style-type: none"> <li>• Comprehensive Exam (3) + Spiritual Theology Electives (6)</li> <li>• Thesis (12)</li> </ul>	
General Electives	6 or 9

### **Notes:**

1. The 3 credits of either History of Christianity I or II from the Foundational Core Courses are incorporated in this list; hence, the total credits required for the program is still 60.
2. The Spiritual Theology concentration requires both Theology I & II from the core courses.

Concentration Coordinator: Bruce Hindmarsh

## **MASTER OF DIVINITY PROGRAM**

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
The Christian Spirit	3
Classics of Christian Spirituality I or II	3
Spiritual Theology Electives	6
Spiritual Theology Seminar	3

## **CHRISTIANITY, CHURCH, AND CULTURE**

### ***Marketplace Theology***

Regent College is an international centre for vocational integration and spiritual formation. In the Marketplace Theology concentration, students focus on expressing the Christian faith within the context of the public square of ideas, values, and institutions. The field education component can be done in a local workplace or church setting. Regular faculty resources are complemented by Faculty Associates—friends of the College currently serving in various societal careers who assist faculty and students in working on integrational issues. This concentration includes an eight-month field education experience, normally beginning in September and ending in April.

## **MA IN THEOLOGICAL STUDIES PROGRAM**

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

<b>Concentration Requirements</b>	<b>Credit Hours</b>
God at Work: Introducing Marketplace Theology	3
Marketplace Field Immersion	3
Marketplace Theology Electives	6
Marketplace Theology Seminar	3
One of the following	12 or 18
<ul style="list-style-type: none"> <li>Comprehensive Exam (3) + Marketplace Theology Electives (9)</li> <li>Integrative Project (6) + Marketplace Theology Electives (6)</li> <li>Thesis (12) + Marketplace Theology Electives (6)</li> </ul>	
General Electives	9 or 15

### **Notes:**

1. The Marketplace Field Immersion is an eight-month field education experience, normally running from September to April. You will need to arrange with the Marketplace Theology concentration coordinator as to how you will fulfill the field immersion and seminar requirements.

Concentration Coordinator: David Robinson

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
God at Work: Introducing Marketplace Theology	3
Marketplace Theology Electives	6
Marketplace Theology Seminar	3

### ***Interdisciplinary Studies***

The mission of Regent College involves the recognition that God calls his people to claim the whole of human life for Jesus Christ. The Interdisciplinary Studies concentration fosters this by learning to think Christianly in the context of exploring topics that normally lie outside the theological curriculum. In Interdisciplinary Studies courses, you are challenged to reflect, from a Christian perspective, on topics such as philosophy, politics, economics, psychology, art, literature, and more. You have the opportunity to explore a wide range of such topics in your concentration, or to delve deeper in one area.

## MA IN THEOLOGICAL STUDIES PROGRAM

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Christian Faith & Practice is a (Post)Modern World	3
Interdisciplinary Studies Seminar	3
One of the following:	12 or 15
• Comprehensive Exam (3) + Interdisciplinary Studies Electives (9)	
• Integrative Project (6) + Interdisciplinary Studies Electives (6)	
• Thesis (12) + Interdisciplinary Studies Elective (3)	
General Electives	12 or 15

Concentration Coordinator: Craig Gay

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Interdisciplinary Studies Electives	9
Interdisciplinary Studies Seminar	3

### ***Christianity and the Arts***

Regent College recognizes the importance of the arts as an expression of human creativity. The Christianity and the Arts concentration offers you the opportunity to integrate various forms of art with the Christian faith. Building on a foundational course in aesthetics (The Christian Imagination [INDS 560]), you can choose from a diverse selection of courses in literature, poetry, music, graphic arts, and dance. The course mixture is further enriched by Regent's own Lookout Gallery, by performance space both in Regent's main auditorium and atrium, and by the presence of many Christian artists in Vancouver who are associated with Regent College (e.g., Pacific Theatre). Regent can also assist you in seeking a mentored relationship with a local artist, playwright, or musician.

## **MA IN THEOLOGICAL STUDIES PROGRAM**

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
The Christian Imagination	3
Arts Seminar	3
One of the following:	15
<ul style="list-style-type: none"> <li>IPIAT (6) + Christianity &amp; the Arts Electives (9)</li> <li>IPIAT (12) + Christianity &amp; the Arts Electives (3)</li> <li>Comprehensive Exam (3) + Christianity &amp; the Arts Electives (12)</li> </ul>	
General Electives	12

Note: If you are doing an Integrated Project in the Arts and Theology (IPIAT), you will have for your Arts Seminar the Vocation of the Artist. Alternatively, if you are doing the comprehensive exam, you will take any other seminar that has an arts focus.

Concentration Coordinator: Jonathan Anderson

## **MASTER OF DIVINITY PROGRAM**

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
The Christian Imagination	3
Christianity & the Arts Electives	9
Interdisciplinary Studies Seminar	3

### ***World Christianity***

This concentration focuses on the emerging field of World Christianity, which seeks to understand Christian thought and practice around the globe through integrated studies in history, theology and mission.

Students will gain deeper understanding of the changing face of global Christianity and its implications for the ongoing development of Christian tradition worldwide. They will cultivate familiarity with selected regional studies of Christianity, particularly those in the Majority World where the gospel is expanding most rapidly (e.g., Africa, Asia, and Latin America) as well as those among marginalized peoples of North America (e.g., First Nations and Native Americans, African Americans, Hispanics and other immigrant populations). They will also develop further competence in key issues such as gospel and culture, indigenous expressions of Christianity, globalization, inter-faith relations, renewal movements, and current trends in global theology and mission.

Through concentrated studies in this field, students will become equipped as scholars and practitioners of the Christian faith in its local and global expressions. The program is applicable for those who anticipate teaching, further research, or leadership in various capacities within the broad sphere of world mission.

## **MA IN THEOLOGICAL STUDIES PROGRAM**

In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Introduction to World Christianity	3
History of Christianity I & II	6
Missional Church	3
One of the following:	3
• Supervised Ministry A	
• Supervised Ministry B	
• World Christianity Field Immersion	
World Christianity Elective	3

World Christianity Seminar	3
One of the following:	3, 6, or 12
<ul style="list-style-type: none"> <li>• Comprehensive Exam (3)</li> <li>• Integrative Project (6)</li> <li>• Thesis (12)</li> </ul>	
General Electives	3, 9, or 12

Note: The World Christianity Field Immersion is an eight-month field education experience, normally running from September to April. You will need to arrange with the World Christianity concentration coordinator as to how you will fulfill the field immersion and seminar requirements.

Concentration Coordinator: Diane Stinton

## MASTER OF DIVINITY PROGRAM

As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Introduction to World Christianity	3
World Christianity Electives	6
Applied Theology Seminar	3

### ***Applied Theology (only for MA in Theo. Studies, formerly MCS) and Pastoral Ministry (only for MDiv)***

At Regent, we recognize the importance of assimilating Scripture, theology, and languages into the Christian lifestyle. The Applied Theology concentration and Pastoral Ministry concentration are concerned with the personal application of faith as lived experience. Under the guidance of faculty members who have spent significant portions of their lives immersed in the practice of ministry, these concentrations provide opportunity for the integration of theory and practice relevant to Christian service in the church, parachurch, mission, or society at large. The concentrations include an eight-month field education experience, normally beginning in September and ending in April.

## MA IN THEOLOGICAL STUDIES PROGRAM



In addition to the Foundational courses listed on the [MA \(Theo Studies\) Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Missional Church	
One of the following:	3
<ul style="list-style-type: none"> <li>• Supervised Ministry A</li> <li>• Supervised Ministry B</li> <li>• World Christianity Field Immersion</li> <li>• Marketplace Theology Field Immersion</li> </ul>	
Applied Theology Seminar	3
One of the following:	9 or 12
<ul style="list-style-type: none"> <li>• Comprehensive Exam (3) + Applied Theology Electives (6)</li> <li>• Integrative Project (6) + Applied Theology Elective (3)</li> <li>• Thesis (12)</li> </ul>	
General Electives	12 or 15

Note: The Applied Theology concentration requires Soul of Ministry from the core courses.

Concentration Coordinator: Mark Glanville

## MASTER OF DIVINITY PROGRAM

The corresponding concentration in the MDiv program is in Pastoral Ministry. As part of the Additional Requirements given on the [MDiv Program page](#), you will need to complete the following:

Concentration Requirements	Credit Hours
Applied Theology Electives	6
Applied Theology Seminar	3

### ***Chaplaincy (only for MDiv)***

Go places and make a meaningful difference with a career in spiritual care. Offered in partnership with local health authorities, a concentration in Chaplaincy will support and prepare you for a meaningful life as a spiritual care practitioner.

The Chaplaincy concentration integrates Clinical Pastoral Education (CPE) training with our Masters in Divinity program, and helps students start the journey towards a professional spiritual care career in a variety of fields: healthcare, corrections, military, education, shelters, marketplace, and more.

## MA IN THEOLOGICAL STUDIES

There is no Chaplaincy concentration in the MA in Theological Studies. Students in this program can transfer up to two units of Clinical Pastoral Education into their program within standard transfer credit and program requirement allowances.

## MDIV PROGRAM

You will need to complete the Foundational Core Courses and most of the Additional Requirements given on the [MDiv Program Page](#). The concentration requirements are as follows:

Concentration Requirements	Credit Hours
Two transferred units of Clinical Pastoral Education, which substitute <ul style="list-style-type: none"> <li>Supervised Ministry A (3)</li> <li>Supervised Ministry B (3)</li> <li>Pastoral Care (3)</li> <li>General Elective (3)</li> </ul>	12
Chaplaincy-related elective credits in ethics, counselling, pastoral care, multiculturalism, or theological anthropology	3
Applied Theology Seminar	3

Clinical Pastoral Education (CPE) is offered by the [Canadian Association for Spiritual Care](#) through governmental health authorities. Applications for CPE training are independent from Regent College, and students are responsible for their own admission into these training units. CPE unit leaders will expect students to have some training in biblical studies, theology, and pastoral care before applying for a CPE unit. We strongly recommend students to complete 18 credit hours, which includes OT Foundations, NT Foundations, Theology I and/or II, and Soul of Ministry, before applying to a CPE unit.

For more information on CPE units offered by Vancouver health authorities, contact

- Arun Chatterjee, Vancouver Coastal Health, [arun.chatterjee@vch.ca](mailto:arun.chatterjee@vch.ca)
- Don Cowie, Fraser Health and Island Health, [donald.cowie@fraserhealth.ca](mailto:donald.cowie@fraserhealth.ca)
- Francis Lau, Providence Health, [mlau19@providencehealth.bc.ca](mailto:mlau19@providencehealth.bc.ca)

# MA IN LEADERSHIP, THEOLOGY & SOCIETY

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**Grow in wisdom as you weave together theological insight, critical cultural analysis, and practical leadership training.**

## THE MASTER OF ARTS IN LEADERSHIP, THEOLOGY & SOCIETY IS ...

**Transformative:** Cultivate a practice of ethical leadership driven by a vision of human dignity, the flourishing of creation, and the common good.

**Thoughtful:** Build critical awareness of the ways in which culture, theology, and the biblical narrative inform effective leadership.

**Practical:** Hone essential leadership skills such as making difficult decisions, managing groups, managing conflict, and mentoring.

**Unique:** Experience an innovative, cohort-based learning model combining intensive on-campus classes with Supervised Workplace Immersion, one-on-one mentorship, and a Capstone Project tailored to your vocation.

**Flexible:** Learn in intensive two-week segments; substantially enhance your leadership competence without leaving your career.

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## STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- Are interested in leading creatively, thoughtfully, and redemptively in their vocational sphere.
- Are working professionals considering an executive leadership program.
- Are seeking to understand how they can serve the common good as they continue serving their organization.
- Enjoy learning alongside other students with a wide range of backgrounds, cultures, ages, and leadership experience.

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## APPLICATION REQUIREMENTS

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can demonstrate that your vocational, educational, or life experience is equivalent to a university degree.

Additionally, admission to the MALTS program requires five years of full-time work experience (or equivalent) in which you have had leadership responsibilities or which points toward potential leadership responsibilities in the future. The program is designed so that you will fulfil various assignments within the context of your current employment (whether paid or as a volunteer).

For documents and more information about the application process, visit our [Admission Requirements page](#).

## APPLICATION DEADLINES

We operate a staged admissions process with four rounds. Anticipated decision dates for each round are outlined in the table below. Please note that an application will not be considered within a round unless we have received the complete application, including all supporting documents, by 11:59 pm on the relevant deadline.

	<b>Submission deadline:</b>	<b>Anticipated decision date:</b>
ROUND 1	September 1, 2024	October 15, 2024
ROUND 2	October 12, 2024	December 3, 2024
ROUND 3	December 9, 2024	February 2, 2025
ROUND 4	February 2, 2025	March 20, 2025

International students should submit their applications in the first two rounds in order to have enough time to obtain a study permit. Applications within each round will be reviewed in the order in which they were received, taking into consideration applicants' qualifications and objectives, as well as the goals of the program. In the event that the cohort fills before all rounds are complete, qualified applicants from the later rounds will be placed on a waitlist.

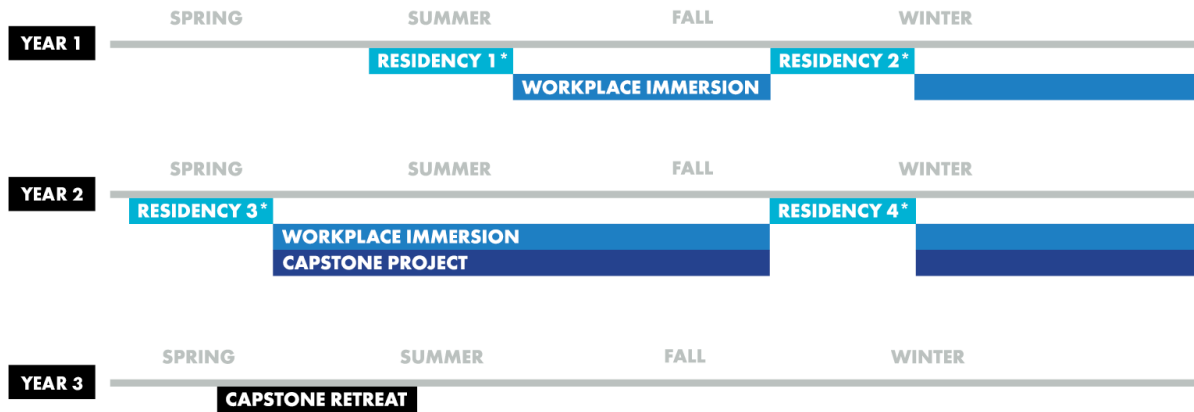
We recommend that you submit your completed application form as early as possible in order to ensure time to make arrangements for finances, work, and travel.

## PROGRAM STRUCTURE

The MA in Leadership, Theology & Society is a 24-month, cohort-based program designed to enable participants to remain in their current workplace while developing their leadership abilities. The program's 36 credit hours include:

- Eight on-campus courses, delivered through four intensive two-week residences at Regent College in Vancouver, BC;
- A 24-month Workplace Integration, in which students will be mentored and will have an opportunity to reflect on and develop their own leadership abilities;
- A Capstone Project, in which students will apply their learning from the program to a situation in their own workplace and reflect theologically on that experience; and
- A week-long Capstone Retreat, where students will gather to share their Capstone Projects and celebrate the conclusion of the program.

The tuition for the MALTS degree is \$29,000 CDN (\$1,000 deposit plus four installments of \$7,000). This amount includes all courses as well as the cost of the week-long Capstone Retreat (including accommodation and meals). For more information on program costs and payment, see the [Program FAQ page](#).



## Dates: 2025 Incoming Cohort

**RESIDENCY 1 MAY 12-23  
2025**

**OLD TESTAMENT FOUNDATIONS**  
Matthew Lynch

**LEADERSHIP, THEOLOGY & SOCIETY**  
Jeff Greenman and David Robinson

**RESIDENCY 2 JAN 5-16  
2026**

**CHRISTIAN THEOLOGY**  
Jeff Greenman and Cherith Fee Nordling

**THEOLOGY & SPIRITUALITY OF WORK**  
Katherine Alsdorf and Alvin Ung

**RESIDENCY 3 MAY 25–JUN 5  
2026**

**NEW TESTAMENT FOUNDATIONS**  
Mariam Kovalishyn

**THE EFFECTIVE LEADER**  
Peter Shaw

## **RESIDENCY 4 JAN 4-15 2027**

### **MODELS OF PUBLIC ENGAGEMENT**

Iwan and Amanda Russell-Jones

### **THE WISE LEADER**

Alec Hill and Uli Chi

## **CAPSTONE RETREAT JUNE/JULY 2027**

## **PROGRAM REQUIREMENTS**

All students take eight MALTS courses together with their assigned cohort ([see FAQ](#) for exceptions). These courses comprise an interdisciplinary approach, examining leadership through the lenses of biblical, historical, and applied theology.

Additionally, students take part in a two-year Workplace Integration and are paired with a mentor with whom they discuss the ongoing integration and application of their MALTS coursework within the context of their own workplace.

Finally, students complete a Capstone Project. This project leads students to blend theological reflection with creative expression as they develop solutions for their particular workplace (e.g., teaching curriculum, business plan, policy paper, healthcare protocol, etc.).

The cohort-based design of the MALTS program provides important opportunities for students and faculty to build relationships within the context of courses, retreats, meals, and online conversations. All students are accordingly required to participate fully in every aspect of the program.

<b>Course</b>	<b>Credit Hours</b>
Old Testament Foundations ( <a href="#">BIBL 501</a> )	3
New Testament Foundations ( <a href="#">BIBL 502</a> )	3
Leadership, Theology, and Society ( <a href="#">INDS 615</a> )	3
Theology and Spirituality of Work ( <a href="#">INDS 632</a> )	3
Christian Theology ( <a href="#">THEO 625</a> )	3
The Effective Leader ( <a href="#">APPL 618</a> )	3
Models of Public Engagement ( <a href="#">HIST 607</a> )	3
The Wise Leader ( <a href="#">INDS 618</a> )	3
Workplace Integration: Year A ( <a href="#">APPL 685</a> )	3
Workplace Integration: Year B ( <a href="#">APPL 686</a> )	3
Capstone Project ( <a href="#">APPL 785</a> )	6
<b>Total</b>	<b>36</b>

## FAQ

### Program Details

#### *Who is this program for?*

The MALTS program is geared toward currently employed working professionals who are in a position of leadership or actively advancing toward a position of leadership. If you are not currently employed but you feel that the MALTS program is the right next step for you, please contact us and we will be happy to discuss your situation.

#### *What type of work experience do I need to do this program?*

The MALTS program is intended for people from a wide range of work experience. You need at least five years of full-time work experience (or equivalent) either in a leadership position or actively and evidently working toward a leadership position. Additionally, you are expected to be currently employed or to have access to a workplace where you will be able to fulfill the requirements for the Workplace Integration and for the creation of a Capstone Project.

#### *Is this a full-time or part-time program?*

The MALTS program is a low-residency program, requiring your on-campus presence for only four weeks of the year. However, you will be expected to engage with ongoing coursework not only while on campus but throughout the program.

Note: If you pay Canadian income tax and require a T2202A form, you will be considered full time in both summer terms, and both winter terms, but not in the fall terms.

#### *How long is this program? When does the program start?*

The program takes 24 months across three calendar years, starting in May and ending in June. Individual residencies take place in May of the first calendar year, January and July of the second calendar year, and January and June of the third calendar year. A new cohort will start in May of every year.

#### *Are there any electives in the MALTS program?*

There are no electives in the MALTS program. The program consists of eight specific courses, Workplace Integration, and a Capstone Project. If you have already completed Old Testament Foundations and/or New Testament Foundations, see further explanation under Admission Details.

#### *Can I take MALTS courses by distance?*

With the exception of Workplace Integration and the Capstone Project, all MALTS courses are taught during two-week residencies, with course work before and after each residency. Workplace Integration and the Capstone Project will be completed largely between residencies via regular video-conferencing communication with your supervisor/mentor. The final requirement for the Capstone Project will be a presentation given to your cohort during the final Capstone Retreat.

#### *Do I need to find my own mentor for Workplace Integration?*

A mentor will be provided to you in order to accompany you through the entirety of the program.

## Admission and Registration Details

### *When do I need to apply?*

We operate a staged admissions process with four rounds. Anticipated decision dates for each round are outlined in the table below. Please note that an application will not be considered within a round unless we have received the complete application, including all supporting documents, by 11:59 pm on the relevant deadline.

#### **Submission deadline: Anticipated decision date:**

ROUND 1	September 1, 2024	October 15, 2024
ROUND 2	October 12, 2024	December 3, 2024
ROUND 3	December 9, 2024	February 24, 2025
ROUND 4	February 2, 2025	March 20, 2025

Applications within each round will be reviewed in the order in which they were received, taking into consideration applicants' qualifications and objectives, as well as the goals of the program. In the event that the cohort fills before all rounds are complete, qualified applicants from the later rounds will be placed on a waitlist.

We recommend that you submit your completed application form as early as possible in order to ensure time to make arrangements for finances, work, and travel.

### *How many students are admitted to the program each year?*

Each cohort in the MALTS program has an upper limit of 24 students. There is one cohort each year beginning in May.

### *Can I transfer credits into the MALTS program from other Regent programs or schools?*

No transfer credits or exemptions from required courses in the MALTS program will be granted except in the following cases:

1. students who have taken Old Testament Foundations ([BIBL 501](#)) and/or New Testament Foundations ([BIBL 502](#)) at Regent College within seven years prior to their beginning in the MALTS program may substitute a course (either for credit or for audit) in place of the course(s) they have already taken; and
2. students who have taken a course equivalent to [BIBL 501](#) and/or [BIBL 502](#) at an accredited, graduate level institution within seven years prior to their beginning in the MALTS program must still take [BIBL 501](#) and [BIBL 502](#), but may do so either for credit or as an audit student.

Whether taken for audit or credit, your choice will not affect the cost of the program. If taken for audit, attendance and participation are still required. All other students must take all of the MALTS courses as prescribed. No exemptions will be granted on the basis of undergraduate courses.

### *Are MALTS courses available to those who are not enrolled in the MALTS program?*

With the exception of Old Testament Foundations and New Testament Foundations, enrollment in MALTS courses is limited to those accepted into the MALTS program.



### ***Do I need a study permit for the residencies if I am coming from outside Canada?***

Yes. This is a graduate program running longer than six months, so you will need a study permit in order to study in Canada.

### ***Once admitted, do I need to register for courses?***

You will be automatically registered for all courses prior to their respective residency.

## **Residency and Course Work Details**

### ***What if I can't attend one of the residencies? Can I take another course in its place?***

If you miss or fail two or more courses in the MALTS program, you will be removed from your current cohort and you will need to apply for admission to another cohort at a later time. If readmitted, you will re-enter the program at the time corresponding to the missed and/or failed courses.

### ***How much of my time is taken up during the two-week residencies?***

The residencies will be intensive learning experiences with six hours of class time per day plus some discussions over meals.

### ***How much work do I have to do outside the two-week residencies?***

Apart from class time, each course requires about 100 hours of work (readings, written assignments, etc.); the Workplace Integration should take between two and three hours per week; and the Capstone Project should take between 250 and 300 hours in total.

Due to the fact that residencies take place at various times throughout the year, the time between them varies depending on the residency. The shortest gap between residencies is five months, while the longest is seven months. At its most intense, in the short, five-month gap between residencies two and three, you will be required to do an average of ten hours of work a week. At its least intense, in the seven-month gap between the third and fourth residencies, you will be required to do an average of seven hours of work a week. Do note that these are only estimates and the amount of time needed for assignments will vary somewhat from student to student depending on their reading and writing speeds.

### ***How many weeks a year do I need to be away from work?***

The MALTS program runs over 24 months within three calendar years. The first residency consists of two weeks in the first calendar year. The second and third residencies consist of two weeks each, for a total of four weeks in the second calendar year. The final residency consists of two weeks and the Capstone Retreat consists of one week, for a total of three weeks in the third calendar year.

### ***Do I need to make my own travel arrangements?***

Yes. You will need to make your own travel arrangements to and from Vancouver and to and from the location for the Capstone Retreat.

### ***Do I need to make my own accommodation and meal arrangements?***

Accommodation and meals will be your responsibility during each residency. We will be glad to provide you with recommendations for both.

### ***Are any meals included in the cost of the program?***

Each residency will have two catered meals, one at the beginning and the other at the end of the first week. Other than these meals, you will be responsible for your own meals throughout each residency.

### ***How will I get around Vancouver?***

The most economical solution is to take the local bus. Vancouver has a very good and reliable public transit system, one of the best in the world, according to its users. Alternatively, you may rent a car from the airport, hire taxis, or use a car-sharing program such as Evo or Modo.

## **Payment Details**

### ***How do I secure my place in the next MALTS cohort?***

After you have been admitted to the program, you will have one month to submit a commitment form with a non-refundable commitment deposit of \$1,000 CDN. This deposit secures you a place in the upcoming MALTS cohort. Note that the deposit is forfeited if a student decides to defer their position to the following year.

How and when do I pay tuition?

### ***How and when do I pay tuition?***

The total cost of tuition is \$29,000 CDN. In addition to the \$1,000 deposit, the tuition for the MALTS program is to be paid in four equal installments of \$7,000 CDN. The payments are due one month before each respective residency.

### ***How much will books cost?***

Book prices tend to fall between \$85 and \$200 CDN per course.

### ***How does payment work for the Capstone Retreat?***

The cost of the Capstone Retreat, including accommodation and meals, is included in the overall tuition.

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# MASTER OF DIVINITY

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**Prepare for creative leadership, prayerful service, and redemptive engagement with contemporary challenges to Christian mission.**

## THE MASTER OF DIVINITY IS ...

**Creative:** Explore fresh ways of communicating the unchanging gospel in a changing, diverse, technological world.

**Grounded:** Study alongside the very people you'll encounter in your future congregations—professionals, stay-at-home parents, academics, artists, parachurch workers, and others.

**Scriptural:** Complete a minimum of 30 credits in biblical languages, theology, exegesis, and hermeneutics. Graduate confident in your ability to faithfully interpret Scripture.

**Personal:** Immerse yourself in a rich community where you will find mentorship and friendship and receive guidance as you discern your vocation.

## STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- feel called to serve in the church or in a parachurch organization and want to be thoroughly equipped for their work;
- want to think creatively about how to pursue the mission of the church;
- are looking for ways to invigorate the traditions of the denominations they represent.

## APPLICATION REQUIREMENTS

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can demonstrate that your life experience (including work and education) is equivalent to a university degree.

For documents and more information about the application process, visit our [Admission Requirements page](#).

## Program Structure

Credit Hours	Completion Time	Program Costs	Distance Education
		The cost of tuition for the 2024–2025 academic year is \$520 per onsite credit hour and \$540 per online credit hour.	
81	Minimum 3 years	The total onsite tuition for the MDiv program is \$42,120 (81 credit hours at \$520 per onsite credit hour).	You can take up to 39 credits of courses through <a href="#">Online Courses</a> while you are completing the MDiv.
	Part-time: 8 years max	For a breakdown of associated fees and costs of living, view our <a href="#">sample budget</a> .	
		To help you offset the costs of graduate education, we offer <a href="#">scholarships</a> , <a href="#">financial aid</a> , and <a href="#">work opportunities on campus</a> .	

## PROGRAM REQUIREMENTS

All students are required to take our Foundational Core courses in Scripture, theology, and history. These courses construct the theological framework that is essential for growing into a passionate, confident communicator of the faith. MDiv students also take a series of Additional Requirements. These classes provide the hands-on skills necessary for effective pastoral ministry, including biblical languages, pastoral care, and preaching. Six credits are devoted to an on-the-job practicum, under the mentorship of seasoned ministers. The combination of academic and applied classes aims at the transformation of the whole person, as students seek to be conformed to the image of Christ in their thinking and in their day-to-day life.

Finally, MDiv students have the option of choosing one of several concentrations, focusing their elective courses in a specific area. While MDiv students are not required to choose a concentration, those wanting to focus on a particular question or discipline can do so.

## Foundational Core Courses

COURSE	CREDITS
Old Testament Foundations <a href="#">BIBL 501</a>	3
New Testament Foundations <a href="#">BIBL 502</a>	3
Biblical Exegesis <a href="#">BIBL 503</a>	3
History of Christianity Foundations <a href="#">HIST 501</a>	3
Theology for Life <a href="#">INDS 500</a>	3
Theology I <a href="#">THEO 601</a>	3
Theology II <a href="#">THEO 602</a>	3

## Additional Requirements

In addition to the Foundational Core courses, all MDiv students are required to take the following courses:

Course	Credits
Biblical Languages	12
Biblical Hermeneutics and Criticism <a href="#">BIBL 600</a>	3
Biblical Book Study	3
History of Christianity: Reformation to Modern <a href="#">HIST 502</a>	3
The Soul of Ministry <a href="#">APPL 500</a>	3
Supervised Ministry: Year A <a href="#">APPL 693</a>	3
Supervised Ministry: Year B <a href="#">APPL 694</a>	3
Preaching and Worship <a href="#">APPL 619</a>	3
Pastoral Ethics <a href="#">THEO 630</a>	3
Applied Theology electives	9
General electives	15

### Psychological Assessment Profile

In addition to the course work, MDiv students will also complete a Psychological Assessment Profile which will be administered by a registered psychologist. This will help you to gain self-awareness and to clarify your approach to leadership, solving interpersonal problems, and managing emotional well-being. The cost of the assessment is \$600, although you may be eligible for partial coverage of this through your AMS Health & Dental Plan. You will be given instructions concerning this assessment in your first year of Supervised Ministry.

## Notes on the Requirements

Regent offers the following programs for students seeking ordination in a particular denomination:

### 1. Anglican

In 1996, Regent College established a program for students interested in preparing for ministry in the Anglican communion worldwide. Two specific Anglican Studies courses are offered every two years: [Anglican History & Theology](#) and [Anglican Life](#). Regent graduates have found a welcome acceptance of their training at Regent by many bishops, both in Canada and abroad. Visit the [Anglican Studies](#) page for more information.

### 2. Presbyterian

Regent College and St. Andrew's Hall at Vancouver School of Theology ([VST](#)) offer a joint program for students candidates for ministry in the Presbyterian Church of Canada (PCC). To take advantage of this option, you must apply for both an MDiv at Regent and a Diploma in Presbyterian Denominational Studies at VST. Courses required by the PCC and taken at VST may be transferred to Regent and applied to your MDiv, subject to Regent's approval of the courses in question. The Field Education component of the Diploma and the Supervised Ministry requirement for the MDiv may be satisfied simultaneously.

For further information on the Diploma program, please consult the [Registrar](#) at VST. If you wish to pursue the joint program, please consult with an [Academic Advisor](#) at Regent College and take careful note of Regent's [transfer credit policy](#).

## MASTER OF THEOLOGY

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**Supplement your MDiv or MA Theo Studies with focused study in a particular area of interest, deepening your understanding and preparing yourself for doctoral studies.**

### THE MASTER OF THEOLOGY IS ...

**Personal:** Engage in high-level, seminar-style classes with small cohorts of like-minded students. Receive one-on-one guidance from world-class Christian thinkers.

**In-depth:** Go deep with a topic or question that you want to study more closely.

**Flexible:** Choose whether to complete a thesis, focusing more time on a single research project, or spend more time in the classroom with the major paper track.

### STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- want to study a specific theological question related to their vocation or personal life;
- are interested in pursuing a PhD;
- are pastors who want to build on their education or reflect theologically on a particular issue that is relevant to their ministry; or
- are preparing for a role where an advanced degree is of benefit.

### APPLICATION REQUIREMENTS

The ThM is the highest academic degree awarded by Regent College. In order to be admitted to the ThM program, you must have an MDiv or a master's degree in theological studies equivalent to Regent's MA in Theo Studies. You must also have completed that graduate program with a GPA of at least 3.3.

For required documents and to learn more about the application process, visit our [Admission Requirements page](#).

## PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
24	<p>Full course load: 8 months, if all prerequisites are satisfied</p> <p>Part-time: 5 years max</p> <p><i>A full course load is equivalent to 12 credits per term.</i></p>	<p>The tuition for the 2024–2025 academic year is \$520 per onsite credit hour and \$540 per online credit hour.</p> <p>The total tuition for the ThM program is \$12,480 (24 credit hours at \$520 per onsite credit hour). This amount will be higher if you are required to complete more than 24 credit hours.</p> <p>For a breakdown of associated fees and costs of living, view our sample budget. To help you offset the costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.</p>	<p>When completing the ThM degree, you can take up to 6 credits of courses through <a href="#">Distance Education</a>.</p>

## Program Requirements

In order to graduate from the program, you must complete 24 credits with a GPA of 3.3 (B+) or better.

Depending on your objectives, you can choose a thesis track or a non-thesis track with additional electives. The requirements for both tracks are as follows:

THESIS TRACK*	CREDIT HOURS
ThM Seminar (In Fall 2024 <a href="#">INDS 726</a> : Modern Protestant Thought)	3
Seminar in Research Area	3
<a href="#">INDS 725</a> : Advanced Research Methods & Writing	3
Thesis	9
Electives	6
<b>Total</b>	<b>24</b>

MAJOR PAPER TRACK	CREDIT HOURS
ThM Seminar (In Fall 2024 <a href="#">INDS 726</a> : Modern Protestant Thought)	3
Seminar in Research Area	3
Seminar in Any Discipline	3
<a href="#">INDS 725</a> : Advanced Research Methods & Writing	3
Major paper	3
Electives	9
<b>Total</b>	<b>24</b>

## Additional Requirements

Our ThM program requires deep and focused theological engagement. We require every ThM student to complete a particular list of courses either before or during their ThM in order to ensure that they are equipped to give adequate consideration to their subject matter. Some courses are required for all ThM students, while others are necessary only for those studying in a particular area.

### Requirements applying to all ThM students:

We expect that all ThM students will have a theological background equivalent to Regent's MDiv program. If you have not completed the following courses in a previous program, you will be required to complete them as part of your ThM program:

- Old Testament Foundations ([BIBL 501](#)) and New Testament Foundations ([BIBL 502](#))
- Biblical Exegesis & Interpretation ([BIBL 503](#))
- History of Christianity Foundations ([HIST 501](#)) and History of Christianity: Reformation to Modern ([HIST 502](#))
- Theology I ([THEO 601](#)) and Theology II ([THEO 602](#))

### Subject-specific requirements:

You are welcome to pursue any field of study covered by our course offerings, as long as we have the faculty resources to give you the supervision you need. You are welcome to discuss potential research topics with members of faculty before applying to the ThM program.

Depending on your intended area of study and your academic record, the College may require additional courses in order to provide you with a better foundation to build on. For example, if you wish to write a thesis or a major paper in any of the following areas, you will be expected to have taken the courses indicated below or their equivalent. If you have not completed the following courses in a previous program, you will need to complete them as part of your ThM program.

Students may satisfy part or all of the language requirement in Old or New Testament by writing a proficiency exam in Introductory Greek or Introductory Hebrew. There is a \$100, non-refundable fee per exam. The exams are graded on a pass/fail basis. Students must register by August 1 for the Fall term or by December 1 for the Winter term. A \$25 drop fee applies if the student cancels the exam after these deadlines. The exam will take place in the week before the semester begins. For more information, download the [Language Proficiency Exam Application](#) and contact [deansoffice@regent-college.edu](mailto:deansoffice@regent-college.edu).



**Missions or World Christianity**

- Introduction to World Christianity (WRLD 501)
- Missional Church (APPL 581)

**Old Testament**

- Hebrew (12 credits LANG 510, LANG 511, LANG 610, LANG 611)
- Biblical Hermeneutics & Criticism (BIBL 600)
- Advanced Old Testament Exegesis (BIBL 701)

**New Testament**

- Greek (12 credits LANG 550, LANG 551, LANG 650, LANG 651)
- Biblical Hermeneutics & Criticism (BIBL 600)
- Advanced New Testament Exegesis (BIBL 702)

**Biblical Languages**

- Hebrew (12 credits LANG 510, LANG 511, LANG 610, LANG 611)
- Greek (12 credits LANG 550, LANG 551, LANG 650, LANG 651)
- Advanced Greek Readings (LANG 720) or Advanced Hebrew Readings (LANG 721)

**Spiritual Theology**

- The Christian Spirit (HIST 500/SPIR 500)
- Classics of Christian Spirituality (SPIR 670)

**Doctrinal Theology**

- History of Christian Doctrine (THEO 608)

**Christianity and the Arts**

- Christian Imagination (ARTS 501)
- Vocation of the Artist Seminar (ARTS 701)

**Notes on the Requirements**

\* A minimum graduate-level GPA of 3.5 is required to write a thesis.

\*\*A different ThM seminar may be offered from time to time.

The Major Paper will involve a 7,500–10,000 word essay and will be supervised by a full-time faculty member in the appropriate discipline.

While the College cannot guarantee thesis supervision if you were admitted to the ThM with less than a 3.5 GPA in your previous graduate studies, you may be permitted to write a thesis under the following conditions: (i) you achieve at least a 3.5 GPA in at least 9 credit hours taken at Regent College, and (ii) you secure the agreement of a member of faculty to supervise your thesis.

# ACADEMIC POLICIES

**Our Academic Catalogue details all the requirements and policies relevant to your studies at Regent.**

The Academic Catalogue contains policies, rules, schedules, and information that form part of a student's legal contract with Regent College. As such, you should familiarize yourself with its contents.

Catalogues for each year are in effect from September 1 through until August 31.

If you were admitted in a previous year, you may find a pdf copy of your Academic Catalogue in the left sidebar below; otherwise, refer to the paper copy you were given. You may complete the program to which you have been admitted according to the requirements as they were in the year you were admitted, provided you do so within the allowed time limit. Or you may complete according to more recent requirements.

While it is your responsibility to be familiar with the Academic Catalogue, we invite you to take advantage of our [Academic Advising](#) at any time.

Non-academic policies, such as the [Student Code of Conduct Policy](#), can be found in the [Fine Print](#) section of the website.

## PROGRAM REQUIREMENTS AND POLICIES

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The course requirements for each program can be found in our [Graduate Programs section](#).

Information on admission to programs is on the [Admission Requirements page](#).

If you have any questions about your program, we recommend that you meet with the [Academic Advisor](#).

## PROGRAM REQUIREMENT AND CONCENTRATION WORKSHEETS

These worksheets will help you track your progress as you complete your degree.

- [GradDipCS Worksheet](#)
- [MA Christian Studies Worksheet](#)
- [MDiv Worksheet](#)
- [ThM Worksheet](#)

For the MA in Theological Studies you will want to use the worksheet for the specific concentration you have chosen.

## **SCRIPTURE CONCENTRATIONS**

- [Biblical Languages Worksheet](#)
- [Old Testament Worksheet](#)
- [New Testament Worksheet](#)
- [Biblical Studies Worksheet](#)

## **CHRISTIAN HISTORY & THEOLOGY CONCENTRATIONS**

- [History of Christianity Worksheet](#)
- [Doctrinal Theology Worksheet](#)
- [Spiritual Theology Worksheet](#)

## **CHRISTIANITY, CHURCH & CULTURE CONCENTRATIONS**

- [Marketplace Theology Worksheet](#)
- [Interdisciplinary Studies Worksheet](#)
- [Christianity and the Arts Worksheet](#)
- [World Christianity Worksheet](#)
- [Applied Theology Worksheet](#)
- [Chaplaincy Worksheet](#)

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## **Residency requirement**

Some aspects of the educational experience offered by Regent College are available only when students share in the community at the Vancouver campus. For this reason, we require our students to complete a set number of credits “in residence,” meaning on campus:

GradDipCS	12 credits
MA Christian Studies	21 credits
MA Theo Studies	30 credits
MALTS	24 credits
MDiv	42 credits
ThM	18 credits

Residency is defined as study pursued on the Vancouver campus in Fall, Winter, or Summer term. Courses taken online do not fulfill the residency requirement. However, you can complete approximately one-half of your program by Online Courses. See the [Limits on Courses Taken Through Online Courses](#) below.

If you intend both to transfer credits from another institution and to take courses online, we advise you to plan carefully to ensure that you meet the residency requirement.

## **Degree limitations on courses taken online**

Regent College places a high priority on face-to-face education. At the same time, it recognizes the need to make a limited amount of courses accessible online for students. The credit limit for online courses within each program is generally one half of the total program credits. These limits are as follows:

GradDipCS	12 credits
MA Christian Studies	21 credits
MA Theo Studies	30 credits
MALTS	0 credits
MDiv	39 credits
ThM	6 credits

**Note:** Due to the Covid-19 pandemic, classes taken online from March 2020 to the end of April 2023 are not counted towards a student's online credit total.

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## Time limits for completion of programs

You are expected to satisfy all program requirements in effect at the time you were accepted into a program. If you exceed the program time limits noted below, you must appeal in writing to the Academic Standards Committee to complete your program. You may be required by the Committee to take additional courses, particularly if the program has been modified since you were admitted. The maximum time limits for each program are:

- GradDipCS: no time limit
- MA Christian Studies: 5 years
- MA Theological Studies: 6 years
- MALTS: 2 years
- MDiv: 8 years
- ThM: 5 years

We encourage you to complete your degree requirements while resident in Vancouver. Note that some required courses are offered only during Fall and Winter terms.

MALTS students will normally complete their program within 2 years. Under exceptional circumstances, students admitted to a MALTS cohort may appeal to transfer to a later cohort.

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## Leave of Absence Policy

If you experience an interruption in your program, you may apply for a Leave of Absence for a maximum of 150 days. An approved Leave of Absence pauses your time to completion. If you are an international student on a study permit, it also allows Regent to report your status as on "Authorized Leave". A Leave of Absence is subject to the following conditions:

- Applicants must fill out a [Leave of Absence request form](#), which is subject to the approval of the Registrar.
- According to Immigration, Refugees, and Citizenship Canada, a Leave of Absence can only be granted for a maximum of 150 days
- A Leave of Absence is granted only once per program.

- Reasons for a Leave of Absence include, but are not limited to, parental leave, medical leave, family emergency, compassionate leave, or financial difficulty.
  - An approved Leave of Absence for reasons of parental leave, medical leave, or a family emergency will allow a student to defer financial aid (when applicable) for up to one academic year. A leave granted for another reason, or if it is extended for a second year, will require a separate appeal to the Financial Aid Committee for a deferral.
  - You may return to classes during your leave, thus ending it earlier than planned. If you do not return at the end of your granted leave time, you will be considered inactive in your program.
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## **Combining & Relinquishing Degrees**

If you wish to complete two master's degrees in theology, you will be subject to certain restrictions on how many credit hours may be shared between the two degrees. In principle, you may share 50% of the credits of the shorter degree with the longer one. For example, in order to complete both an MA Theo Studies and an MDiv degree, you are allowed to have a maximum of 30 credit hours in common between the two; thus, you must earn a minimum of 120 credit hours for the two degrees. The sharing of credits does not apply to the ThM program which requires a minimum of 24 credit hours beyond an MDiv or an MA Theo Studies. We discourage you from attempting to complete two degree programs concurrently.

If you have graduated from a Regent College program and you wish to pursue another program at Regent College, you are permitted to relinquish your degree. In this case, you would be eligible to apply all of the credits from your first degree to a subsequent program, provided those credits satisfy the requirements of the second program. So, for example, if you graduated with the MA in Christian Studies degree, and later decided you would like to pursue either the MA in Theological Studies degree or the MDiv degree, you would be permitted to relinquish your MACS degree so that you could (potentially) apply all 42 credit hours towards the new program. In order to relinquish your degree, you must do the following:

- be admitted to another program at Regent College,
- write a letter to the Registrar requesting that you be withdrawn as a graduate from the program, and
- return your original graduation certificate to Regent College.

A comment will appear on your academic transcript indicating that you have relinquished a degree.

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## **Concentration changes**

You can request a change in concentrations by emailing your request to [academic.advising@regent-college.edu](mailto:academic.advising@regent-college.edu).

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## **Program Changes**

If you would like to change programs, complete the Program Change Form below.

If you are currently in the MA Theo Studies or MDiv program at Regent and wish to apply to the ThM program, you must submit the following:

1. an internal
2. a sample research paper
3. a \$25 (\$20 US) application fee
4. a [ThM Reference Form](#) completed by two faculty members (forwarded to the Admissions Office).

If you are currently in the GradDipCS, MA Theo Studies, MDiv, or ThM program, and would like to transfer to the MALTS program, please contact the [MALTS Program Manager](#). See further the application criteria on the [MALTS program page](#).

### ***Complete Program Change Form***

This form may be used to change programs and/or concentrations.

Students admitted to the GradDipCS program may use this form if they want to apply for admission to the MACS, MATS, or MDiv program. Note that students are required to have 12 credits completed and a minimum grade point average of 3.0 in order to be admitted to the MACS, MATS, or MDiv program. MDiv candidates may require approval from the MDiv Committee.

Students admitted to the MACS, MATS, or MDiv program may use this form:

1. to change from one to another of these three programs;
2. to indicate or change their concentration: or,
3. to change from one of these programs to the GradDipCS.

If you wish to apply for admission to the MALTS program, please contact [malts.administrator@regent-college.edu](mailto:malts.administrator@regent-college.edu)

Note: This form cannot be used to change programs or concentrations if student's current program has exceeded its time limit. students in this scenario should contact academic. [advising@regent-college.edu](mailto:advising@regent-college.edu) for direction on such changes.

## COURSE POLICIES

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Here, you will find all you need to know regarding policies that affect how many courses you need to take, how to apply for an extension, and how to withdraw from courses or retake them.

### GRADING SCHEDULE

#### LETTER GRADES

LETTER GRADE	DESIGNATION	EXPLANATION	GRADE POINT
A		Excellent work	4.0
A-			3.7
B+			3.3
B		Good work	3.0
B-			2.7
C+			2.3
C		Passable work	2.0
C-			1.7
F	Fail	Unacceptable work	0.0

#### OTHER GRADE DESIGNATIONS

LETTER	DESIGNATION	EXPLANATION
AG	Aegrotat	Ungraded Pass: See below for the detailed Aegrotat Policy.
AU	Audit	Non-credit: Attendance recognized.
EX	Extension	Temporary designation for course in which a student has been granted an extension for course work.
CIP	Course in Progress	Temporary designation for course in which the grade has not yet been recorded.
P	Pass	Competency: Used only when a letter grade is deemed inappropriate.

R	Retake	Course subsequently retaken.
W	Withdrawal	Granted by the College when, because of exceptional circumstances, the student was unable to complete the course.

## GRADE REPORTS AND TRANSCRIPTS

Grades may be viewed online immediately after they are posted, once you have completed your course evaluation(s). You have four months from the date grades are posted to appeal any disputed grades (see [Appeals](#)).

Official transcripts bearing the seal of the College and the signature of the Registrar may be ordered online or by submitting an [Official Transcript Request Form](#) along with the appropriate fee. All fees must be fully paid before an official transcript can be issued. Visit the [Transcripts page](#) for more details on ordering your transcript.

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## TERMS, CREDIT HOURS, AND WORK LOAD

Regent College operates on a three-term cycle:

- Fall (September–December)
- Winter (January–April)
- Summer (May–August)

### Fall and Winter Terms

Fall and Winter Term courses are normally offered for 3 credit hours and meet 3 hours per week.

Evening and weekend courses may be offered for 2 or 3 credit hours.

In cases where a 3-credit hour course spans over two terms (Fall and Winter), you will be charged for 1.5 credits in each term; however, you will not receive any academic credit until the full course has been completed.

### Summer Term

The Summer Term is divided into two sessions: Spring Session and Summer Session. Although the dates for these sessions vary, Spring Session courses are generally offered in May and early June, and Summer Session courses from late June through July. Some courses, especially the biblical languages, run into the month of August.

Summer Term courses vary: one-week courses are normally 1 or 2 credit hours, two-week courses are 2 or 3 credit hours, three-week courses are 3 credit hours (6 credits of Hebrew or Greek may also be taken in the Summer).



## **COURSE LOAD**

If you are taking courses for academic credit, you may expect to invest a minimum of 45 hours of work into a course for each credit hour. Where applicable, this includes class lectures, assigned reading, papers, assignments, and exams.

In any given term, a full load of academic work is considered to be 12 credit hours. This presupposes that you spend about 40 hours per week (i.e., 8 hours per day over 5 days) over the 14 weeks of a Fall or Winter term attending lectures and completing assignments and exams. While some students do take more than 12 credits per term, this is a significant amount of academic work; therefore, we encourage you, where possible, to spread your studies out over Regent's academic year (Fall, Winter, and Summer Terms), particularly if you wish to earn 30 credit hours per year. If English is a second language for you, you are encouraged to take no more than 9 credit hours in your first term.

For important information relating to the offering of courses at Regent College, see the [General Course Information page](#).

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## **FULL-TIME STATUS**

In contrast to a full load of studies, defined above, full-time status is the minimum credit load required for various purposes. For most purposes, full-time study is defined as 9 credit hours per term, or 18 credit hours per academic year (September to August).

You should be aware of specific criteria that apply if:

- You are applying for financial aid--whether a [Canadian student loan](#), a [US student loan](#), or a [Regent College bursary or scholarship](#)
- You have a [study permit](#) and you want to work in Canada
- You are applying for one of Regent College's [tuition discounts](#)
- You are wanting to receive a [T2202A form](#) for income tax purposes.

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## **ONLINE ACCESS TO ONSITE COURSES**

If a course is offered both onsite and online, students must register for the online section of the course to gain online access. Normally, online access is given via Zoom.

Zoom link sharing is prohibited. This includes viewing a course in a group with people who have not registered in the course's online section. Zoom access sharing may result in the student being dropped from the class.

Registering for an online section counts towards the online credit limit in the student's program.

## **TEMPORARY ONLINE ACCESS FOR ONSITE STUDENTS**

Normally, students registered in the onsite section of a course will not receive any online access. This includes access to course recordings. Exceptions may be made at the course instructor's discretion, only if the course already has an online section, including but not limited to the following reasons:

- Illness or injury of the student
- Illness or injury of a student's dependent

- Emergency childcare issues

Students who have been granted temporary online access are expected to return to attending the course onsite as soon as they are able, at which point their online access will be withdrawn.

Students will not normally be given temporary online access due to:

- Personal and work scheduling conflicts
- Church work
- Providing hospitality
- Vacation

Students who need to change their registration from onsite to online during the term may appeal to the Registrar to change their registration. Online access fees may apply, and the course will then count towards the student's online credit limit.

## COURSE RECORDINGS

A course instructor may choose to record their course if it already has an online section. Recordings will normally only be accessible to students in the online section of the course who cannot reasonably be expected to attend the course live. Students should contact the course instructor to request permission to access recordings.

Grounds for accessing course recordings may include:

- Time zone differences
- An unavoidable scheduling conflict between courses required in a student's program
- Illness or injury of the student
- Illness or injury of a student's dependent
- Emergency childcare issues

Grounds that will not normally be considered valid for receiving access to recordings include:

- Personal review of course material
- Personal and work scheduling conflicts
- Church work
- Providing hospitality
- Vacation
- Failing to anticipate course workload

If a course is recorded, students will be notified via the course syllabus. Wherever possible, students in recorded courses may choose to sit where they cannot be recorded in the classroom or turn off their camera if they are participating online. Recordings are normally deleted at the end of each term and will not be posted outside of the course Moodle page or used for another class, including a subsequent year of the same class.

Students are not normally permitted to record lectures privately. For exceptions, students must seek permission to record from the instructor or through [academic accommodations via UBC](#). If a student is permitted to make a personal recording of a class, the instructor will notify other students that a recording is being made without revealing the individual making the recording. Such recordings are only for personal academic use, and not for distribution of any kind.

Students are not permitted to distribute course recordings, including, but not limited to, watching recordings with someone not permitted to view course recordings, link sharing, or posting recordings online. Unauthorized distribution of recordings may result in the student losing access to course recordings and being dropped from the course.

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## STYLE GUIDE AND PAPER FORMATS

The standard style used at Regent College is modified Chicago Manual of Style as outlined in Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*, current ed. (Chicago: University of Chicago Press, 1996). You must follow this style unless your professor specifically directs you otherwise.

For further information, see the [Research and Writing section](#) of the Allison Library website.

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## RESEARCH WITH HUMAN PARTICIPANTS

Students who engage in research involving human participants must adhere to the following guidelines taken from the [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans](#):

- obtaining consent of human participants in advance of conducting any research,
  - fully informing human participants of the nature and purpose of the research and of any likely benefits or risks they may face,
  - keeping personal information confidential, and
  - treating human participants fairly and equitably.
- 

## GUIDED STUDY

A guided study is a course in which you are able to focus on an issue of your particular interest under the guidance of one of the regular full-time faculty of Regent College. Only students who are admitted to Regent College are permitted to take a guided study. Furthermore, you are limited to a maximum of one guided study per term for a total of:

Total Guided Studies Permitted by Program

GradDipCS	2
MA Christian Studies	2
MA Theological Studies	3
MALTS	0
MDiv	4
ThM	1

Guided studies may be taken for 1, 2, or 3 credit hours depending on the amount of work involved (1 credit for each 45 hours of work).

Guided studies are subject to the availability of a faculty supervisor, are subject to the same academic guidelines as other regular courses, and are not offered in place of regularly offered courses.

If you wish to take a guided study, you must, in consultation with a faculty supervisor, complete a [Guided Study Contract](#) and submit it to the Student Services Office with your registration form or course change form at the beginning of a Fall or Winter Term.

Guided studies are not normally offered in the Summer Term (note that if you are permitted to take a guided study in the Summer, you may be liable to the U-Pass fee throughout the Summer). Guided studies must be completed within the Fall or Winter Term in which they are registered. Note that only a general title will appear on your transcript (e.g., Guided Study: Applied Theology).

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## CLASS ATTENDANCE

Attendance is expected at all classes. If you must miss a class, for whatever reason, you are encouraged to contact your instructor prior to the class. Instructors are at liberty to assign grade penalties for unexcused absences.

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## EXTENSIONS FOR ASSIGNMENTS

Assignment deadlines can usually be found in your course syllabus. These deadlines are considered to be part of the course requirements. Due to the additional workload and inconvenience for faculty to have to grade late papers, and due to the College's intention to be fair to students who submit their work on time, we will consider extensions only in exceptional circumstances. You should take serious consideration of this when planning your course load.

Download the [Course Extension Application](#) .

### Grounds for an Extension

Extensions for course work are granted only in cases where the student demonstrates there was an unforeseeable and unavoidable emergency. Emergencies considered to be grounds for an extension typically include:

- personal sickness or injury which prevents one from working
- sickness, injury or death which requires the student's attention
- emotional or psychological crisis for which the student has sought professional help
- unexpected increase in job responsibilities

By contrast, the following will not normally be considered grounds for an extension: church work, providing hospitality, vacations, relocating, difficult living situations, failure to anticipate the amount of work involved in a course, confusion over the nature of the assignments, computer problems (it is your responsibility to keep files backed up), lost assignments, lack of proficiency in English. If you have a permanent disability requiring an accommodation, contact the [Access and Diversity Office](#) on the UBC campus.

### Application Process

Please read the following carefully: Failure to follow extension policy instructions will normally result in a grade of F being assigned to the course. Note that the grading of assignments submitted on extension may take longer than usual.

**For Fall and Winter courses offered on the Vancouver campus:**

For assignments due within the term (i.e., prior to the last day of final exams), assuming you have legitimate grounds as defined above, extensions may be granted at the discretion of your instructor. When requesting an extension, you may also present supporting documentation (e.g., a note from someone whose care or supervision you have been under).

- For an extension with a deadline up to 7 days after the end of the term, you must appeal to your instructor.
- If your condition is such that you need to appeal for a further extension beyond that deadline and up to 30 days after the end of the term, you may submit a Course Extension Application through REGIS by no later than the extension deadline given by your instructor. You must also provide evidence, either to Reception (e.g., a signed note) or by email to [Academic Advising](#) (e.g., an email exchange), that your instructor granted you the prior extension.

**For Spring and Summer Session courses offered on the Vancouver campus:**

Assignments are typically due 45 days after the last class, although some may be due earlier (see your course syllabus). If you require an extension beyond the assignment deadline: (i) complete a Course Extension Application form through REGIS by that deadline, and (ii) pay a \$25 fee. Note that your assignments may be graded by someone other than the course instructor.

**Notification: You should receive e-mail notification from the Student Services Office within 5 business days of submitting your application form. If an extension is granted, the e-mail will include instructions on how and when to submit your assignments.**

## **Submission of Assignments**

For extensions granted by the course instructor, submit your assignment(s) directly to him/her via Reception. For all other extensions, attach the Extension Submission Form (which you will receive from Student Services) and submit or post your assignment(s) to the Student Services Office, or email it/them to [Academic Advising](#), by the assigned deadline. Assignments granted by the Student Services Office or the Academic Standards Committee must not be submitted directly to the professor or the TA. Failure to submit assignments by the assigned deadline will normally result in an assignment grade reduction of 1/3 of a letter grade per day late.

## **Extraordinary Situations**

In a situation where the crisis you are facing continues beyond the extension granted by the Student Services Office, you may appeal for a further extension to the Academic Standards Committee. In order to do so, write a letter of appeal and submit it, along with supporting documentation, to [Academic Advising](#). The decision of the Academic Standards Committee shall be final. Note that the Academic Standards Committee does not normally grant an extension for more than four months beyond the original submission deadline.

If it is not possible for you to complete the course, you may apply (through the same email address) for a Withdrawal from the course (a grade of W on the transcript). The latter type of appeal is normally accompanied by a letter of support from someone whose care or supervision you have been under (e.g., doctor, professional counselor). Note that a W ("Withdrawal") on your transcript would not affect your GPA, whereas an F ("Failure") would adversely affect it.

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## **WITHDRAWAL POLICY**

Students who undergo extreme hardship that was not of their causing, was beyond their ability to control, and prevented them from completing course requirements even given an extension, may appeal to the

Registrar for a Withdrawal from the course. This would normally be accompanied by a letter from a professional supporting your appeal (e.g., your doctor). If granted, a grade of W will be recorded on your transcript; this does not affect the GPA.

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## **COURSE RETAKE POLICY**

You may retake a course—subject to regular registration restrictions and limitations—in an effort to achieve a higher grade. This involves registering and paying tuition for the course a second time. Both courses will appear on the transcript in the terms they were taken; however, credit will not be granted more than once, and the best grade achieved will be retained. Only one retake will be permitted per course.

Since retaking a course in the MALTS program involves joining another cohort, MALTS students who want to retake a course must appeal to the Academic Standards Committee for permission to do so. Please contact the MALTS Administrator.

Comprehensive exams may be retaken only once; you will be assessed a comprehensive exam retake fee. Retaking a course often requires a manual adjustment to the student transcript; so, when you have received the grade for a retaken course, please inform the Student Services Office.

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## **AEGROTAT POLICY**

The grade designation AG (Aegrotat) is granted when, for reasons of serious illness or other extraordinary circumstances outside your control, you are unable to complete a course. Application for consideration must be made to the Academic Dean no later than one week of the end of the course. A favourable evaluation may be given where the circumstance is beyond doubt, where you have an otherwise excellent record of completion, and where neither further assessment (e.g., a deferred exam) nor extension of time are considered feasible (e.g., you are in the final term of a program of study). The Academic Dean, in consultation with other members of Faculty, shall determine whether the course should be awarded an AG (passing but without grade point) or a grade calculated on the basis of work already completed for the course. If your application is denied, you will be given a grade based on the work you submitted in the course.

## TRANSFER CREDITS AND EXEMPTIONS

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If you've already completed theological studies at a graduate school that is accredited by a nationally-recognized body (i.e., equivalent to the Association of Theological Schools in the United States and Canada), you may be granted transfer credit for that work.

Such credit will be given only for courses considered relevant to Regent's programs and of equivalent academic standard. Credit will not normally be granted for courses that are not theological in nature or have not been taught from a theological perspective.

The maximum amount of transfer credit varies according to each program:

GradDipCS	6 credits
MA Christian Studies	21 credits
MA Theological Studies	30 credits
MALTS	6 credits
MDiv	42 credits
ThM	0 credits

Note:

1. Transfer Credits: A minimum grade of B (or a Pass in a Pass/Fail course) is required for courses to be considered for transfer.

Since credits may be defined differently at different institutions, transfer credits from some institutions will be subject to a ratio to make them equal to credits taken at Regent. Transfer credit from non-accredited institutions is not normally given. Under no circumstances will transfer credit be awarded for work or life experience.

If you can show that a particular undergraduate course from an accredited institution has special relevance to your program at Regent, you may be granted transfer credit at a 3:2 ratio, provided you earned at least a B+ in it and provided the course was not used to satisfy the requirements of your undergraduate degree. First or second year undergraduate level courses will not normally be considered for transfer, with the exception of courses in biblical Hebrew or Greek which may be transferred at full credit value.

If you intend to transfer credits from another institution, you must plan carefully to ensure that you meet the Residency Requirement.

2. Advanced Standing with Credit: For students coming from certain undergraduate programs that have demonstrated rigour and that have a broad exposure to biblical studies, history, and theology, a limited amount of advanced standing with credit may be granted. Such standing will be granted only if (i) you graduated from the undergraduate program within seven years of being admitted to Regent College, (ii) you obtained a grade point average of at least 3.7 on a 4-point scale in your undergraduate program, and (iii) you have obtained at least an A- in courses that match specific Regent College introductory courses.

The maximum number of credit hours of advanced standing you may be granted will depend on your Regent College program:

GradDipCS	0 credits
MA Christian Studies	9 credits
MA Theological Studies	12 credits
MALTS	0 credits
MDiv	18 credits
ThM	0 credits

3. Exemptions (Advanced Standing without Credit): You may also request exemption from specific required courses at Regent on the basis of undergraduate work you did at an accredited institution, whether it was part of your undergraduate degree or not. A minimum grade of B+ is required for exemption consideration. Exemption, however, does not entail transfer of credit; therefore, you must take other (normally more advanced) courses in the same discipline in order to make up the total number of credit hours required for a diploma or a degree.

4. MALTS Program: For the MALTS program, due to the strategic importance of learning together as a cohort, transfer credits and exemptions from required courses may be granted only in two circumstances: (i) if, within seven years of beginning the MALTS program, you have completed Old Testament Foundations (BIBL 501) and/or New Testament Foundations (BIBL 502), you may substitute another course (either for credit or for audit) in place of the course(s) you have already taken; or (ii) if, within seven years of beginning the MALTS program, you have taken a course equivalent to BIBL 501 and/or BIBL 502 at an accredited, graduate level institution, attaining a grade of B or better, you must still take these courses, but you may do so either for credit or for audit. Your choice in either scenario will not affect the cost of the program. In all other cases, no transfer credits or exemptions will be granted. If you have any questions, please contact the MALTS Administrator.

5. Applying for Transfer Credits and/or Advanced Standing: You may apply for transfer credits and/or advanced standing online directly through your REGIS student account. Alternatively, you may contact the Academic Advisor & Administrator who can assess what transfer credits and/or exemptions you would be entitled to. Note that in addition to supplying an official transcript to Regent College, you may also be asked to provide a college catalogue or course syllabus that describes the course(s) you have taken.



# ACADEMIC INTEGRITY, PROBATION, APPEALS

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## ACADEMIC INTEGRITY

All students at Regent College are expected to practise uncompromised integrity in all academic matters. The fact that Regent is a Christian college makes vigilance in this area all the more imperative. Consequently, academic offences shall not be tolerated.

### Academic Offences

Academic offences that are subject to penalty include, but are not limited to, the following:

1. **Plagiarism:** A student's work must be their own. Plagiarism is an academic offence in which someone presents, in whole or in part, the work of another person or AI text generator as his or her own work. Academic work properly involves the examination, critical evaluation, and utilization of contributions of other people. However, whenever someone uses the contributions of others in an academic setting, he or she must acknowledge the author of those contributions through footnotes or other acceptable referencing practices. Direct quotations must be clearly and properly indicated. Failure to do so, whether intentionally or accidentally, constitutes plagiarism. Plagiarism can occur in written work (e.g., failure to acknowledge the use of other people's words and ideas) and in non-written work (e.g., failure to acknowledge the use of other people's images or creations in a work of art, or of other people's words in an oral presentation).
2. **Cheating:** Cheating is an academic offence involving the failure to follow the instructions pertaining to the conditions for writing an assignment or examination, or falsifying material subject to academic evaluation. Cheating includes, but is not exclusive to, copying work from another person or text, using unauthorized materials or equipment in an examination, using unauthorized technology such as AI text generators, obtaining examinations or similar materials by improper means, and impersonating another student or submitting work under another student's name.
3. **Duplicating Assignments:** It is an academic offence to submit the same, or substantially the same, essay, presentation, or assignment in more than one course, whether the earlier presentation was at Regent College or at another institution, unless prior approval has been obtained.
4. **False Representation:** Making false representation by submitting false records or information, whether in writing or orally, by falsifying or submitting false documents (including, but not limited to, the following: transcripts, letters of reference, financial aid documents), or by failing to submit required records or information, is an academic offence.

### Penalties

The assessment of penalties for academic offences is at the discretion of the Academic Standards Committee; recommendations for suspension shall be referred to the Senate. Where the Committee determines that a student's behaviour does warrant discipline, it may impose one or more of the following penalties:

1. A reduced grade, including a grade of zero or Fail, on the assignment, test, or exam in question.

2. A reduced grade, including a grade of Fail, on the course in question.
3. A notation to be placed on the student's transcript stating that the student has committed an academic offence and indicating the penalty imposed.
4. Suspension or cancellation of any bursaries, scholarships, or other forms of financial aid.
5. Suspension from the College, whether for a specified period of time, an indefinite period of time, or permanently (i.e., expulsion).
6. Rejection of admission to a program or to the College.

Consideration of the severity of the offence shall be given in determining the appropriate penalty. Under normal circumstances, however, the penalties shall be as follows:

1. In cases of plagiarism or cheating, the penalty for the first offence shall be failure of the course; the penalty for a subsequent offence shall be failure of the course and suspension from the College.
2. In the case of duplicating assignments, the penalty for the first offence shall be a full letter grade reduction in the course and the student shall be required to re-write and submit the assignment in acceptable form; the penalty for a second offence shall be failure of the course and suspension from the College.
3. In the case of false representation in the context of an application for admission, the penalty shall be rejection of admission to the College; in the case of false representation in the context of a course, the penalty shall be failure of the course and suspension from the College.

In all cases of academic offence, a notice shall be placed in the student's file. In the case of suspension, a notation of the penalty shall be entered on the student's record, which shall appear on his or her academic transcript. After at least two years following the termination of the suspension, the student may appeal to the Academic Standards Committee to have this notation removed. Students shall not receive credit for courses taken at another institution while on suspension.

## Process

All work submitted by students may be reviewed, by whatever means seem appropriate, to ensure that an academic offence has not been committed. These means may include, but are not limited to, using one or more software and/or internet-based service to verify the authenticity and originality of students' work. Professors who find that a student has committed an academic offence may, at their discretion, require the student to resubmit the assignment with an appropriate penalty. Alternatively, they may report their findings to the Registrar, with supporting evidence and a proposed penalty. If a professor chooses to allow the student to resubmit an assignment and the alleged offence is not remedied, it will be reported to the Registrar with evidence.

Upon receipt of a report from a professor of an alleged academic offence, the Registrar shall refer the matter, along with supporting evidence provided by the professor, to the Academic Standards Committee. The student shall also be invited to respond, in writing, to the allegations being raised against him or her. The student shall be given a minimum of fourteen days to provide a written defense before the Academic Standards Committee meets. The Academic Standards Committee shall consider the evidence provided by the professor and the defense provided by the student (if any), and any other information that may be relevant to the case, in determining whether or not an academic offence has been committed, and, if so, what the appropriate penalty shall be, with reference to the penalties outlined above. Where the penalty is suspension from the College, the Academic Standards Committee shall make recommendation to the Senate and the Senate shall make the final decision regarding the penalty.

In cases where the student thinks that the process was not followed properly or that new information has come to light since the decision made by the Academic Standards Committee, the student has the right to appeal, in writing, to the Senate the decision or recommendation of the

Academic Standards Committee regarding a penalty against him or her. Letters of appeal must be submitted to the Academic Dean within thirty days of the decision of the Academic Standards Committee, failing which, no appeal shall be entertained by the Senate. The Senate shall consider whatever information has been provided by the Academic Standards Committee and by the student, and any other information that may be relevant to the case, in deciding whether to uphold the recommendation of the Academic Standards Committee, to impose a different penalty, or not to impose a penalty at all. All decisions of the Senate are final.

## **ACADEMIC PROBATION**

The purpose of the probation policy is to alert students, where applicable, to the fact that they are not succeeding academically and to impress upon them the importance of giving serious attention to their academic performance in order to continue their studies. The policy also provides a mechanism for preventing students who are not likely to succeed from continuing their studies.

### **Criteria for Probation**

Students admitted to Regent College are expected to maintain a grade point average (GPA) high enough to graduate. Students admitted to a program must maintain the minimum graduation GPA for that program (see Graduation Requirements and Procedures). In addition, students admitted with Special Student status must maintain the minimum graduation GPA for the GradDipCS program over the first 30 credit hours, but must maintain the minimum GPA for the MA Theo Studies program in order to go beyond 30 credit hours. Students who have a GPA below the minimum level shall be placed on academic probation.

### **Process for Students on Probation**

Students who have been placed on probation for having a low GPA shall be required to develop a plan for academic recovery and to submit it to the Student Services Office. The plan should address what steps the student will take over the following year (e.g., retaking courses, reducing one's academic load, curtailing outside activities, changing one's program) in order to restore one's GPA to the level required for graduation. Students on probation are encouraged to meet with the Academic Advisor and/or with the Dean of Students to discuss ways of improving their academic performance.

Students shall be removed from probation whenever their GPA is sufficient to meet the graduation requirement for their current program.

Note: Students on probation are not eligible for financial aid from the College, and may not be eligible for Canadian or American student loans.

### **Action to be Taken at the End of Probation Year**

While the College wants all students to succeed academically and so to complete their programs, remaining on probation for an entire year shall be considered sufficient grounds for requiring a student to discontinue his or her studies.

The Academic Standards Committee shall meet to discuss the academic prospect of students who remain on probation for one year or more. In such a situation, the student shall be invited to write a letter of explanation to the Committee before it meets. The Committee will take into consideration all aspects of a student's performance and circumstances and, in its best judgment, will decide whether or not he or she is likely to succeed academically. In cases where the Committee allows a student to continue, it may stipulate whatever conditions it believes are appropriate in order to help the student to succeed academically.

In cases where the Committee decides to prevent the student from registering for further courses, an indication that the student is not in good standing shall be made on the student's academic transcript. Probationary status, however, shall not be indicated on the transcript.

## Appeal Process

Where the Academic Standards Committee has decided not to allow a student to continue to register for courses, the student may appeal in writing, within 60 days of the decision of the Committee, to the Senate of the College. The decision of the Senate shall be final. Students shall not be permitted to register for or take courses at Regent while an appeal is in process.

## APPEALS

Students who feel aggrieved regarding a decision relative to their academic program (e.g., admission to a degree, a ruling regarding an academic requirement or policy) may appeal the decision. The general appeal process is as follows:

1. The appeal would normally be made, in the first instance, to the person or committee responsible for the contested decision.
2. Where the student is not satisfied that the appeal has been fairly heard or considered, or where he or she wishes to appeal for an exception to College policy, a further appeal may be made:
  - In the case of an admissions matter, appeal should be directed to the Admissions Committee, which meets regularly throughout the year.
  - In the case of a ruling regarding an academic requirement or policy, appeal should be made to the Academic Standards Committee. For specific information on the appeal process for the following, see the relevant section in this Catalogue:
    - Course Extensions
    - Final Project Extension
    - Academic Probation
    - Academic Offences
  - In a case involving an exception to Registration procedures or payment refunds, appeal should be made to the Director of Enrollment Services.
  - In a case involving a question concerning financial aid, appeal can be made to the Financial Aid Committee.

## Grade Appeals

In the case of an appeal of a course grade, students are encouraged first to discuss the matter directly with the course instructor. If, in the opinion of the student, the issue is still not resolved, he or she may make a formal appeal to the Registrar. The appeal will consist of:

1. a written statement articulating clearly the basis on which the student believes he or she deserves a grade higher than what was received;
2. all graded material for the course, with the assignment(s) to be reviewed in the original marked form; and
3. a \$75 re-assessment fee (to be returned to the student if the grade is increased).

This appeal must be received within one month of the posting of the course grade in the student's academic record. Note that oral assignments, practica, and final or capstone projects are not eligible for re-assessment.

The Registrar will forward the appeal to the Academic Dean (or designate) who will do the following:

1. Based on the student's written statement, the Academic Dean will determine whether there is a prima facie basis for an appeal. Appeals based merely on the student's disagreement with the professional assessment of the instructor will not be considered.
2. In the case where the Academic Dean believes there is not a prima facie basis for an appeal, the appeal process will end and the student's grade will remain unchanged.

3. In the case where the Academic Dean believes there is a prima facie basis for an appeal, he or she may discuss the matter with the original instructor and possibly assign the student's work to another qualified grader for re-assessment.
4. The decision of the Academic Dean with regard to whether or not the grade is to be raised, lowered, or remain unchanged shall be final.

### ***SUBMISSION DEADLINES FOR ACADEMIC STANDARDS COMMITTEE***

Letters appealing for an exception to Regent's academic policies or requirements should be written to the Academic Standards Committee and submitted to the Academic Advisor & Administrator. The deadline for submission of appeals is two weeks prior to a meeting.

<b>Term</b>	<b>Submission Deadline Committee Date</b>	
Fall 2024	August 20	September 03
	September 10	September 24
	October 08	October 22
	November 19	December 03
Winter 2025	January 02	January 16
	January 23	February 06
	February 20	March 06
	April 16	April 30
Spring/Summer 2025	May 08	May 22
	June 12	June 26

## **FINAL PROJECTS**

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### **FINAL PROJECTS**

All students in the MA Theo Studies and ThM programs must complete some type of final project in order to graduate.

MA Theo Studies students, depending on the concentration, have a choice of:

- a comprehensive examination/paper
- an integrative exam
- a thesis
- an integrative project
- an integrative project in the arts and theology

ThM students have a choice of:

- a thesis
- a major paper

All MALTS students will complete a final Capstone Project.

MDiv students do not need to complete a final project. Instead, their program includes a supervised ministry component and additional course work.

### **FINAL PROJECT DETAILS:**

## **MACS Integrative exam (3 credits)**

The integrative exam is the final project for students in the MA Christian Studies program. It is designed as an integrative exercise, that tests a student's ability to reflect theologically across the breadth of Regent's curriculum, and particularly what such reflection means for the Christian life.

### **PREPARATION**

You prepare by reading a set list of readings selected from across Regent's concentrations (approximately 4,000 pages). Contact the MACS exam coordinator, [Matt Lynch](#), to discuss reading and exam timing further.

### **WHAT TO EXPECT**

The written examination is a take-home exam that will be completed during the course of one week and focuses on integrative questions related to the reading list. The exam will be made available on Moodle, and you will upload your written answers to that same site.

### **GRADING**

The final grade will be determined by your performance in the written exam. The passing grade for the MACS integrative exam is B-.

### **HOW TO REGISTER**

Register for [INDS 794](#) through REGIS.

You are required to write the integrative exam in the term that you register for it.

### **UPCOMING DEADLINES AND EXAM DATES**

For upcoming registration deadlines, and for exam dates, please see the [Important Dates](#) section of the website.

If the exam is all you are registering for in the term, register before the beginning of the term in order to avoid a late registration fee.

## **Comprehensive exam (3 credits)**

The comprehensive examination tests the breadth of your knowledge within a concentration. The exam includes a written component, and, if required by your examining professor, an oral component.

### **PREPARATION**

You prepare by reading a representative selection of material (normally between 3,000 and 4,000 pages) chosen by your concentration coordinator.

### **WHAT TO EXPECT**

The written examination is normally three or four hours long, and focuses on specific questions taken from topics related to the reading list. The oral examination, if required, will be more general within the field of interest and will provide the opportunity to amplify what has been tested in the written examination.

## GRADING

The final grade will be determined by your performance in the written, and if required, oral exam. The oral exam will not detract from the grade achieved in the written part, but may enhance it. The passing grade for the comprehensive exam is B-.

## HOW TO REGISTER

- Meet with your concentration coordinator to arrange for a member of faculty to serve as your supervisor.
- Complete the [Final Project Form](#) and have it signed by your supervisor.
- Submit together at Reception: Final Project Form signed by your supervisor, regular Registration/Course Change form payment of tuition and fees

## UPCOMING DEADLINES AND EXAM DATES

For upcoming registration deadlines, and for exam dates, please see the [Important Dates](#) section of the website.

If the exam is all you are registering for in the term, register before the beginning of the term in order to avoid a late registration fee.

The Assistant to the Dean will notify you of the precise date and time of your written exam shortly after the registration deadline stated above, but you will need to consult with your supervisor to arrange an oral exam if it is required.

You are required to take the comprehensive exam in the term in which you register for it.

## Comprehensive paper (3 credits)

With the approval of your supervisor, the exam may take the form of a major paper. As this is an alternative within the comprehensive exam track, similar policies apply. You should be aware that this option will probably consume more time than the exam option.

## PREPARATION

The paper will be based on the same reading list as the exam.

## WHAT TO EXPECT

The paper should be approximately 10,000 words (40 pages) and should demonstrate comprehensive knowledge of all the material on the reading list.

## GRADING

The faculty supervisor will select a second reader for the paper. Each of them will grade the paper and together, they may conduct an oral exam that will cover both the paper and the reading. The final grade will be determined by your performance in both the paper and the oral exam. The oral exam will not detract from the grade achieved in the paper, but may enhance it. The passing grade for a comprehensive paper is B-.

## HOW TO REGISTER

- Meet with your concentration coordinator to arrange for a member of faculty to serve as your supervisor.
- Complete the [Final Project Form](#) and have it signed by your supervisor. (Note that the Comprehensive Paper is actually a variant of the Comprehensive Exam.)
- Submit together at Reception: Final Project Form signed by your supervisor, regular Registration/Course Change form & payment of tuition and fees

## UPCOMING DEADLINES

For upcoming registration deadlines, please see the [Important Dates](#) section of the website.

If the paper is all you are registering for in the term, register before the beginning of the term in order to avoid a late registration fee.

Your submission deadline is the last day of the term in which you register. If that is a Winter term and you are planning to graduate at the end of that term, confer with your supervisor to see whether he or she needs you to submit by an earlier date in order to allow sufficient time for grading.

## MATS Integrative exam (3 credits)

The integrative examination is the final project for students in the discontinued Christian Studies track of the MA Theological Studies program. It is designed so that you can demonstrate an integrated Christian mind: a world-and-life-view that will structure your piety and practice. To this end, it emphasizes general frameworks of analysis theologically based response.

## PREPARATION

You prepare by reading a broad selection of material (normally between 3,000 and 4,000 pages) chosen by the Christian Studies coordinator.

## WHAT TO EXPECT

The examination will include questions arising from the readings. You have the choice of sitting for a three-hour exam or writing a one-week take-home exam. The take-home exam will require 3,500–3,800 words, must be written on a computer, and must be in proper *Chicago Manual of Style* format. The three-hour exam may be written on a computer. An oral exam, if required, will provide you an opportunity to amplify your responses and to explore issues more broadly.

## GRADING

The final grade will be determined by your performance in the written, and if required, oral exam. The oral exam will not detract from the grade achieved in the written part, but may enhance it. The passing grade for the integrative exam is B-.

## HOW TO REGISTER

- Meet with the Christian Studies Coordinator.



- Complete the [Final Project Form](#) and have it signed by your supervisor.
- Submit together at Reception: Final Project Form signed by your supervisor, regular Registration/Course Change form & payment of tuition and fees

## DEADLINES AND EXAM DATES

For upcoming registration deadlines, and for exam dates, please see the [Important Dates](#) section of the website.

If the exam is all you are registering for in the term, register before the beginning of the term in order to avoid a late registration fee.

The Assistant to the Dean will notify you of the precise date and time of your exam shortly after the registration deadline stated above, but you will need to consult with your supervisor to arrange an oral exam if it is required.

You are required to take the integrative exam in the term in which you register for it.

## ThM Major Paper (3 credits)

As an option to writing a thesis in the ThM program, you may write a Major Paper. See program details on the [Master of Theology program page](#).

## WHAT TO EXPECT

The ThM Major Paper is to be between 7,500 and 10,000 words in length. All ThM students, including Major Paper students, must take [INDS 725](#): Advanced Research Methods and Writing. This class supports Major Paper students as they prepare to write their capstone under the guidance of their supervisor.

## GRADING

The faculty supervisor will select a second reader for the paper. Each of them will grade the paper and together, they may conduct an oral exam that will cover both the paper and the reading. The final grade will be determined by your performance in both the paper and the oral exam. The oral exam will not detract from the grade achieved in the paper, but may enhance it. The passing grade for a major paper is B-.

## HOW TO REGISTER

- Meet with a member of faculty to serve as your supervisor.
- Complete the [Final Project Form](#) and have it signed by your supervisor.
- Submit together to Reception: Final Project Form signed by your supervisor, regular Registration/Course Change Form & payment of tuition and fees

## UPCOMING DEADLINES

For upcoming registration deadlines, please see the [Important Dates](#) section of the website.

Note: If the major paper is all you are registering for in the term, register before the beginning of the term in order to avoid a late registration fee.

Your submission deadline is the last day of the term in which you register. If that is a Winter term and you are planning to graduate at the end of that term, confer with your supervisor to see whether he or she needs you to submit by an earlier date in order to allow sufficient time for grading.

## **MATS Thesis (9 credits) and ThM Thesis (12 credits)**

The thesis is a substantial piece of independent research on a specific, focused subject, involving both critical analysis and theological reflection.

For further details, see the [Thesis Guidelines](#).

### **WHAT TO EXPECT**

The MA, Theological Studies, thesis is normally between 15,000 and 20,000 words and the ThM thesis is normally between 30,000 and 45,000 words (including footnotes, but excluding the bibliography). The thesis requires considerable vigour and time; few students are able to complete a thesis in one term. It is ideal for students whose specific area of interest is highly defined. You must have a GPA of at least 3.5 before being approved to write a thesis in either the MATS or ThM.

### **GRADING**

The final grade will be determined by the supervisor and the second reader, chosen by the supervisor and [INDS 725](#) instructor. The passing grade for an MA or ThM thesis is B; however, the ThM thesis will be graded at an advanced level (i.e. it will be more difficult to get a B on the ThM thesis than an MA thesis).

### **HOW TO PREPARE A THESIS AND REGISTER**

- Register for and attend [INDS 725](#): Advanced Research Methods and Writing.
- **Required:** Read the [Thesis Guidelines](#).
- Approach a member of faculty to serve as your thesis supervisor. The College will endeavor to facilitate thesis supervision in the area of choice; however, admission to the program does not guarantee this. This should normally be done in a fall term.
- Register for [INDS 725](#): Advanced Research Methods and Writing, offered every winter term. This course consists of 3 of a student's total thesis credits. MATS and ThM students will write their proposal in this course.
- Upon completion of the course and proposal, the supervisor, [INDS 725](#) instructor, and a second reviewer will evaluate the proposal. They may accept the proposal as it stands, reject the proposal, or require revisions. If a proposal requires revisions, the student will be given the summer to revise and resubmit by the beginning of the following fall term. At this point, the proposal will be accepted or rejected. Students who have rejected thesis proposals will finish their program through another final project option; i.e. comprehensive exams or the ThM major paper.
- Submit the Final Project Form signed by your supervisor, a regular Registration/Course Change form, to Reception and pay the tuition and fees. Do this either by the end of the term that the proposal is approved, or at the beginning of the subsequent term.
- Registration for the thesis may be done in the Fall, Winter, or Summer Term, and may be split over two consecutive terms. The remaining thesis credits may be split 3+3 for MATS students or 6+3 for ThM students. If the thesis registration is split over two terms, you do not need to submit a registration form for the final 3 credits; you will

automatically be registered and charged for the credits at the beginning of the subsequent term (including Summer), and you must pay the fees by the tuition payment due date of that term.

#### **Thesis Proposal Approval Committee Deadlines:**

For students who began the thesis process prior to Fall 2024 and are already working on proposals, the Thesis Proposal Approval Committee (TPAC) will continue to meet through the 2024-25 academic year. They will approve thesis proposals according to the former system. Theses grandfathered into this process are 12 credits and normally 30,000-45,000 words for both the MATS and ThM programs.

<b>Term</b>	<b>Submission Deadline</b>	<b>Committee Date</b>
Fall 2024	September 04	September 18
	September 25	October 09
	October 23	November 06
	November 20	December 04
Winter 2025	January 08	January 22
	January 29	February 12
	February 26	March 12
	March 26	April 09

#### **UPCOMING DEADLINES**

For upcoming registration and submission deadlines, please see the [Important Dates](#) section of the website.

If you plan to graduate this year, note on the [Important Dates](#) page when you must submit three bound copies of your thesis to Reception. See the Thesis Guidelines for the binding procedure.

#### **COMPLETION TIMELINE**

Beginning from September 1 following the registration of the thesis, you have a maximum of three years to complete the thesis. If you do not complete within three years, you must appeal in writing to the Academic Standards Committee for permission to continue. Your appeal must include:

- a description of the progress you have made
- an explanation of why you did not complete your thesis
- a proposed date for completion
- a letter of support from your supervisor

Extensions are by no means guaranteed.

You can find the **refund schedule for dropping a thesis** [here](#).

#### **Integrative Project in the Arts and Theology (IPIAT) (6 or 12 credits)**

The integrative project in the arts and theology (IPIAT) provides an opportunity for students who have experience in the arts to create and present an original work of art (e.g., a novel, paintings, the writing and performance of music

or a play) and to reflect on it theologically. This option is offered solely to students completing a concentration in Christianity and the Arts, and may be taken for either 6 or 12 credit hours depending on the size of the project.

For further details, see the [IPIAT Guidelines](#).

## WHAT TO EXPECT

In addition to presenting an original work of art, you will complete a critical essay of about 25 pages engaging in theological and aesthetic reflection on the medium and tradition in which the integrative project in the arts and theology is done. The IPIAT is primarily intended for people who have already achieved significant competency in their chosen art field. You will need to present a portfolio of work for adjudication as part of the proposal process. The level of completed work is expected to be publishable, acceptable for juried exhibit, or ready for performance. If you are at a more exploratory stage with regard to your chosen medium or genre, you may be required to take some courses through UBC, or art schools or community colleges outside your Regent program. You must have a GPA of at least 3.3 before being approved to do an IPIAT.

## GRADING

The passing grade for the integrative project in the arts and theology is B.

## HOW TO REGISTER

- Register for and attend the non-credit IPIAT Orientation [GENR 313](#) offered every Fall and Winter Term.
- Take [INDS 560](#) The Christian Imagination, normally offered in the Winter Term.
- Take [INDS 785](#) The Vocation of the Artist seminar, normally offered in the Fall Term. As a prerequisite for the seminar, you need to present a portfolio of your work and a cv showing other relevant training, performance, or publishing in that art form, to one of the seminar instructors to obtain permission to take the course.
- Approach a member of faculty to supervise your project. While the College will endeavour to facilitate supervision in the area and art form of your choosing, admission to the MA Theo Studies program does not guarantee this.
- Submit a proposal to the Arts Advisory Committee (see deadlines below). The Committee may accept the proposal as it stands, reject the proposal, or make recommendations for revision.
- Read the [IPIAT Guidelines](#).
- Complete an [Final Project Form](#) and have it signed by your supervisor.
- Submit together to Reception: Final Project Form signed by your supervisor, regular Registration/Course Change Registration form & payment of tuition and fees. Do this either in the term that your proposal is approved, or by the beginning of the following term.

### Arts Advisory Committee Deadlines:

Term	Submission Deadline	Committee Date
Fall 2024	September 09	September 16
	November 18	December 02

January 27  
Winter 2025 March 17

February 03  
March 31

## UPCOMING DEADLINES

For upcoming registration and submission deadlines, please see the [Important Dates](#) section of the website.

If you plan to graduate this year, note on the [Important Dates](#) page the deadline for having given a public presentation of your IPIAT and for submitting all materials. Be sure to make arrangements in good time with the Arts Administrator.

## COMPLETION TIMELINE

Beginning from September 1 following the registration for the IPIAT, you have a maximum of three years to complete your project. If you do not complete within three years, you must appeal in writing to the Academic Standards Committee for permission to continue. Your appeal must include:

- a description of the progress you have made
- an explanation of why you did not complete your project
- a proposed date for completion
- a letter of support from your supervisor

Extensions are by no means guaranteed.

You can find the **refund schedule for dropping an IPIAT** [here](#).

## Integrative Project (6 credits)

**As of Fall 2024, Integrative Projects will not be a final project option for students.**

The integrative project is an alternative final project available the MA in Theological Studies program at the discretion of faculty. While the comprehensive exam or the thesis is the usual way of completing the MA in Theological Studies program, in some cases students may benefit from doing an integrative project. This option provides you an opportunity to complete your studies at Regent College with a project that blends theological reflection with creative expression. It embodies the idea that Christian mission involves not only the witness of one's life and the proclamation of faith but also the generation of cultural goods that in their truth, beauty, and goodness function as signs and foretastes of the kingdom of God.

The integrative project allows those with competence and experience in a given field to create and communicate something recognizably part of that field (e.g., a business presentation, a policy paper, a curriculum, a preaching series, a healthcare protocol, a mission project, an organizational strategy, a public speech, a newspaper article, a non-fiction book, a training program, etc.) and to reflect on it theologically.

## WHAT TO EXPECT

You must be able to communicate, in a manner appropriate to the subject matter, at a level that is excellent within the relevant field. This means the project must be at least potentially publishable, ready for presentation—to clients, investors, the public, or an audience of professional peers. In addition to communicating the project in a final form, you must submit any additional explanatory material plus a critical essay of 20 to 30 pages engaging in theological and cultural reflection on the genre and the cultural and theological context in which the project is done.

In order to do an integrative project, you must first be admitted to either the MA Theological Studies program, and you must have a Grade Point Average (GPA) of at least 3.3.

Read the [Integrative Project Guidelines](#) for more information.

## GRADING

The passing grade for the integrative project is B.

## HOW TO REGISTER

- Read the [Integrative Project Guidelines](#) .
- Approach a member of faculty to discuss the possibility of him or her supervising your project. As part of this discussion, you should share a recent copy of your transcript or grade report to show (i) what courses you have taken, (ii) that you have been admitted to the MA Theo Studies program, and (iii) that you have at least a 3.3 GPA.
- Prepare a written proposal to be approved by your supervisor.
- Submit to Reception a [Final Project Form](#) signed by your supervisor, a regular Registration/Course Change Form and payment for the course. You will register for all 6 credits of the integrative project in one term. The tuition will be payable either by the Payment Deadline for the term (i.e., the Friday before the beginning of classes), or at the time of registration, whichever is later.

## UPCOMING DEADLINES

For upcoming registration and submission deadlines, please see the [Important Dates](#) section of the website.

If you plan to graduate this year, note on the [Important Dates](#) page the deadline for submitting all materials.

## COMPLETION TIMELINE

Beginning from September 1 following the registration for the integrative project, you have a maximum of three years to complete your project. If you do not complete within three years, you must appeal in writing to the Academic Standards Committee for permission to continue. Your appeal must include:

- a description of the progress you have made
- an explanation of why you did not complete your project within the time limit
- a schedule for how you plan to complete, together with a proposed date for completion
- a letter of support from your supervisor

Extensions are by no means guaranteed.

You can find the **refund schedule for dropping an integrative project** [here](#).

## MALTS Capstone Project (6 credits)

The Capstone Project provides an opportunity for MALTS students to complete their program with a project that blends theological reflection, creative expression, and practical application. This requirement embodies the idea that

leadership characterised by faith involves not only the witness of one's life and the proclamation of faith but also the generation of cultural goods of truth, beauty, and goodness. The project outcomes should be communicated in a way appropriate to the subject matter, at a level that is excellent within the relevant field. The project must be potentially implementable or ready for presentation to clients, investors, the public, or an audience of professional peers.

Read the Capstone Project Guidelines.

## WHAT TO EXPECT

At the end of the first year of the program, between your second and third residencies, you should discuss with your mentor possible options for your Capstone Project and present them to the Program Director for approval.

As part of your project, you will complete a critical essay of 5,000 words engaging in theological reflection on the project, bringing what you've learned in the MALTS program to bear on the project.

The shape and form of your project will develop out of discussion with your mentor and the Director of the MALTS program. It is expected that implementation of your project in your workplace would be possible, even if such implementation is not pursued during your time in the MALTS program.

Your capstone projects include a sharing of the finished work with the MALTS community of peers and professors through a presentation at the Capstone Retreat.

## GRADING

The passing grade for the Capstone Project is B.

# GRADUATION

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## GRADUATION

**Finally, it's your turn! Congratulations! We can't wait to celebrate with you as you walk across the stage. Here's everything you need to know about graduation requirements, Convocation, and other events that will help you with the transition from student to graduate.**

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## APPLY TO GRADUATE ONLINE

The deadline to apply to graduate on May 5, 2025 is **January 31, 2025**.

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## GRADUATION REQUIREMENTS AND PROCEDURES

In order to graduate, you must:

In order to graduate, you must:

- Submit an online application for graduation by the end of January in the year you wish to graduate.
- Submit the graduation application fee along with the application.
- Settle all financial obligations with the College, including any amounts owing on your student account and any library fines.
- If you have received US student loans: complete the exit interview with the Financial Aid Officer.
- Complete all the requirements of your program outlined in the Academic Catalogue.
- Attain the minimum grade point average for your respective program:

PROGRAM GRADUATION	GPA
GradDipCS	2.7
MA Christian Studies	3.0
MA Theological Studies	3.0
MALTS	3.0
MDiv	3.0
ThM	3.3

In determining their GPA, GradDipCS students are permitted to discount courses for which they received low grades, as long as they have successfully completed the specifically required courses for the



program and have completed at least 24 credit hours with a GPA of at least 2.7. The overall GPA for Masters students, however, will always take into account grades for all courses taken.

You are required to complete your program according to the requirements as published when you were officially admitted into the program by the Admissions Office. If the program requirements have changed since your admission, however, you may elect to complete your program according to the newer requirements.

## **GRADUATION PRIZES**

Each year, at the discretion of the Senate (on the advice of the Academic Standards Committee), the following prizes are awarded at Convocation:

- The Board of Governors' Prize for Proficiency in the GradDipCS Program
- The Board of Governors' Prize for Proficiency in the MA in Christian Studies Degree Program
- The Board of Governors' Prize for Proficiency in the MA in Leadership, Theology, and Society Degree Program
- The Board of Governors' Prize for Proficiency in the MA in Theological Studies Degree Program
- The Board of Governors' Prize for Proficiency in the MDiv Degree Program
- The Board of Governors' Prize for Proficiency in the ThM Degree Program
- The Professor W. J. Martin Prize in Hebrew
- The Greek Prize
- The Carl Armerding Prize in Old Testament Studies
- The Gordon Fee Prize in New Testament Studies
- The Biblical Studies Prize
- The Dr. Ian Rennie History of Christianity Prize
- The Doctrinal Theology Prize
- The Dal Schindell Arts & Theology Prize
- The Marketplace Theology Prize
- The World Christianity Prize
- The Donald M. Lewis Prize in Pastoral Care
- The Harry Robinson Preaching Prize
- The Spiritual Theology Prize
- The Interdisciplinary Studies Prize

In addition, the following prizes are given annually in honour of specific individuals:

- A Prize in Memory of Jean Sutherland  
Awarded to a student who emulates the quality of life of Jean Sutherland who contributed much to the Regent community through her love of learning (classics, archaeology) and commitment to hospitality.
- The Walter C. Wright Jr. Leadership Award  
Awarded to a student who has excelled in leadership, whether in the life of the College or in academic work, and given in honour of Dr. Walter C. Wright Jr. who served as President of Regent College from 1988 to 2000.

- The Luci Shaw Prize for Creative Writing  
Awarded to a student in honour of Luci Shaw whose work as writer, instructor, and member of the Board of Governors, has inspired much creativity at Regent College.
- The Valerie Collison Memorial Scholarship  
Awarded to a female student in memory of Valerie Collison who completed both an MCS and an MDiv at Regent, and who encouraged many with her life and spirit before dying of cancer in 1995.
- The Michael Collison Unsung Hero Award  
Awarded to a student in memory of Michael Collison, who exemplified a spirit of humble ministry and service at Regent College and in church ministry.

## FEES & EXPENSES

### PAY YOUR TUITION AND FEES

#### COURSE REGISTRATION AND PAYMENT DEADLINES

Once registered in a course, you are considered to be in attendance and are responsible for tuition fees in full unless you drop the course online via REGIS or by submitting a Registration/Course Change form. You will not be automatically dropped from a course if you do not attend.

View important dates related to refunds and late payments [here](#). For an explanation of these deadlines, refer to the [Refunds and Account Adjustments page](#).

#### HOW TO PAY

A registration deposit for tuition and fees must be submitted with your course registration for each term. The balance must be paid by the payment deadlines (see above). The deposit is \$150 for Fall and Winter Terms, and \$80 for Summer Sessions.

All instructions and forms relating to course registration can be found on the [Register for Courses page](#). Course registration forms include instructions on how to calculate what you owe, and where to make your payment. If you're registering online, you will receive an email confirmation with full instructions on where and how to make a payment.

#### Acceptable Forms of Payment

All tuition and fees are charged in Canadian funds. Payment can be made in the following forms:

- **Debit (suspended until the building re-opens):** In person at reception only. Note that your card may have a daily and weekly spending limit.
- **Canadian or American cheques:** Note that American funds will be converted at [Regent's monthly exchange rate](#). Please make your cheque out to Regent College and include your Regent ID (e.g. 300123) in the memo line. You can send your cheque to:  
ATTN: Reception Regent College  
5800 University Blvd.  
Vancouver, BC V6T 2E4  
Canada
- **Canadian money orders**

- **Canadian cash** (accepted at the reception, please don't mail cash)
- **PayMyTuition:** Online option for international students who wish to pay using their home currency using wire transfer, e-wallet, and bill and credit card payments. Please note this type of payment may take a few days to process. PayMyTuition will notify you once funds have been received and delivered to Regent College. You must provide an SMS capable phone number, your passport or driver's license number, and a photograph of the document for identification purposes. For more information please consult the PayMyTuition Benefits.
- **Convera (Western Union Business Solutions) :** Another online option for international students who wish to pay using their home currency. Please note this type of payment may take a few days to process.
- **Interac e-Transfer:** Send your payment via Interac e-Transfer from your bank. Follow your bank's instructions for using this payment method. Please include your Regent ID (e.g. 300123). Note that you may have a daily and weekly spending limit.

Send your e-Transfer to the following email:

[payments@regent-college.edu](mailto:payments@regent-college.edu)

For more information, please visit the [Interac e-Transfer website](#).

Please note that we discontinued accepting credit card payment for tuition or certain related fees beginning in the Fall 2016 Term. For more information on this change, please visit our [Credit Card Payment Policy](#) page.

### How can I find my balance owing?

See the Finance tab in your REGIS account.

### How can I see the details of the charges on my account?

See the Finance tab in your REGIS account.

### When will my payment appear on my REGIS account?

Online Credit Card payments should appear within 48 hours of payment.

In-person payments: Please allow 5-7 days for your payment to appear on your REGIS account.

### Can I make advance payments on my account?

Yes. You can make a payment on your account; however, it is possible only for a maximum of 6 months prior to registering for courses. If you have any further questions please email [financial.aid@regent-college.edu](mailto:financial.aid@regent-college.edu)

### How do I get a refund for an overpayment?

You can either leave the money on your account as a credit toward classes in the following academic term, or you can complete and submit a [Student Account Overpayment Form](#) . Reimbursements generally take up to four weeks to process, and will be processed according to the method of payment used.

### How can a supporter deposit money on my account?

We accept third-party funding for your account, payable by debit card, cash, or cheque. You will need to provide your supporter with your name, Regent ID, and any specific financial information they may need (note that we will not provide your supporter with any information about your account without your written permission). The money will be used only for your tuition fees unless otherwise stated. If they would like the money to be used for anything other than tuition (e.g., books, living costs, etc.), they will need to send us a signed letter authorizing that usage. Please also note that we cannot issue supporters tax receipts for donations to an individual student.

## CAN MY SPOUSE, PARENT, ETC., HAVE ACCESS TO MY FINANCIAL INFORMATION?

Yes. In order to allow someone else to have access to your account information, you will need to sign a consent form authorizing us to release this information. Email [financial.aid@regent-college.edu](mailto:financial.aid@regent-college.edu) for more information.

## TUITION RATES

Tuition rates are effective from May 1 through April 30 each year. This includes both on-campus and distance education courses, both credit and audit rates. Courses that begin after May 1 will be subject to

the tuition rates for the following year, even if you register for a course prior to May. Details regarding the costs of tuition and other fees can be found in the [Admissions and Finance section](#).

## TUITION DISCOUNTS

We offer a number of tuition benefits for students and their spouses. Visit our tuition discounts page to see if you qualify for any of the [benefits](#).

## STUDENT FEES

In addition to tuition, there are other Student Fees payable throughout your program. For the full table of fees, see the [Costs page](#) in the Admissions & Finance section. For costs pertaining to the MALTS program, see the [MALTS FAQ page](#).

In the Fall or Winter Terms, these fees are charged automatically if you register for 3 or more credit hours. If you register for 3 or more audit hours, you can opt in to Student Fees when you register.

In the Summer Sessions, if you are a returning student and you register for at least 3 audit hours (or at least 3 combined audit and credit hours) you can opt in to Student Fees. Opting in to Student Fees gives you access to the UBC Aquatic Centre and the U-Pass for all eligible months. You can opt in by submitting the U-Pass Opt-In form for the appropriate term (see left sidebar).

## TUITION RECEIPTS FOR INCOME TAX

Tax receipts for tuition and for bursaries/scholarships will be made available for download from your REGIS account as of the last day of February for the previous year.

- Tuition tax receipt: You will be issued a T2202 (only issued if you have paid tuition the previous tax year). You will be reported as a full-time student for each term in which you registered for a minimum of 7.5 credit hours.
- **Important changes beginning in 2019:** The Canada Revenue Agency now requires that Regent College collect either Social Insurance Number (SIN) or Individual Tax Number (ITN) from students. Please [add yours to REGIS](#) if you wish to receive a tuition tax receipt for the 2019 calendar year and onwards.
- Bursaries or Scholarships tax receipt: You will be issued a T4A (only issued if you have received a financial award in the previous tax year).
- If you worked as a SE/TA, you will be issued a T4 form as of the last day of February in the following year. These may be downloaded from Payworks.

For further information on any of these forms, please contact the Director of Finance, Karen Boldt, by email: [kjboldt@regent-college.edu](mailto:kjboldt@regent-college.edu).

Note: A fee of \$5 will be charged for replacement of lost receipts.

## REFUNDS AND ACCOUNT ADJUSTMENTS

Here, you will find detailed information on policies related to refunds and student account balances.

### ACCOUNT BALANCE AND OVERPAYMENT

If there's a credit on your account—often, because you paid for a course and then dropped it—complete the Student Account Overpayment Form and submit it to Reception.

### OUTSTANDING ACCOUNTS

The College maintains an account for each student. If you have fees owing from a previous term, you will be unable to register for courses or apply for admission. You will also not be issued an official transcript nor be permitted to graduate until your outstanding fees are settled.

### ADJUSTMENT OF ACCOUNTS

In the event of an increase of course load during the term, additional charges are added at the full course fee regardless of when the course is added. If you reach 3 or more credit and/or audit hours by adding a course later in the term (e.g., thesis, comprehensive exam, Distance Education course), you will be subject to pay all student fees.

### SCHEDULE OF REFUNDS

#### FALL AND WINTER TERMS

For precise deadlines, please consult the Calendar of Important Dates or the Student Contract that accompanies each registration form.

Unless otherwise indicated on the course syllabus, the deadlines to receive a refund for dropping a course, reducing the number of credit hours in a course, or changing from credit to audit follow these guidelines:

REFUND	DEADLINE
100%	Fall Term: Monday of the 2nd full week of term
75%	Fall Term: Friday of the 5th week of term
100%	Winter Term, January-April courses: Friday of the 2nd full week of classes
75%	Winter Term, January-April courses: Friday of the 5th week of classes

No further refunds are available after the 75% refund deadline. The deadline to make any of these changes, without refund, is Friday of the seventh week of the term. After this latter date, you will be said to have attempted the course and are committed to receive a grade.

Please note that the Registration Fee is non-refundable and that the Students Fees are non-refundable after the Early Registration deadline for the Fall and Winter terms.

### JANUARY INTENSIVE, MALTS RESIDENCIES, SPRING, AND SUMMER SESSIONS

Unless otherwise indicated on the course syllabus, the deadline to receive a refund for dropping a course, reducing the number of credit hours in a course, or changing from credit to audit follow these guidelines:

- 100% refund (less registration deposit) if you make the change by the Friday before the course begins

• 75% refund (less registration deposit) if you make the change by the second day of the course  
No further refunds are available after the 75% refund deadline. The deadline to make any of these changes, without refund, is the last day of the class. After this latter date, you will be said to have attempted the course and are committed to receive a grade.

Please note that the Registration Fee is non-refundable.

### ***REFUNDS FOR DROPPING A THESIS, AN IPIAT, OR AN INTEGRATIVE PROJECT***

Refunds for students who have dropped a thesis, an IPIAT, or an integrative project are as follows:

REFUND	DEADLINE
100%	if the drop is applied for within the term it was first registered
75%	if the drop is applied for in the term immediately after the term it was first registered

No refund will be issued after this second term. You will receive a 100% refund on your processing fee (if applicable). As of the third term after the term of initial registration, you may not drop a thesis, an IPIAT, or an integrative project and are committed to receive a grade.

### ***GENERAL NOTES***

The schedule of refunds for courses held at irregular times will be published on the course syllabus. All deadlines are 4:30 pm (Student Services Office closure) on the dates indicated. In the case of requesting a refund (e.g., due to dropping a course), please allow up to thirty days for processing.

## **GLOSSARY OF FEES**

**This page is intended to give you an explanation of the various fees that we charge. You can view a table that summarizes these fees here.**

### **ACADEMIC FEES**

#### ***APPLICATION FEE***

Students applying externally for entrance to a College program will be charged a \$60 non-refundable application fee. MA Theo Studies and MDiv students will be charged a \$25 non-refundable application fee when applying to the ThM program. Students admitted to the GradDipCS program are not charged a fee when applying to the MA Theo Studies or MDiv program.

#### ***REGISTRATION FEE***

All students must pay a \$35 non-refundable registration fee each term when registering for one or more courses in that term. When adding courses (including Distance Education courses) after registering for the term, students do not pay an additional registration fee.

#### ***LATE REGISTRATION FEE***

An additional non-refundable fee of \$50 will be charged to students who register after the published registration times and dates.

#### ***TUITION FEES***

For Fall and Winter courses, tuition is due in full on the Friday prior to the beginning of classes. For Spring and Summer session courses, the payment deadline is the first day of class. Once registered in a course, students are considered to be in attendance and are responsible for tuition fees in full unless they drop the course by notifying the Student Services Office in writing. Students are not automatically dropped from a course if they do not attend.

#### ***LATE PAYMENT FEE***

Students who have not paid their fees in full by the payment deadline will be charged a non-refundable late payment fee of \$50 plus a monthly interest charge calculated at a rate of 8.5% per annum.

#### ***COURSE DROP FEE***

A \$10 charge is assessed for each request for dropping courses as indicated on the Student Contract each term. A \$25 charge is assessed for dropping or changing a Distance Education course. No charge is assessed for adding a course.

#### ***THESIS & INTEGRATIVE PROJECT IN THE ARTS AND THEOLOGY FEES***

Thesis and IPIAT students must register for their thesis/IPIAT either by the thesis/IPIAT registration deadline of the same term in which their proposal is approved, or by the Friday before classes begin in the subsequent term; students who wish to register for their thesis/IPIAT prior to having their proposal approved should consult with the Registrar. Registration and payment for 12-credit-hour theses/IPIAT may be done all at once or divided equally over two consecutive terms. Students who choose to split credits over two consecutive terms do not need to submit a registration form for the final 6 credits; they will automatically be registered and charged for these credits at the beginning of the subsequent term (including Summer), and must pay the fees by the tuition payment due date of that term in order to avoid late payment charges. Students are also subject to pay for the cost of handling and binding/archiving and, in the case of theses, proofreading and microfilming. Payment for these costs is due at the time of registration.

## ***THESIS & INTEGRATIVE PROJECT IN THE ARTS AND THEOLOGY CONTINUATION FEES***

Beginning from September following the initial registration of the thesis/IPIAT, students have three years to complete their thesis/IPIAT. Students who have not completed their thesis/IPIAT by the first September after their registration will be automatically charged a yearly continuation fee (in addition to the regular registration fee) at the beginning of each Fall term until the end of their three-year time limit. Students who have not completed their thesis/IPIAT within the three-year time limit must appeal in writing to the Academic Standards Committee for permission to continue. Those granted an extension will need to pay an extended continuation fee (in addition to the regular registration fee).

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## **STUDENT FEES**

All students registered for 3 or more credit hours in the Fall or Winter terms, whether in a program or not, are required to pay the following Student Fees.

### ***REGENT COLLEGE STUDENT ASSOCIATION FEE***

This fee provides membership in the Regent College Student Association and which supports the work of the Student Council including representation of students in the life of the College, publication of the College newsletter (the Et Cetera) and the College Directory, provision of computers in the library for student use, and organization of many social activities throughout the year.

### ***FALL RETREAT FEE***

This fee subsidizes the annual Fall Retreat.

### ***AMS FEE***

The AMS Fee provides students membership in the Alma Mater Society (AMS) of the University of British Columbia and gives them access to UBC libraries, sports facilities, student discounts, as well as links to UBC clubs and political processes.

### ***U-PASS FEE***

The U-Pass Fee provides students membership in the U-Pass BC program, giving them transit privileges (TransLink buses, the SkyTrain, and the SeaBus) within the Greater Vancouver Regional District (GVRD). This fee is mandatory for all students who pay the Student Association Fee regardless of where they live.

### ***HEALTH & DENTAL PLAN FEE***

This fee makes students members of the AMS Health and Dental Plan, which provides a comprehensive package of extended health, dental, vision, and travel benefits to supplement students' basic medical insurance (e.g., BC Medical Services Plan). Students may purchase additional coverage for their spouse and children by contacting the AMS Health and Dental Plan Office. Students who can show that they are already members of an extended health and dental care plan may opt out of this program through the AMS Health and Dental Plan Office.

Students taking only Distance Education courses are not subject to these fees; however, students who are taking a Distance Education course in the same term that they are taking an on-campus course will be subject to these fees provided their total credit/audit hours are 3 or more. Furthermore, students who are taking at least one on-campus course and who by adding credits during the term (e.g., by adding a Distance Education course, comprehensive exam or thesis) raise their total credit hours to 3 or more will be charged these fees regardless of when in the term they add the additional credits. Students who



register for 3 or more audit hours may opt to pay these fees if they wish to take advantage of the services they provide; however, the option is either to pay all of the fees or none of them. Students who register for less than 3 credit/audit hours are not eligible to pay these fees.

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## **OTHER FEES & EXPENSES**

### ***TEXTBOOKS***

Students are advised that books can constitute a major expense. If your resources are limited, you are advised to invest carefully in essential reference works that will become a permanent and valued part of your library long after you leave Regent. Please note that the John Richard Allison Library is not able to provide a sufficient number of all textbooks. Students are therefore expected to purchase the basic textbooks for each course. Textbooks may cost between \$85 and \$180 per course.

### ***RETREAT COSTS FOR SPOUSES, CHILDREN, AND PART-TIME STUDENTS***

Spouses and children of students are encouraged to attend the Fall Retreat. For further information see the Community Life section on the Living in Vancouver page. A basic accommodation charge applies. Students who do not pay the Student Association Fee must pay full accommodation charges.

### ***GRADUATION APPLICATION FEE***

When applying to graduate, students must pay a non-refundable, non-transferable, Graduation Application Fee. This must be paid each time a student applies for graduation.

### ***ACADEMIC HOODS***

Degree students are loaned academic hoods and gowns for Convocation. Hoods (but not gowns) are also available for purchase. GradDipCS students do not require a hood for Convocation.

### ***TRANSCRIPTS AND OFFICIAL DOCUMENTS***

Official transcripts, which may be ordered online or by submitting a paper form, cost \$5 each. Requests for copies of documents from student files cost \$5 each. You can order transcripts [here](#).

### ***GRADUATION CERTIFICATE REPLACEMENT FEE***

If you lose your graduation certificate, we can replace this for you for a service fee (see the Costs page under Admissions & Finance).

## CREDIT CARD PAYMENT POLICY

Regent College does not accept credit card payments for tuition and related fees. Please refer to the following fee lists for further clarification.

### List of fees that can be paid by credit card

The following fees **can** be paid by credit card:

- Application Fee;
- Registration Fee
- Academic Writing Course Fee;
- Thesis Orientation Fee;
- Integrative Project in the Arts and Theology(IPIAT) Handling Fee;
- Thesis/IPIAT Continuation Fee;
- Intro Greek or Hebrew Proficiency Exam Fee;
- Program Extension Fee;
- Transcripts and Official Documents Fee;
- Graduation Certificate Replacement Fee;
- Grade Reassessment Fee; and
- Summer Term Extension Administrative Fee.

### List of fees that cannot be paid by credit card

The following fees **cannot** be paid by credit card:

- Student Fees (this includes U-Pass, RCSA, AMS, Fall Retreat, and Health & Dental Plan Fees);
- Late Registration Payment Fee;
- Thesis/IPIAT Extended Continuation Fee;
- Comprehensive Exam Retake Fee;
- Failure to Register Course Change in Writing Fee; and
- Dishonoured Cheques Fee.

## COSTS

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### TUITION FOR 2024–2025

Tuition rates for Summer 2024, Fall 2025, and Winter 2026 will be:

- \$520 per credit hour registered for onsite
- \$540 per credit hour registered for online
- \$385 per audit hour registered for onsite
- \$405 per audit hour registered for online

The total tuition for each graduate program taken fully onsite will be as follows:

PROGRAM	TOTAL CREDITS	COST PER CREDIT	TOTAL TUITION
Graduate Diploma in Christian Studies	24	\$520	\$12,480
Master of Arts in Christian Studies	42	\$520	\$21,840
Master of Arts in Theological Studies	60	\$520	\$31,200
Master of Divinity	81	\$520	\$42,120
Master of Theology	24*	\$520	\$12,480

\* Note that 24 credits is the minimum required in the ThM program.

The Master of Arts in Leadership, Theology and Society has a different fee structure due to its alternative delivery model. Costs for the 2024 Cohort are:

- Non-refundable Commitment Fee: \$1,000
- Tuition: \$28,000

Contact the [MALTS Program Administrator](#) to learn more about fees applicable to the MALTS program.

### FEES FOR 2024–2025

In addition to tuition, there are student fees payable throughout your program. Some typical fees are outlined below

Application Fee	\$60.00 CAD or \$50.00 USD	non-refundable
Registration Fee	\$35.00 each term	non-refundable

#### STUDENT FEES:

Student Fees are mandatory for Fall and Winter students taking 3 or more credit hours. They are non-refundable after the Early Registration Deadline for each Fall and Winter term.

<u>U-Pass Fee*</u>	\$180.40	
RCSA (Student Association Fee)	\$50.00	
AMS Membership Fee	\$114.09	
Retreats Fee	\$30.00	
Health & Dental Plan Fee* (see <a href="#">Sample Budget</a> for family options)	\$338.00	per year (pro-rated to \$225.33 for students starting in Winter 2024)

\*Exemptions from the U-Pass Fee and the Health & Dental Plan Fee are available to students in the following situations:

- **U-Pass:** Students living outside of Metro Vancouver may opt out. Please refer to the [AMS U-Pass website](#) for detailed information, deadlines, and opt-out instructions. Click this [link here](#) to apply for the exemption online. Please enter your Regent ID (6 or fewer digits) under Student Number on the form and submit only once.
- **Health & Dental Plan:** Students may opt out if they are living in Canada and are already covered by an equivalent plan OR if they are international students living outside Canada. Please follow the instructions on the [studentcare website](#) to opt out and make sure you submit by the Change-of-Coverage Period.

#### OTHER FEES, IF APPLICABLE:

Late Registration Payment Fee	\$50.00	+ interest per month based on 8.5% per annum (interest rate subject to change)
Online Access Fee	\$20.00/credit or audit hour	included in the tuition for all online course sections
Academic Writing Course	\$100.00	
Thesis Orientation	\$100.00	
Public Speaking Workshop	\$100.00	
Introduction to Theological English	\$250.00	
Integrative Project in the Arts and Theology Handling Fee	\$70.00	for binding, etc.
Thesis/IPIAT Continuation Fee	\$100.00	per year
Thesis/IPIAT Extended Continuation Fee	\$500.00	per year
Comprehensive Exam Retake Fee	\$200.00	
Intro Greek or Hebrew Proficiency Exam Fee	\$100.00	
Program Extension Fee	\$100.00	per year

Graduation Application Fee	\$100.00	non-refundable
Transcripts and Official Documents	\$5.00	non-refundable
Failure to Register Course Change in Writing Fee	\$50.00	non-refundable
Graduation Certificate Replacement Fee	\$35.00	non-refundable
Dishonoured Cheques	\$20.00	non-refundable
Grade Reassessment Fee	\$75.00	charged if reassessment does not result in grade change
Summer Term Extension Administrative Fee	\$25.00	charged only if extension is approved

All amounts listed are in Canadian dollars. Charges will automatically convert to US dollars if payment is made with a US credit card. Regent College accepts cheques drawn on US bank accounts for payments of tuition and tuition-related fees. See the top of this page for the current US dollar exchange rate.

## SAMPLE BUDGET

### ACADEMIC EXPENSES

Tuition (effective May 1, 2023)	\$520 per onsite credit hour, \$385 per onsite audit hour
Registration fee	\$35 per term
U-Pass (public transportation pass; mandatory for students taking 3+ credits in Fall and Winter Terms)	\$180.40 per term
<u>AMS Health &amp; Dental Plan</u> (extended health care; mandatory for students taking 3+ credits)	<p>\$338.00 per year for student</p> <p>Add spouse for additional \$338.00 per year</p> <p>Add spouse and one or more children for additional \$676.00 per year</p> <p>Note that there is a short window of time for adding people to the plan or opting out of it.</p>
Other Student Fees (students taking 3+ credits)	Approximately \$190 per term
Books	\$85–\$200 per course
Additional Fees (depending on program; e.g., thesis deposit, supervised ministry, course change, etc.)	\$10–\$350 per term

### LIVING EXPENSES

<b>Accommodation</b>	<b>Price per month</b>
Bachelor/studio suites	\$1,200-\$2,100+
1-bedroom basement/garden level suite	\$1,500-\$2,500+
1-bedroom apartment	\$2,488-\$2,855+
2-bedroom basement/garden level suite	\$2,300-\$3,500+
2-bedroom apartment	\$3,444-\$4,105+
Room in shared suite, apartment, or house	\$700-\$1,100+
Room in house with kitchen privileges	\$800-\$1,500+
Room and Board	\$975-\$1,700+
Unfurnished house	\$2700-\$5500+
Utilities (electricity / gas, if not included in rent):	Electricity: \$30-\$60 per month Gas: \$45-\$70 per month
Cell phone (price varies based on data plan and international calling):	\$40-70 per month
Internet:	\$60-\$80 per month / dwelling
Food:	\$250-\$350 per month for individuals \$400-\$700 per month for couples & families
BC Medical Insurance:	\$75 per month for individuals \$150 per month for couple or family with children under 19  Note: the BC government is eliminating MSP premiums as of January 1, 2020. From that point, BC residents (citizens and permanent residents) will not pay health premiums. However, international students will be required to pay a new health fee at the following rate: —\$37.50 per month, per student, from September 1, 2019, to December 31, 2019; and —\$75.00 per month, per student, effective January 1, 2020, coinciding with the elimination of MSP premiums.
Canadian Car Insurance (ICBC):	\$1000-\$2500 per year
Study Permit:	\$150
Work Permit (for spouse):	\$255
Temporary Resident Visa (TRV) - if required:	\$100
Electronic Travel Authorisation (eTA) - if required:	\$7
Miscellaneous (clothing, entertainment, etc):	\$150 per month per person
Start-up costs:	budget <i>at least</i> \$575 extra

Please note that this budget is based on the most current information we were able to obtain from current students and other trusted sources, but that some rates are approximate and/or subject to change. (Last update: July 2022)

It is wise to budget more money for the first month to cover any potential unexpected costs. For example, some families end up paying for temporary accommodation, renting a car to look for permanent housing, buying furniture, etc.

The Dean of Students Office receives some donations of good quality furniture and other household items to help new students set up a home. To see what is available, look for the "Gifts for New Students" area at Regent the week before Orientation and during the Orientation week.