

Regent College Academic Catalogue

2018–2019

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This Catalogue contains all of the academic program and policy information found in the Academic Catalogue on the Regent College website which is effective from September 1, 2018 to August 31, 2019.

For the sake of clarity and certainty, every effort is made not to amend the Academic Catalogue more than once annually. If there are discrepancies between this document and the website, the website shall be taken to be correct.

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CALENDAR OF IMPORTANT DATES

Please note that these dates are subject to change.

All deadlines close at 4:30 pm.

Admissions-related deadlines at Regent College are completion deadlines, meaning all application requirements have been met and all required official documentation is on file with the Admissions Office by the deadline.

FALL TERM 2018

August 21–24	Theological Language Course for new students
August 27	<u>International Student Orientation</u>
August 28–30	<u>New Student Orientation</u> (for all newly admitted students)
August 31	Fall Term <u>Registration and Payment Deadline</u> <i>Last day to register and pay for Fall courses without incurring a late fee.</i>
September 3	Labour Day: College CLOSED
September 5	Fall Term classes begin (Wednesday)
September 21	<u>Course Change & 100% Tuition Refund Deadline</u> <i>Last day to add a course, change courses, or increase credit hours in courses; and last day to receive 100% tuition refund for reducing credit load.</i>
	Registration Deadline for a <u>Guided Study, Field Immersion Course, Comprehensive Exam/Paper, Integrative Exam, or Major Paper</u> for Fall 2018
September 21–23	Annual Retreat
October 5	<u>75% Tuition Refund Deadline</u> <i>Last day to receive a 75% tuition refund for dropping a course, changing a course from credit to audit, or reducing the number of credit hours in a variable credit course.</i>
October 8–12	Reading Week
October 8	Thanksgiving Day: College CLOSED
October 19	Course Drop Deadline <i>Last day to drop a course, change a course from credit to audit, or reduce the number of credit hours in a variable credit course (no refunds).</i>
November 1	<u>Admissions Confirmation Deadline</u> for Winter 2019

November 7	Registration for Winter 2019 courses opens at noon.
November 12	Remembrance Day Observed: College open for classes & library; offices closed
November 13–16	Comprehensive Exam Week 1
November 16	Early Registration Deadline for Winter 2019 Seminars <i>Last day to register in order to be given priority in seminars that are required for a program.</i>
November 19–23	Reading Week
November 26–30	Comprehensive Exam Week 2
December 11	Last day of classes (Tuesday) Registration Deadline for a <u>Thesis, IPIAT, or Integrative Project</u> for Fall 2018
December 12–14	Final Exams
December 14	<u>Early Registration Deadline</u> for Winter 2019 <i>All Winter students are advised to register by this date. Last day to register in order to be given priority in (non-seminar) priority enrollment courses that are required for a program.</i>
December 18	<u>Extension Application Deadline</u> (for Fall Term courses)
December 22–January 1	College CLOSED

WINTER TERM 2019

Registration opens November 7

January 1	<u>Recommended Early Admissions Application Deadline for International Applicants</u> for Fall 2019
January 4	<u>January Intensive Registration and Payment Deadline</u> <i>Last day to register in and pay for January Intensive courses without incurring a late fee. Fees are due in full at the time of registration for any January Intensive course registrations made on or after this date. Click here for Refund Schedule for January Intensive courses.</i>
January 7–18	MALTS Program Courses, Year 1 Students
January 7–11	January Intensive Courses
January 8–10	<u>New Student Orientation</u> (for all newly admitted students)
January 11	<u>January–April Courses Registration and Payment Deadline</u>

Last day to register in and pay for Winter courses without incurring a late fee. Fees for courses registered in, on or after this date, are due in full at the time of registration.

January 14	January–April classes begin
January 25	<u>Course Change & 100% Tuition Refund Deadline</u> <i>Last day to add a course, change courses, or increase credit hours in courses; and last day to receive 100% tuition refund for reducing credit load.</i>
	Registration Deadline for a <u>Guided Study, Field Immersion Course, Comprehensive Exam/Paper, Integrative Exam, or Major Paper</u> for Winter 2019
January 31	<u>Thesis Submission Deadline for Graduating Students</u> (for grading)
	<u>Graduation Application Deadline</u>
February 1	<u>Recommended Admissions Application Deadline</u> for all applicants for Fall 2019
February 8	<u>75% Tuition Refund Deadline</u>
February 18–22	Reading Week
February 18	Family Day: College CLOSED
February 20	Registration for Summer 2019 courses opens at noon
February 22	Course Drop Deadline <i>Last day to drop a course, change a course from credit to audit, or reduce the number of credit hours in a variable credit course (no refunds).</i>
March 25–29	Reading Week
April 1–5	Comprehensive Exam Week 1
April 5	<u>IPIAT Presentation for Graduating Students</u>
April 8–12	Comprehensive Exam Week 2
April 18	Last day of classes <i>Last day for graduating students to settle financial accounts.</i>
	Registration Deadline for a <u>Thesis, IPIAT, or Integrative Project</u> for Winter Term
April 19	Good Friday: College CLOSED
April 22	Easter Monday: College CLOSED
April 23–25	Final Exams
April 25	<u>Extension Application Deadline</u> for Winter Term courses

April 29	<u>IPIAT Submission for Graduating Students</u> (all materials to be submitted)
	<u>Thesis Submission Deadline for Graduating Students</u> (bound copies to Reception)
April 30	<u>Graduating Students' Retreat</u>
May 3	<u>Convocation</u>

SUMMER PROGRAMS 2019

Registration opens February 20

May 7–9	Pastors & Leaders Conference
May 10	Registration & Payment Deadline for Spring Session <i>Registration & or payment after this date will incur a \$45 administration fee.</i>
	Registration Deadline for a <u>Guided Study</u> or a <u>Final Project</u> for Summer Session (if permitted)
May 13–June 7	Spring Session Courses
May 13–24	MALTS Program Courses, Year 2 Students
May 20	Victoria Day: College open for registration, classes & library; offices closed
June 1	Admissions <u>Confirmation Deadline</u> for Fall 2019
June 21	Registration & Payment Deadline for Summer Session <i>Registration & or payment after this date will incur a \$45 administration fee.</i>
June 24–Aug 9	Summer Session Courses
July 1	Recommended Admissions <u>Application Deadline</u> for all applicants for Winter 2020
July 1	Canada Day: College open for classes & library; offices closed
July 3	Registration for Fall 2019 courses opens at noon.
July 22–August 2	MALTS Program Courses, Year 1 Students
August 5	BC Day: College open for classes; library & offices closed
August 16	<u>Early Registration Deadline</u> for Fall 2019 <i>All Fall students are strongly advised to register in their courses by this date. Last day to register in order to be given priority in priority enrollment courses that are required for a program (e.g. seminars)</i>

ACADEMIC PROGRAMS

GRADUATE DIPLOMA IN CHRISTIAN STUDIES

Build a firm framework of understanding in Christian Scripture, theology, history, and practice. Return to daily life reinvigorated, with a deeper sense of your calling.

THE GRADUATE DIPLOMA IN CHRISTIAN STUDIES IS ...

Flexible: Study at your own pace and control your own curriculum, choosing 50% of your courses. Take as long as you need to finish.

Relevant: Invest in a program designed to show you how Christ is integral to every square inch of life—whether you're at church, the office, the cottage, or the workshop.

Transferable: If you decide to pursue further study, all of your credits can be transferred to Regent's MA in Theological Studies or MDiv programs.

STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- are taking a sabbatical to reflect on their vocation or ministry;
- want to deepen their understanding of faith, but don't need a master's degree for their vocation; or
- want to test the waters of theological study before committing to a full master's degree.

Seventy-five per cent of GradDipCS students go on to complete a master's degree at Regent. The other 25% typically leave with fresh energy to return to their existing vocations or pursue new vocational directions.

APPLICATION REQUIREMENTS

If you are less than 28 years old, you must have a bachelor's degree to apply to this program. If you are 28 or older, you may apply to the program if you can show that your life experience (including work and education) is equivalent to a university degree.

PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
24	Full course load: 8 months Part-time: Unlimited <i>A full course load is equivalent to 12 credits per term.</i>	<p>The tuition for the 2018–2019 academic year is \$495 per credit hour.</p> <p>The total tuition for the GradDipCS program is \$11,880 (24 credit hours at \$495 per credit hour).</p> <p>For a breakdown of associated fees and costs of living, view our sample budget.</p> <p>To help you offset the high costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.</p>	When completing the GradDipCS degree, you can take up to 9 credits of courses through Distance Education , although no more than 6 of those credits may be the Foundational Core courses listed on the MA Theo Studies page .

PROGRAM REQUIREMENTS

The GradDipCS course is built so you can delve deeply into the Christian story and see why it matters for all of life. A series of required courses lay the foundation for solid, reliable theological thought, while electives give you the freedom to focus on your most burning questions.

In order to graduate from the program, you must successfully complete 24 credit hours with a GPA of 2.7 (B-) or higher. Of those 24 credits, 12 are free electives. The remaining 12 must be chosen from the Foundational Core courses listed below.

Foundational Core Courses

In order to receive a GradDipCS, all students are required to take the following courses:

COURSES	CREDIT HOURS
Old Testament Foundations (BIBL 501)	3
New Testament Foundations (BIBL 502)	3
One of the following:	3
<ul style="list-style-type: none"> · Theology Overview (THEO 500) · Theology I (THEO 601) · Theology II (THEO 602) · History of Christian Doctrine (THEO 608) 	
Interdisciplinary Studies Elective	3

Additional Requirements

One of the highlights of the GradDipCS program is that it includes 12 credits of free electives, giving you the freedom decide how you want to spend your time at Regent. You can focus on a single critical question, or study more broadly: it's up to you.

Notes on the Requirements

Choosing your courses:

Old Testament Foundations ([BIBL 501](#)), New Testament Foundations ([BIBL 502](#)), and Christian Thought & Culture I ([INDS 501](#)) and II ([INDS 502](#)) are all part of the foundational core for the [Master of Arts in Theological Studies](#) and the [Master of Divinity \(MDiv\)](#) programs. If you think you might use the GradDipCS to go on to a master's program at Regent, you should take both Christian Thought and Culture I & II (one as your INDS elective), since both of these courses are required for the MA Theo Studies and MDiv programs. We also recommend that you choose your electives carefully in light of the requirements of the master's program you are considering.

More details are available on our [Program Requirements and Policies page](#).

MA IN THEOLOGICAL STUDIES

Master a chosen subject through focused study in an area of concentration. Root that mastery in a deep, broad, and nuanced understanding of Scripture, theology, and history developed through our core curriculum.

THE MASTER OF ARTS IN THEOLOGICAL STUDIES IS ...

Foundational: Lay a firm foundation for thoughtful, robust, and authentic faith with our Foundational Core courses.

Focused: Choose from twelve concentrations, allowing you to pursue a burning question or gain specific expertise for further study.

Integrative: Learn to bring your faith to bear on all aspects of life and work, building a more integrated understanding of vocation and identity.

STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- are seeking vocational discernment, spiritual formation, or renewed vision for a previous career;
- are preparing for certain types of church or parachurch work; or
- are pursuing further academic work.

Graduates go on to do a wide variety of things: many undertake further study, enter church or parachurch work, follow newly discovered passions, or return to previous careers. Whatever they choose to do, MA in Theological Studies graduates leave Regent with a confident new perspective and restored motivation for engaging God's call on their life.

APPLICATION REQUIREMENTS

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can show that your life experience (including work and education) is equivalent to a university degree.

For documents and more information about the application process, visit our [Admission Requirements page](#).

PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
60	<p>Full course load: 5 terms</p> <p>Part-time: 6 years max</p> <p><i>A full course load is equivalent to 12 credits per term, including the summer term.</i></p>	<p>The cost of tuition for the 2018–2019 academic year is \$495 per credit hour.</p> <p>The total tuition for the MA in Theological Studies program is \$29,700 (60 credit hours at \$495 per credit hour).</p> <p>For a breakdown of associated fees and costs of living, view our sample budget.</p> <p>To help you offset the high costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.</p>	<p>You can take up to 20 credits of courses through Distance Education while you are completing the MA in Theological Studies, but no more than 6 of those credits may be Foundational Core courses.</p>

PROGRAM REQUIREMENTS

All students are required to take our Foundational Core courses. Most students also choose to concentrate in one area and take courses that support their work in that concentration. Some students choose the "no concentration" option and study more widely.

To graduate with an MA in Theological Studies, you must complete a final project. This project takes different forms in different concentrations, but it typically involves a comprehensive exam, a thesis, or an integrative project.

You will be awarded the MA in Theological Studies degree when you have successfully completed 60 credit hours of study, including your final project, with a GPA of at least 3.0 (B).

Foundational Core Courses

In order to receive an MA in Theological Studies, all students must take the following Foundational Core courses:

FOUNDATIONAL CORE COURSES	CREDIT HOURS
Old Testament Foundations BIBL 501	3

New Testament Foundations <u>BIBL 502</u>	3
Biblical Language course <u>LANG 500</u> or <u>LANG 510</u> or <u>LANG 550</u>	3
Biblical Exegesis and Interpretation <u>BIBL 503</u>	3
History of Christianity I <u>HIST 501</u> or II <u>HIST 502</u> *	3
Christian Thought and Culture I <u>INDS 501</u>	3
Christian Thought and Culture II <u>INDS 502</u>	3
Theology Overview <u>THEO 500</u> , or Theology I <u>THEO 601</u> and Theology II <u>THEO 602</u> **	3 or 6
One of the following:	3
Soul of Ministry <u>APPL 500</u> ***	
Gospel and Culture <u>INDS 610</u> ****	
Total	27 or 30

*Both History of Christianity I & II are required for the History of Christianity and the World Christianity concentrations.

**Both Theology I & II are required for the Doctrinal Theology and the Spiritual Theology concentrations.

***Soul of Ministry is required for the Applied Theology concentration.

****Gospel and Culture is required for the Marketplace Theology and Interdisciplinary Studies concentrations.

Additional Requirements

One of the highlights of this program is that it allows you to focus your studies in an area of concentration. The following concentrations are available:

SCRIPTURE	CHRISTIAN HISTORY & THEOLOGY	CHRISTIANITY, CHURCH & CULTURE
Biblical Languages	History of Christianity	Marketplace Theology
Old Testament	Doctrinal Theology	Interdisciplinary Studies
New Testament	Spiritual Theology	Christianity & the Arts
Biblical Studies		World Christianity
		Applied Theology

Each concentration has its own requirements. [View all concentration details, courses and requirements.](#) If you prefer to study more broadly rather than to concentrate in one area, you may choose the [Christian Studies Track](#) .

MA AND MDIV CONCENTRATIONS

One of the unique features of studying at Regent is the opportunity to focus your studies in a particular area of concentration.

Our Christianity and the Arts concentration, for example, gives you the opportunity to produce a professional piece of artwork—whether visual art, a film, a performance, a dance, or a work in another medium. The Marketplace Theology concentration allows you to focus on applying your faith within particular professions.

The Master of Arts in Theological Studies program offers several tracks for completion: you can choose to focus on one of 12 different concentrations (see below), or you can choose the Christian Studies track that allows you to draw from a wide variety of disciplines and perspectives in place of pursuing a concentration. Most Master of Divinity students use their electives to sample from the wide variety of courses that Regent offers; however, if desired, you may complete a concentration in the MDiv program too. Concentrations are not part of the Graduate Diploma in Christian Studies, the Master of Arts in Christian Studies, the Master of Theology, or the Master of Arts in Leadership, Theology, and Society program.

Browse our concentrations and find one that interests you.

SCRIPTURE

Biblical Languages

The Biblical Languages concentration focuses on both Old Testament Hebrew and New Testament Greek, and attempts to give you a solid base of knowledge and competence in these areas. It is particularly suitable for those who intend to pursue doctoral studies in the Bible, or who desire to teach biblical languages. In this concentration, two years of both languages are required, and language study at the advanced level or within the context of advanced exegetical courses is recommended. Although a firm grasp of both Hebrew and Greek is required, you will choose one language to be your major focus and the other language to be your minor focus. You will take an Advanced Reading course in your major language (which will substitute for a seminar in this concentration) and will have additional readings in your major language in preparation for the comprehensive exam.

Required courses include:

- Hebrew ([LANG 510](#), [LANG 511](#), [LANG 610](#), [LANG 611](#), [LANG 721](#))
- Greek ([LANG 550](#), [LANG 551](#), [LANG 650](#), [LANG 651](#), [LANG 720](#))

Click here for details of the [Biblical Languages Concentration](#) .

Old Testament

In relating the story of God and his chosen people, Israel, the Old Testament lays the foundation for the faith of Christians. The Old Testament concentration leads you to explore, through these ancient writings, the character of God, his commitment to restore his people and all of creation, and both positive and negative human responses to God's grace. Complemented by elective courses in other disciplines, this concentration encourages you to draw on the rich resources of the Old Testament in expressing your Christian faith, in addition to providing a firm foundation for advanced studies in Old Testament.

Required courses include:

- Biblical Hermeneutics and Criticism (BIBL 600)
- Advanced Old Testament Exegesis (BIBL 701)
- Hebrew ([LANG 510](#), [LANG 511](#), [LANG 610](#), [LANG 611](#))

Sample electives include:

- Archaeological Discoveries & the Bible ([BIBL 510](#))
- Biblical & Theological Foundations for Mission ([BIBL 515](#))
- Covenants of the Old Testament ([BIBL 592](#))
- The Book of Genesis ([BIBL 610](#))
- The Book of Daniel ([BIBL 635](#))
- OT Seminar: Old Testament Ethics ([BIBL 730](#))
- Old Testament Ethics & Christian Worldview (in Korean) ([BIBL 539](#))

Click here for details of the [Old Testament Concentration](#) .

New Testament

In relating the story of Jesus Christ, and in reflecting on what God was doing through Jesus, the New Testament brings the story of the Old Testament to a climax. The New Testament concentration leads you to explore the significance of the ministry, death, and resurrection of Jesus Christ within the context of restoring his people and all of creation. Complemented by elective courses in other disciplines, this concentration encourages you to draw on the rich resources of the New Testament in expressing your Christian faith, in addition to providing a firm foundation for advanced studies in New Testament.

Required courses include:

- Biblical Hermeneutics and Criticism (BIBL 600)
- Advanced New Testament Exegesis (BIBL 702)
- Greek ([LANG 550](#), [LANG 551](#), [LANG 650](#), [LANG 651](#))

Sample electives include:

- The Use of the Old Testament in the New Testament ([BIBL 543](#))
- The Book of Romans ([BIBL 557](#))
- Pauline Theology ([BIBL 560](#))
- The Gospel of John ([BIBL 654](#))
- NT Seminar: Christology ([BIBL 758](#))
- NT Seminar: Jesus & Paul ([BIBL 760](#))
- Early Christianity in the Greco-Roman World ([BIBL 538](#))
- Women in the New Testament & Early Church ([BIBL 542](#))
- The Use of the Old Testament in the New Testament ([BIBL 543](#))

Click here for details of the [New Testament Concentration](#) .

Biblical Studies (only for MA in Theo. Studies)

A concentration in Biblical Studies is available for students in the MA in Theo. Studies program (formerly the MCS) who want to develop a biblical perspective that involves both the Old and the New Testament. This is a combination of the two previous concentrations, culminating in both an Old and a New Testament comprehensive exam (no thesis option). If you plan to proceed to advanced study in either Testament, however, you are advised that additional language study will likely be necessary beyond what is required for this concentration.

Required courses include:

- Advanced Old Testament Exegesis ([BIBL 701](#))
- Advanced New Testament Exegesis ([BIBL 702](#))
- Hebrew ([LANG 510](#), [LANG 511](#))
- Greek ([LANG 550](#), [LANG 551](#))
- Biblical Hermeneutics and Criticism ([BIBL 600](#))

See the Old Testament and New Testament headings above for sample electives and upcoming offerings.

Click here for details of the [Biblical Studies Concentration](#) .

CHRISTIAN HISTORY AND THEOLOGY

History of Christianity

The study of Christian history is an integral aspect of our identity as Christians. In a postmodern culture that disdains the past, appreciation of our roots becomes all the more important in Christian self-understanding. The Church History concentration leads you to explore the significance of key people, events, and movements in the continuing story of God's people—the church of Jesus Christ. In addition to basic courses that survey the history of the church, you will also have the opportunity to focus in depth on the life of the church during specific eras.

Required courses include:

- History of Christianity I ([HIST 501](#))
- History of Christianity II ([HIST 502](#))

Sample electives include:

- The Christian Spirit ([HIST 500](#))
- Walking with God: Puritan Practices & Spirituality ([HIST 513](#))
- Slavery & Slavery's Children ([HIST 520](#))
- Dominance & Dissent: Christians, Culture & Power ([HIST 528](#))
- Six-Continent Christianity ([HIST 533](#))
- Marriage, Sex & Family in Historical Perspective ([HIST 557](#))
- History Seminar: Children & Spiritual Identity ([HIST 785](#))
- History of Evangelicalism ([HIST 598](#))
- Anglican History & Theology ([HIST 650](#))

Click here for details of the [History of Christianity Concentration](#) .

Doctrinal Theology

Theology is the discipline in which we integrate various resources of God's revelation and human inquiry into as clear an understanding as we can reach of God and his world. Theology is thus the web by which we connect all our thinking as Christians, even as it serves the larger and higher purpose of loving God and serving the world he loves. The Theology concentration gives you the opportunity to explore both broadly and in depth the doctrines of the Christian faith.

Required courses include:

- History of Christian Doctrine ([THEO 608](#))
- Perspectives on Biblical Languages([LANG 500](#))
- Greek ([LANG 550](#), [LANG 551](#)) or Hebrew ([LANG 510](#), [LANG 511](#))
- Theology I & II ([THEO 602](#)) ([THEO 601](#))

Sample electives include:

- Spiritual Interpretation of Scripture in the Church Fathers ([THEO 616](#))
- The Beatific Vision ([THEO 680](#))
- Theology Seminar: Theological Anthropology ([THEO 724](#))
- Theology of Culture ([THEO 515](#))
- Spiritual Theology & the Psalms ([THEO 522](#))
- Indigenous Theologies & Methods ([THEO 591](#))
- Anglican History & Theology ([THEO 650](#))

Click here for details of the [Doctrinal Theology Concentration](#) .

Spiritual Theology

In the Spiritual Theology concentration, you explore the relationship of your life in the world with your real life in God. In contrast to the humanistic search for personal transcendence that passes for “spirituality” today, Christian spirituality is theological: it is founded on and inspired by the triune God revealed in Scripture and in Christ; it cultivates responsiveness to the seeking Father; it fully engages the mind, heart, and body; it is, as William Perkins once said, “the science of living blessedly forever.” But it is not only a personal quest; spiritual theology involves active engagement with the world and the needs of others through mission, work, ministry, and prayer.

Required courses include:

- The Christian Spirit ([SPIR 500](#))
- Classics of Christian Spirituality I or II ([SPIR 670](#) or [SPIR 672](#))
- History of Christianity I ([HIST 501](#))
- History of Christianity II ([HIST 502](#))

Sample electives include:

- The Christian Pastor in Historical Perspective ([SPIR 555](#))
- Spiritual Practice ([SPIR 586](#))
- Historical Roots of Evangelical Spirituality ([SPIR 612](#))
- Spiritual Interpretation of Scripture in the Church Fathers ([SPIR 616](#))
- The Beatific Vision ([SPIR 680](#))
- Spiritual Theology Seminar: Traditions & Practices of Prayer ([SPIR 720](#))
- Walking with God: Puritan Practices & Spirituality ([SPIR 513](#))
- Child Theology ([SPIR 519](#))
- Spiritual Theology & the Psalms ([SPIR 522](#))
- Contemplative Listening in Spiritual Friendship & Direction ([SPIR 554](#))
- Spiritual Theology Seminar: Taking Your Soul to Work ([SPIR 760](#))

Click here for details of the [Spiritual Theology Concentration](#) .

CHRISTIANITY, CHURCH, AND CULTURE

Marketplace Theology

Regent College is an international centre for vocational integration and spiritual formation. In the Marketplace Theology concentration, students focus on expressing the Christian faith within the context of the public square of ideas, values, and institutions. The field education component can be done in a local workplace or church setting. Regular faculty resources are complemented by Faculty Associates—friends of the College currently serving in various societal careers who assist faculty and students in working on integrational issues. This concentration includes an eight-month field education experience, normally beginning in September and ending in April.

Required courses include:

- Marketplace Field Immersion ([APPL 692](#))
- Gospel and Culture ([INDS 610](#))

Sample electives include:

- Business Ethics ([APPL 515](#))
- Soul of Leadership ([APPL 544](#))
- Christianity & Modern Technology ([INDS 588](#))
- Marketplace Theology Seminar: Perspectives on Development in a Changing World ([APPL 767](#))
- Equipping God's People for the Marketplace (in Korean) ([APPL 510](#))
- Theology of Culture ([INDS 515](#))
- Modern Technology: Master or Servant ([INDS 523](#))
- Reading the Bible in the Marketplace ([INDS 526](#))
- Dominance & Dissent: Christians, Culture & Power ([INDS 528](#))
- Leadership for the Church in a Secular Age ([APPL 552](#))
- Taking Your Soul to Work ([APPL 560](#))
- The Gospel & the Common Good ([APPL 578](#))
- Marketplace Theology Seminar: Taking Your Soul to Work ([APPL 760](#))

Click here for details of the [Marketplace Theology Concentration](#) .

Interdisciplinary Studies

The mission of Regent College involves the recognition that God calls his people to claim the whole of human life for Jesus Christ. The Interdisciplinary Studies concentration fosters this by learning to think Christianly in the context of exploring topics that normally lie outside the theological curriculum. In Interdisciplinary Studies courses, you are challenged to reflect, from a Christian perspective, on topics such as philosophy, politics, economics, psychology, art, literature, and more. You have the opportunity to explore a wide range of such topics in your concentration, or to delve deeper in one area.

Required courses include:

- Christian Faith and Practice in a (Post)Modern World ([INDS 581](#))
- Gospel and Culture ([INDS 610](#))

Sample electives include:

- Theology & Science in the 21st Century ([INDS 517](#))
- Ways of Knowing: Perspectives in Hermeneutics ([INDS 687](#))
- Interdisciplinary Studies Seminar: Theological Anthropology ([INDS 724](#))
- Global Religions in Contemporary Literature & Film ([INDS 507](#))

- Theology of Culture ([INDS 515](#))
- Technology, Wilderness & Creation ([INDS 525](#))
- Reading the Bible in the Marketplace ([INDS 526](#))
- Dominance & Dissent: Christians, Culture & Power ([INDS 528](#))
- Climate Change, Literature & Theology ([INDS 550](#))
- Leadership for the Church in a Secular Age ([INDS 552](#))
- Marriage, Sex & Family in Historical Perspective ([INDS 557](#))

Click here for details of the [Interdisciplinary Studies Concentration](#) .

Christianity and the Arts

Regent College recognizes the importance of the arts as an expression of human creativity. The Christianity and the Arts concentration offers you the opportunity to integrate various forms of art with the Christian faith. Building on a foundational course in aesthetics (The Christian Imagination [[INDS 560](#)]), you can choose from a diverse selection of courses in literature, poetry, music, graphic arts, and dance. The course mixture is further enriched by Regent's own Lookout Gallery, by performance space both in Regent's main auditorium and atrium, and by the presence of many Christian artists in Vancouver who are associated with Regent College (e.g., Pacific Theatre). Regent can also assist you in seeking a mentored relationship with a local artist, playwright, or musician.

Click here to view requirements for the [Christianity and the Arts Concentration](#) .

World Christianity

This concentration focuses on the emerging field of World Christianity, which seeks to understand Christian thought and practice around the globe through integrated studies in history, theology and mission.

Students will gain deeper understanding of the changing face of global Christianity and its implications for the ongoing development of Christian tradition worldwide. They will cultivate familiarity with selected regional studies of Christianity, particularly those in the Majority World where the gospel is expanding most rapidly (e.g., Africa, Asia, and Latin America) as well as those among marginalized peoples of North America (e.g., First Nations and Native Americans, African Americans, Hispanics and other immigrant populations). They will also develop further competence in key issues such as gospel and culture, indigenous expressions of Christianity, globalization, inter-faith relations, renewal movements, and current trends in global theology and mission.

Through concentrated studies in this field, students will become equipped as scholars and practitioners of the Christian faith in its local and global expressions. The program is applicable for those who anticipate teaching, further research, or leadership in various capacities within the broad sphere of world mission.

Required courses include:

- Introduction to World Christianity ([APPL 533](#))
- Missional Church ([APPL 581](#))
- History of Christianity I ([HIST 501](#))
- History of Christianity II ([HIST 502](#))

Sample electives include:

- Six-Continent Christianity ([HIST 533](#))
- Global Religions in Contemporary Literature & Film ([INDS 507](#))
- Theology of Culture ([INDS 515](#))
- Christianity & Islam: Global Perspectives ([APPL 556](#))
- A Missional Congregation in a Multicultural Society ([APPL 563](#))

- The Gospel & the Common Good ([APPL 578](#))
- Indigenous Theologies & Methods ([INDS 591](#))

Click here for details of the [World Christianity Concentration](#) .

Applied Theology (only for MA in Theo. Studies, formerly MCS) and Pastoral Ministry (only for MDiv)

At Regent, we recognize the importance of assimilating Scripture, theology, and languages into the Christian lifestyle. The Applied Theology concentration and Pastoral Ministry concentration are concerned with the personal application of faith as lived experience. Under the guidance of faculty members who have spent significant portions of their lives immersed in the practice of ministry, these concentrations provide opportunity for the integration of theory and practice relevant to Christian service in the church, parachurch, mission, or society at large. The concentrations include an eight-month field education experience, normally beginning in September and ending in April.

Required courses include:

- Missional Church ([APPL 581](#))
- Soul of Ministry ([APPL 500](#))
- Supervised Ministry ([APPL 693](#) or [APPL 694](#)) or Marketplace Theology Field Immersion ([APPL 692](#)) or World Christianity Field Immersion ([APPL 690](#)) or Travelling Marketplace Immersion ([APPL 575](#)).

Sample electives include:

- Biblical & Theological Foundations for Mission ([APPL 515](#))
- Introduction to Christian Counseling ([APPL 530](#))
- Soul of Leadership ([APPL 544](#))
- Learning & the Art of Teaching ([APPL 570](#))
- Business Ethics ([APPL 595](#))
- The Weekend that Changed the World: Passion Narratives in the Gospels ([APPL 517](#))
- Mental Health & the Church ([APPL 545](#))
- Leadership for the Church in a Secular Age ([APPL 552](#))
- A Missional Congregation in a Multicultural Society ([APPL 563](#))
- The Gospel & the Common Good ([APPL 578](#))
- Effective Teams ([APPL 587](#))
- Applied Theology Seminar: Taking Your Soul to Work ([APPL 760](#))

Click here for details of the [Applied Theology Concentration](#) .

MA IN LEADERSHIP, THEOLOGY & SOCIETY

Grow in wisdom as you weave together theological insight, critical cultural analysis, and practical leadership training.

THE MASTER OF ARTS IN LEADERSHIP, THEOLOGY & SOCIETY IS

...

Transformative: Cultivate a practice of ethical leadership driven by a vision of human dignity, the flourishing of creation, and the common good.

Thoughtful: Build critical awareness of the ways in which culture, theology, and the biblical narrative inform effective leadership.

Practical: Hone essential leadership skills such as making difficult decisions, managing groups, managing conflict, and mentoring.

Unique: Experience an innovative, cohort-based learning model combining intensive on-campus classes with Supervised Workplace Immersion, one-on-one mentorship, and a Capstone Project tailored to your vocation.

Flexible: Learn in intensive two-week segments; substantially enhance your leadership competence without leaving your career.

STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- Are interested in leading creatively, thoughtfully, and redemptively in their vocational sphere.
- Are working professionals considering an executive leadership program.
- Are seeking to understand how they can serve the common good as they continue serving their organization.
- Enjoy learning alongside other students with a wide range of backgrounds, cultures, ages, and leadership experience.

APPLICATION REQUIREMENTS

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can demonstrate that your vocational, educational, or life experience is equivalent to a university degree.

Additionally, admission to the MALTS program requires five years of full-time work experience (or equivalent) in which you have had leadership responsibilities or which points toward potential leadership responsibilities in the future. The program is designed so that you will fulfil various assignments within the context of your current employment (whether paid or as a volunteer).

For documents and more information about the application process, visit our [Admission Requirements page](#).

APPLICATION DEADLINES

We operate a staged admissions process with four rounds. Anticipated decision dates for each round are outlined in the table below. Please note that an application will not be considered within a round unless we have received the complete application, including all supporting documents, by 11:59 pm on the relevant deadline.

	Submission deadline:	Anticipated decision date:
ROUND 1	September 19, 2018	November 28, 2018
ROUND 2	November 14, 2018	January 30, 2019
ROUND 3	January 9, 2019	March 20, 2019
ROUND 4	March 6, 2019	May 15, 2019

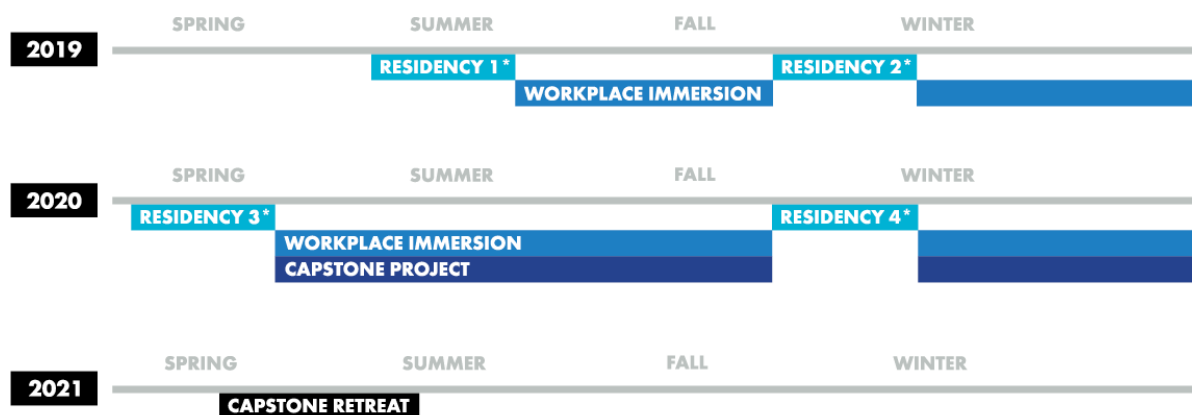
Applications within each round will be reviewed in the order in which they were received, taking into consideration applicants' qualifications and objectives, as well as the goals of the program. In the event that the cohort fills before all rounds are complete, qualified applicants from the later rounds will be placed on a waitlist. We recommend that you submit your completed application form as early as possible in order to ensure time to make arrangements for finances, work, and travel.

PROGRAM STRUCTURE

The MA in Leadership, Theology & Society is a 24-month, cohort-based program designed to enable participants to remain in their current workplace while developing their leadership abilities. The program's 36 credit hours include:

- Eight on-campus courses, delivered through four intensive two-week residences at Regent College in Vancouver, BC;
- A 24-month Supervised Workplace Immersion, in which students will be mentored and will have an opportunity to reflect on and develop their own leadership abilities;
- A Capstone Project, in which students will apply their learning from the program to a situation in their own workplace and reflect theologically on that experience; and
- A week-long Capstone Retreat in a world-class city, where students will gather to share their Capstone Projects and interact with Christian leaders from a variety of sectors.

The tuition for the MALTS program comes to \$25,000. There is also an additional cost for the Capstone Retreat (TBD). Students are responsible for their own travel, accommodation, and meal costs. For more information on program costs and payment, see the [Program FAQ](#) page.



RESIDENCY 1 JULY 22–AUGUST 2	RESIDENCY 2 JANUARY 6–17	RESIDENCY 3 MAY 11–22	RESIDENCY 4 JANUARY 4–15
NEW TESTAMENT FOUNDATIONS Mariam Kovalishyn	THEOLOGY & SPIRITUALITY OF WORK Alvin Ung & Katherine Alsdorf	OLD TESTAMENT FOUNDATIONS Drew Lewis	MODELS OF PUBLIC ENGAGEMENT Christian Armstrong & Steven Garber
TRANSFORMING LEADERSHIP Steven Garber & Chris Houston	THEORIES OF LEADERSHIP Jeff Greenman & Lucila Crena	THE EFFECTIVE LEADER Peter Shaw & Clive Lim	THE WISE LEADER Alec Hill & Uli Chi

*RESIDENCIES ARE 2 WEEKS LONG

PROGRAM REQUIREMENTS

All students are required to take all eight MALTS courses together with their assigned cohort. These courses comprise an interdisciplinary approach, examining leadership through the lenses of biblical, historical, and applied theology.

Additionally, all students will take part in a two-year Supervised Workplace Immersion and will be paired with a mentor with whom they will discuss the ongoing integration and application of their MALTS coursework within the context of their own workplace.

Finally, in order to graduate with a MALTS degree, students must complete a final Capstone Project. This project leads students to blend theological reflection with creative expression as they develop solutions for their particular workplace (e.g., project strategy, business plan, policy paper, healthcare protocol, etc.).

The cohort-based design of the MALTS program provides important opportunities for students and faculty to build relationships within the context of courses, retreats, meals, and online conversations. All students are accordingly required to participate fully in every aspect of the program.

COURSE

CREDIT HOURS

Old Testament Foundations <u>BIBL 501</u>	3
New Testament Foundations <u>BIBL 502</u>	3
Transforming Leadership <u>INDS 615</u>	3

Theology and Spirituality of Work INDS 632	3
Theories of Leadership INDS 625	3
The Effective Leader APPL 618	3
Models of Public Engagement HIST 607	3
The Wise Leader INDS 618	3
Supervised Workplace Immersion: Year A APPL 685	3
Supervised Workplace Immersion: Year B APPL 686	3
Capstone Project APPL 785	6
Total	36

FAQ

PROGRAM DETAILS

WHO IS THIS PROGRAM FOR?

The MALTS program is geared toward currently-employed working professionals who are in a position of leadership or actively advancing toward a position of leadership.

WHAT TYPE OF WORK EXPERIENCE DO I NEED TO DO THIS PROGRAM?

The MALTS program is intended for people from a wide range of work experience. You need at least five years of full-time work experience either in a leadership position or actively and evidently working toward a leadership position. Additionally, you are expected to be currently employed or to have access to a workplace where you will be able to fulfill the requirements for the Supervised Workplace Immersion and for the creation of a Capstone Project.

IS THIS A FULL-TIME OR PART-TIME PROGRAM?

The MALTS program is a low-residency program, requiring your on-campus presence for only four weeks of the year. However, you will be expected to engage with ongoing coursework not only while on campus but throughout the program.

Note: If you pay Canadian income tax and require a T2202A form, you will be considered full time in both summer terms, and both winter terms, but not in the fall terms.

HOW LONG IS THIS PROGRAM? WHEN DOES THE PROGRAM START?

The program takes 24 months across three calendar years, starting in July and ending in June. Individual residencies take place in July of the first calendar year, January and May of the second calendar year, and January and June of the third calendar year. A new cohort will start in July of every year.

ARE THERE ANY ELECTIVES IN THE MALTS PROGRAM?

There are no electives in the MALTS program. The program consists of eight specific courses, Supervised Workplace Immersion, and a Capstone Project. If you have already completed Old

Testament Foundations and/or New Testament Foundations, see further explanation under Admission Details.

CAN I TAKE MALTS COURSES BY DISTANCE?

Not technically, no. With the exception of Supervised Workplace Immersion and the Capstone Project, all MALTS courses are taught during two week residencies, with course work before and after each residency. Supervised Workplace Immersion and the Capstone Project will be completed largely between residencies via regular video-conferencing communication with your supervisor/mentor. The final requirement for the Capstone Project will be a presentation given to your cohort during the final Capstone Retreat.

DO I NEED TO FIND MY OWN MENTOR FOR SUPERVISED WORKPLACE IMMERSION?

No, a mentor will be provided to you in order to accompany you through the entirety of the program.

ADMISSION AND REGISTRATION DETAILS

WHEN DO I NEED TO APPLY?

We operate a staged admissions process with four rounds. Anticipated decision dates for each round are outlined in the table below. Please note that an application will not be considered within a round unless we have received the complete application, including all supporting documents, by 11:59 pm on the relevant deadline.

	Submission deadline:	Anticipated decision date:
ROUND 1	September 19, 2018	November 28, 2018
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Applications within each round will be reviewed in the order in which they were received, taking into consideration applicants' qualifications and objectives, as well as the goals of the program. In the event that the cohort fills before all rounds are complete, qualified applicants from the later rounds will be placed on a waitlist. We recommend that you submit your completed application form as early as possible in order to ensure time to make arrangements for finances, work, and travel.

HOW MANY STUDENTS ARE ADMITTED TO THE PROGRAM EACH YEAR?

Each cohort in the MALTS program has an upper limit of 24 students. There is one cohort each year beginning in July.

CAN I TRANSFER CREDITS INTO THE MALTS PROGRAM FROM OTHER REGENT PROGRAMS OR SCHOOLS?

No transfer credits or exemptions from required courses in the MALTS program will be granted except in the following cases:

- (i) students who have taken Old Testament Foundations (BIBL 501) and/or New Testament Foundations (BIBL 502) at Regent College within seven years prior to their beginning in the MALTS program may substitute a course (either for credit or for audit) in place of the course(s) they have already taken; and
- (ii)

students who have taken a course equivalent to BIBL 501 and/or BIBL 502 at an accredited, graduate level institution within seven years prior to their beginning in the MALTS program must still take BIBL 501 and BIBL 502, but may do so either for credit or as an audit student.

Whether taken for audit or credit, your choice will not affect the cost of the program. If taken for audit, attendance and participation are still required. All other students must take all of the MALTS courses as prescribed. No exemptions will be granted on the basis of undergraduate courses.

ARE MALTS COURSES AVAILABLE TO THOSE WHO ARE NOT ENROLLED IN THE MALTS PROGRAM?

No. With the exception of Old Testament Foundations and New Testament Foundations, enrollment in MALTS courses is limited to those accepted into the MALTS program.

DO I NEED A STUDY PERMIT FOR THE RESIDENCES IF I AM COMING FROM OUTSIDE CANADA?

Yes. This is a graduate program running longer than six months, so you will need a study permit in order to study in Canada.

ONCE ADMITTED, DO I NEED TO REGISTER FOR COURSES?

No. You will be automatically registered for all courses prior to their respective residency.

RESIDENCY AND COURSE WORK DETAILS

WHAT IF I CAN'T ATTEND ONE OF THE RESIDENCIES? CAN I TAKE ANOTHER COURSE IN ITS PLACE?

No. If you miss or fail two or more courses in the MALTS program, you will be removed from your current cohort and you will need to apply for admission to another cohort at a later time. If readmitted, you will reenter the program at the time corresponding to the missed and/or failed courses.

HOW MUCH OF MY TIME IS TAKEN UP DURING THE TWO-WEEK RESIDENCIES?

The residencies will be intensive learning experiences with six hours of class time per day plus some discussions over meals.

HOW MUCH WORK DO I HAVE TO DO OUTSIDE THE TWO-WEEK RESIDENCIES?

Apart from class time, each course requires about 100 hours of work (readings, written assignments, etc.); the Supervised Workplace Immersion should take between two and three hours per week; and the Capstone Project should take between 250 and 300 hours in total.

Due to the fact that residencies take place at various times throughout the year, the time between them varies depending on the residency. The shortest gap between residencies is four months, while the longest is seven months. At its most intense, in the short, four-month gap between residencies two and three, you will be required to do an average of twelve hours of work a week. At its least intense, in the seven-month gap between the third and fourth residencies, you will be required to do an average of seven hours of work a week. Do note that these are only estimates and the amount of time needed for assignments will vary somewhat from student to student depending on their reading and writing speeds.

A calendar with assignments and due dates for the whole program will be provided, as well as shorter and more detailed to-do lists for each residency. Both the calendar and the to-do list will aid you in organizing your time between residencies.

HOW MANY WEEKS A YEAR DO I NEED TO BE AWAY FROM WORK?

The MALTS program runs over 24 months within three calendar years. The first residency consists of two weeks in the first calendar year. The second and third residencies consist of two weeks each, for a total of four weeks in the second calendar year. The final residency and the Capstone Retreat consist of two weeks each, for a total of four weeks in the third calendar year.

DO I NEED TO MAKE MY OWN TRAVEL ARRANGEMENTS?

Yes. You will need to make your own travel arrangements to and from Vancouver and to and from the location for the Capstone Retreat.

DO I NEED TO MAKE MY OWN ACCOMMODATION AND MEAL ARRANGEMENTS?

Accommodation and meals will be your responsibility during each residency. We will be glad to provide you with recommendations for both.

ARE ANY MEALS INCLUDED IN THE COST OF THE PROGRAM?

Each residency will have two catered meals, one at the beginning and the other at the end of the two weeks. Other than these meals, you will be responsible for your own meals throughout each residency.

HOW WILL I GET AROUND VANCOUVER?

The most economical solution is to take the local bus. Vancouver has a very good and reliable public transit system, one of the best in the world, according to its users. Alternatively, you may rent a car from the airport, hire taxis, or use a car-sharing program such as Evo or car2go.

PAYMENT DETAILS

HOW AND WHEN DO I PAY TUITION?

There is a \$1,000, nonrefundable deposit due by April 1, prior to the first residency. The remaining cost of the program is divided into four equal payments that coincide with each on-campus residency and are due by the first day of their respective residencies.

HOW DOES PAYMENT WORK FOR THE CAPSTONE RETREAT?

Payment for the Capstone Retreat is due by the end of your fourth residency.

HOW MUCH WILL BOOKS COST?

Book prices tend to fall between \$85 and \$200 CAD per course.

ARE ACCOMMODATIONS, MEALS, OR TRAVEL INCLUDED IN THE COST OF THE PROGRAM?

No. The \$25,000 tuition cost does not include accommodations, meals, or travel (to and from Vancouver, around Vancouver, and to and from the location for the Capstone Retreat). It also does not include the cost of the final Capstone Retreat (TBD).

CAN I GET A STUDENT LOAN FOR THIS PROGRAM?

Due to the criteria of the various Canadian provincial loan providers and the US Department of Education (Title IV) loans provider, student loans are not available to MALTS students.

CAN I APPLY FOR FINANCIAL AID FOR THE MALTS PROGRAM?

No financial aid for this program is available at this time.

MASTER OF DIVINITY

Prepare for creative leadership, prayerful service, and redemptive engagement with contemporary challenges to Christian mission.

THE MASTER OF DIVINITY IS ...

Creative: Explore fresh ways of communicating the unchanging gospel in a changing, diverse, technological world.

Grounded: Study alongside the very people you'll encounter in your future congregations—professionals, stay-at-home parents, academics, artists, parachurch workers, and others.

Scriptural: Complete a minimum of 30 credits in biblical languages, theology, exegesis, and hermeneutics. Graduate confident in your ability to faithfully interpret Scripture.

Personal: Immerse yourself in a rich community where you will find mentorship and friendship and receive guidance as you discern your vocation.

STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- feel called to serve in the church or in a parachurch organization and want to be thoroughly equipped for their work;
- want to think creatively about how to pursue the mission of the church;
- are looking for ways to invigorate the traditions of the denominations they represent.

APPLICATION REQUIREMENTS

Your application must show us that you have the experience and the skills necessary to complete graduate-level academic work.

This usually means that you have completed a bachelor's degree with a GPA of at least 2.8 (out of 4). However, we will consider your application if you are at least 28 years old and you can demonstrate that your life experience (including work and education) is equivalent to a university degree.

For documents and more information about the application process, visit our [Admission Requirements page](#).

PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
90	Full course load: 3 years and 8 months Part-time: 8 years max <i>A full course load is equivalent to 12 credits per term, including the summer term.</i>	The cost of tuition for the 2018–2019 academic year is \$495 per credit hour. The total tuition for the MDiv program is \$44,550 (90 credit hours at \$495 per credit hour). For a breakdown of associated fees and costs of living, view our sample budget . To help you offset the high costs of graduate education, we offer scholarships , financial aid , and work opportunities on campus .	You can take up to 30 credits of courses through Distance Education while you are completing the MDiv, but no more than 6 of those credits may be Foundational Core courses.

PROGRAM REQUIREMENTS

All students are required to take our Foundational Core courses in Scripture, theology, and history. These courses construct the theological framework that is essential for growing into a passionate, confident communicator of the faith. MDiv students also take a series of Additional Requirements. These classes provide the hands-on skills necessary for effective pastoral ministry, including biblical languages, pastoral care, and preaching. Six credits are devoted to an on-the-job practicum, under the mentorship of seasoned ministers. The combination of academic and applied classes aims at the transformation of the whole person, as students seek to be conformed to the image of Christ in their thinking and in their day-to-day life.

Finally, MDiv students have the option of choosing one of several concentrations, focusing their elective courses in a specific area. While MDiv students are not required to choose a concentration, those wanting to focus on a particular question or discipline can do so.

Foundational Core Courses

COURSE	CREDITS
Old Testament Foundations BIBL 501	3
New Testament Foundations BIBL 502	3
Biblical Exegesis BIBL 503	3
History of Christianity Foundations HIST 501	3
Christian Thought and Culture I INDS 501	3

Christian Thought and Culture II <u>INDS 502</u>	3
Theology I <u>THEO 601</u>	3
Theology II <u>THEO 602</u>	3

Additional Requirements

In addition to the Foundational Core courses, all Mdiv students are required to take the following courses:

COURSE	CREDITS
Biblical Languages	12
Biblical Hermeneutics and Criticism <u>BIBL 600</u>	3
Advanced Old Testament Exegesis <u>BIBL 701</u> or Advanced New Testament Exegesis <u>BIBL 702</u>	3
Biblical Book Study	3
History of Christianity: Reformation to Modern <u>HIST 502</u>	3
History of Christian Doctrine <u>THEO 608</u>	3
The Soul of Ministry <u>APPL 500</u>	3
Supervised Ministry: Year A <u>APPL 693</u>	3
Supervised Ministry: Year B <u>APPL 694</u>	3
Missional Leadership <u>APPL 615</u>	3
Missional Church <u>APPL 581</u>	3
Preaching and Worship <u>APPL 619</u>	3
Pastoral Care <u>APPL 546</u>	3
Pastoral Ethics <u>THEO 630</u>	3
General electives	15

Psychological Assessment Profile

In addition to the course work, MDiv students will also complete a Psychological Assessment Profile. This will help you to understand better your personality style, your strengths and weaknesses, your leadership style, and your approach to dealing with conflict. You will be given instructions concerning this assessment in your first year of Supervised Ministry.

Notes on the Requirements

Regent offers the following programs for students seeking ordination in a particular denomination:

1. Anglican

In 1996, Regent College established a program for students interested in preparing for ministry in the Anglican communion worldwide. Two specific Anglican Studies courses are offered every two years: Anglican History & Theology and Anglican Life. Regent graduates have found a welcome acceptance of their training at Regent by many bishops, both in Canada and abroad. Visit the Anglican Studies page for more information.

2. Presbyterian

Regent College and St. Andrew's Hall at Vancouver School of Theology (VST) offer a joint program for students candidates for ministry in the Presbyterian Church of Canada (PCC). To take advantage of this option, you must apply for both an MDiv at Regent and a Diploma in Presbyterian Denominational Studies at VST. Courses required by the PCC and taken at VST may be transferred to Regent and applied to your MDiv, subject to Regent's approval of the courses in question. The Field Education component of the Diploma and the Supervised Ministry requirement for the MDiv may be satisfied simultaneously. For further information on the Diploma program, please consult the Registrar at VST. If you wish to pursue the joint program, please consult with an Academic Advisor at Regent College and take careful note of Regent's transfer credit policy.

MASTER OF THEOLOGY

Supplement your MDiv or MA Theo Studies with focused study in a particular area of interest, deepening your understanding and preparing yourself for doctoral studies.

THE MASTER OF THEOLOGY IS ...

Personal: Engage in high-level, seminar-style classes with small cohorts of like-minded students. Receive one-on-one guidance from world-class Christian thinkers.

In-depth: Go deep with a topic or question that you want to study more closely.

Flexible: Choose whether to complete a thesis, focusing more time on a single research project, or spend more time in the classroom with the major paper track.

STUDENTS WHO TAKE THIS PROGRAM TYPICALLY ...

- want to study a specific theological question related to their vocation or personal life;
- are interested in pursuing a PhD;
- are pastors who want to build on their education or reflect theologically on a particular issue that is relevant to their ministry; or
- are preparing for a role where an advanced degree is of benefit.

APPLICATION REQUIREMENTS

The ThM is the highest academic degree awarded by Regent College. In order to be admitted to the ThM program, you must have an MDiv or a master's degree in theological studies equivalent to Regent's MA in Theo Studies. You must also have completed that graduate program with a GPA of at least 3.3.

For required documents and to learn more about the application process, visit our [Admission Requirements](#) page.

PROGRAM STRUCTURE

CREDIT HOURS	COMPLETION TIME	PROGRAM COSTS	DISTANCE EDUCATION
24	<p>Full course load: 8 months, if all prerequisites are satisfied</p> <p>Part-time: 5 years max</p> <p><i>A full course load is equivalent to 12 credits per term.</i></p>	<p>The tuition for the 2018–2019 academic year is \$495 per credit hour.</p> <p>The total tuition for the ThM program is \$11,880 (24 credit hours at \$495 per credit hour). This amount will be higher if you are required to complete more than 24 credit hours.</p> <p>For a breakdown of associated fees and costs of living, view our sample budget.</p> <p>To help you offset the high costs of graduate education, we offer scholarships, financial aid, and work opportunities on campus.</p>	<p>When completing the ThM degree, you can take up to 6 credits of courses through Distance Education.</p>

PROGRAM REQUIREMENTS

In order to graduate from the program, you must complete 24 credits with a GPA of 3.3 (B+) or better.

Depending on your objectives, you can choose a thesis track or a non-thesis track with additional electives. The requirements for both tracks are as follows:

THESIS TRACK*	CREDIT HOURS
Readings in Modern Protestant Thought Seminar (INDS 726)**	3
Seminar in the same area as your thesis	3
Thesis	12
Electives	6
Total	24

MAJOR PAPER TRACK	CREDIT HOURS
Readings in Modern Protestant Thought Seminar (INDS 726)**	3
Seminar in the same area as your major paper	3
Seminar in any discipline	3

Major paper	3
Electives	1
	2
Total	2
	4

Additional Requirements

Our ThM program requires deep and focused theological engagement. We require every ThM student to complete a particular list of courses either before or during their ThM in order to ensure that they are equipped to give adequate consideration to their subject matter. Some courses are required for all ThM students, while others are necessary only for those studying in a particular area.

Requirements applying to all ThM students:

We expect that all ThM students will have a theological background equivalent to Regent's MDiv program. If you have not completed the following courses in a previous program, you will be required to complete them as part of your ThM program:

- Old Testament Foundations ([BIBL 501](#)) and New Testament Foundations ([BIBL 502](#))
- Biblical Exegesis & Interpretation ([BIBL 503](#))
- History of Christianity Foundations ([HIST 501](#)) and History of Christianity: Reformation to Modern ([HIST 502](#))
- Theology I ([THEO 601](#)) and Theology II ([THEO 602](#))
- Biblical Languages: a minimum of 6 credit hours in one biblical language. This means at least 6 credit hours of either Hebrew (chosen from [LANG 510](#), [LANG 511](#), [LANG 610](#), [LANG 611](#), [LANG 721](#)); or Greek (chosen from [LANG 550](#), [LANG 551](#), [LANG 650](#), [LANG 651](#), [LANG 720](#)). Three credits of each language are not sufficient to satisfy this requirements. Please note that Language Perspectives ([LANG 500](#)) may not be used to satisfy this requirement.

Students may also satisfy part or all of the language requirement by writing a proficiency exam in Introductory Greek or Introductory Hebrew. There is a \$100, non-refundable fee per exam. The exams are graded on a pass/fail basis. Students must register by August 11 for the Fall 2017 term and December 1 for Winter 2018. A \$25 drop fee applies if the student cancels the exam after these deadlines. The exam will take place in the week before the semester begins. For more information, download the [Language Proficiency Exam Application](#) and contact James Smoker at deansoffice@regent-college.edu.

Subject-specific requirements:

You are welcome to pursue any field of study covered by our course offerings, as long as we have the faculty resources to give you the supervision you need. You are welcome to discuss potential research topics with members of faculty before applying to the ThM program.

Depending on your intended area of study and your academic record, the College may require additional courses in order to provide you with a better foundation to build on. For example, if you wish to write a thesis or a major paper in any of the following areas, you will be expected to have taken the courses indicated below or their equivalent. If you have not completed the following courses in a previous program, you will need to complete them as part of your ThM program:

Missions or World Christianity

- Introduction to World Christianity ([APPL 533](#))
- Missional Church ([APPL 581](#))

Old Testament

- Hebrew (12 credits [LANG 510](#), [LANG 511](#), [LANG 610](#), [LANG 611](#))
- Biblical Hermeneutics & Criticism ([BIBL 600](#))
- Advanced Old Testament Exegesis ([BIBL 701](#))

New Testament

- Greek (12 credits [LANG 550](#), [LANG 551](#), [LANG 650](#), [LANG 651](#))
- Biblical Hermeneutics & Criticism ([BIBL 600](#))
- Advanced New Testament Exegesis ([BIBL 702](#))

Biblical Languages

- Hebrew (12 credits [LANG 510](#), [LANG 511](#), [LANG 610](#), [LANG 611](#))
- Greek (12 credits [LANG 550](#), [LANG 551](#), [LANG 650](#), [LANG 651](#))
- Advanced Greek Readings ([LANG 720](#)) or Advanced Hebrew Readings ([LANG 721](#))

Spiritual Theology

- The Christian Spirit ([HIST 500/SPIR 500](#))
- Classics of Christian Spirituality ([SPIR 670](#))

Doctrinal Theology

- History of Christian Doctrine ([THEO 608](#))

Christianity and the Arts

- Christian Imagination ([INDS 560](#))
- Vocation of the Artist Seminar ([INDS 785](#))

Notes on the Requirements

* A minimum graduate-level GPA of 3.5 is required to write a thesis.

**A different ThM seminar may be offered from time to time.

The Major Paper will involve a 7,500–10,000 word essay and will be supervised by a full-time faculty member in the appropriate discipline.

While the College cannot guarantee thesis supervision if you were admitted to the ThM with less than a 3.5 GPA in your previous graduate studies, you may be permitted to write a thesis under the following conditions: (i) you achieve at least a 3.5 GPA in at least 9 credit hours taken at Regent College, and (ii) you secure the agreement of a member of faculty to supervise your thesis.

ACADEMIC POLICIES

Our Academic Catalogue details all the requirements and policies relevant to your studies at Regent.

The Academic Catalogue contains policies, rules, schedules, and information that form part of a student's legal contract with Regent College. As such, you should familiarize yourself with its contents.

Catalogues for each year are in effect from September 1 through until August 31.

If you were admitted in a previous year, you may find a pdf copy of your Academic Catalogue in the left sidebar below; otherwise, refer to the paper copy you were given. You may complete the program to which you have been admitted according to the requirements as they were in the year you were admitted, provided you do so within the allowed time limit. Or you may complete according to more recent requirements.

While it is your responsibility to be familiar with the Academic Catalogue, we invite you to take advantage of our [Academic Advising](#) at any time.

Non-academic policies, such as the [Student Code of Conduct Policy](#), can be found in the [Fine Print](#) section of the website.

PROGRAM REQUIREMENTS AND POLICIES

The course requirements for each program can be found in our [Graduate Programs section](#).

Information on admission to programs is on the [Admission Requirements page](#).

If you have any questions about your program, we recommend that you meet with the [Academic Advisor](#).

PROGRAM REQUIREMENT AND CONCENTRATION WORKSHEETS

These worksheets will help you track your progress as you complete your degree.

- [GradDipCS Worksheet](#)
- [MDiv Worksheet](#)
- [ThM Worksheet](#)

For the MA in Theological Studies you will want to use the worksheet for the specific concentration you have chosen.

SCRIPTURE CONCENTRATIONS

- [Biblical Languages Worksheet](#)
- [Old Testament Worksheet](#)

- [New Testament Worksheet](#)
- [Biblical Studies Worksheet](#)

CHRISTIAN HISTORY & THEOLOGY CONCENTRATIONS

- [History of Christianity Worksheet](#)
- [Doctrinal Theology Worksheet](#)
- [Spiritual Theology Worksheet](#)

CHRISTIANITY, CHURCH & CULTURE CONCENTRATIONS

- [Marketplace Theology Worksheet](#)
- [Interdisciplinary Studies Worksheet](#)
- [Christianity and the Arts Worksheet](#)
- [World Christianity Worksheet](#)
- [Applied Theology Worksheet](#)
- [No Concentration Worksheet](#)

RESIDENCY REQUIREMENT

Some aspects of the educational experience offered by Regent College are available only when students share in the community at the Vancouver campus. For this reason, we require our students to complete a set number of credits “in residence,” meaning on campus:

GradDipCS	12 credits
MA Theo Studies	30 credits
MALTS	24 credits
MDiv	45 credits
ThM	18 credits

Residency is defined as study pursued on the Vancouver campus in Fall, Winter, or Summer term. Distance Education courses do not fulfill the residency requirement. However, you can complete approximately one-third of your program by Distance Education. See the [Limits on Courses Taken Through Distance Education](#) below.

If you intend both to transfer credits from another institution and to take courses by Distance Education, we advise you to plan carefully to ensure that you meet the residency requirement.

DEGREE LIMITATIONS ON COURSES TAKEN THROUGH DISTANCE EDUCATION

Regent College places a high priority on face-to-face education. At the same time, it recognizes the need to make a limited amount of distance education courses for students. The credit limit for distance education courses within each program is generally one third of the total program credits. These limits are as follows:

GradDipCS	9 credits
MA Theo Studies	20 credits
MALTS	0 credits
MDiv	30 credits
ThM	6 credits

In addition, students admitted to the College as of Fall 2014 are limited to taking six credits of the Foundational Core courses by distance education as part of their program.

TIME LIMITS FOR COMPLETION OF PROGRAMS

You are expected to satisfy all program requirements in effect at the time you were accepted into a program. If you exceed the program time limits noted below, you must appeal in writing to the Academic Standards Committee to complete your program. You may be required by the Committee to take additional courses, particularly if the program has been modified since you were admitted. The maximum time limits for each program are:

- GradDipCS: no time limit
- MA Theo Studies: 6 years
- MALTS: 2 years
- MDiv: 8 years
- ThM: 5 years

We encourage you to complete your degree requirements while resident in Vancouver. Note that some required courses are offered only during Fall and Winter terms.

MALTS students will normally complete their program within 2 years. Under exceptional circumstances, students admitted to a MALTS cohort may appeal to transfer to a later cohort.

COMBINING DEGREES

If you wish to complete two master's degrees in theology, you will be subject to certain restrictions on how many credit hours may be shared between the two degrees. For example, in order to complete both an MA Theo Studies and an MDiv degree, you are allowed to have a maximum of 30 credit hours in common between the two; thus, you must earn a minimum of 120 credit hours for the two degrees. The ThM degree requires a minimum of 24 credit hours beyond an MDiv or an MA Theo Studies. We discourage you from attempting to complete two degree programs concurrently.

PROGRAM CHANGES

If you would like to change programs, complete the [Program Change Form](#) and submit it to the Student Services Office.

If you are currently in the MA Theo Studies or MDiv program at Regent and wish to apply to the ThM program, you must submit the following:

1. an internal [ThM Program Application \(internal\)](#)
2. a sample research paper
3. a \$25 (\$20 US) application fee
4. a [ThM Reference Form](#) completed by two faculty members (forwarded to the Admissions Office).

If you are currently in the GradDipCS, MA Theo Studies, MDiv, or ThM program, and would like to transfer to the MALTS program, please contact the [MALTS Administrator](#). See further the application criteria on the [MALTS program page](#).

CONCENTRATION CHANGES

You can request a change in concentrations by emailing your request to academic.advising@regent-college.edu.

COURSE POLICIES

Here, you will find all you need to know regarding policies that affect how many courses you need to take, how to apply for an extension, and how to withdraw from courses or retake them.

GRADING SCHEDULE LETTER GRADES

LETTER GRADE	DESIGNATION	EXPLANATION	GRADE POINT
A		Excellent work	4.0
A-			3.7
B+			3.3
B		Good work	3.0
B-			2.7
C+			2.3
C		Passable work	2.0
C-			1.7
F	Fail	Unacceptable work	0.0

OTHER GRADE DESIGNATIONS

LETTER	DESIGNATION	EXPLANATION
AG	Aegrotat	Ungraded Pass: Granted by the Academic Standards Committee to a student who, for exceptional reasons, was unable to complete a course in the final term of study.
AU	Audit	Non-credit: Attendance recognized.
EX	Extension	Temporary designation for course in which a student has been granted an extension for course work.
CIP	Course in Progress	Temporary designation for course in which the

		grade has not yet been recorded.
P	Pass	Competency: Used only when a letter grade is deemed inappropriate.
R	Retake	Course subsequently retaken.
W	Withdrawal	Granted by the College when, because of exceptional circumstances, the student was unable to complete the course.

GRADE REPORTS AND TRANSCRIPTS

Grades may be viewed online immediately after they are posted, once you have completed your course evaluation(s). You have four months from the date grades are posted to appeal any disputed grades (see [Appeals](#)).

Official transcripts bearing the seal of the College and the signature of the Senior Academic Administrator may be ordered online or by submitting an [Official Transcript Request Form](#) along with the appropriate fee. All fees must be fully paid before an official transcript can be issued. Visit the [Transcripts page](#) for more details on ordering your transcript.

TERMS, CREDIT HOURS, AND WORK LOAD

Regent College operates on a three-term cycle:

- Fall (September–December)
- Winter (January–April)
- Summer (May–August)

Fall and Winter Terms

Fall and Winter Term courses are normally offered for 3 credit hours and meet 3 hours per week.

Evening and weekend courses may be offered for 2 or 3 credit hours.

In cases where a 3-credit hour course spans over two terms (Fall and Winter), you will be charged for 1.5 credits in each term; however, you will not receive any academic credit until the full course has been completed.

Summer Term

The Summer Term is divided into two sessions: Spring Session and Summer Session. Although the dates for these sessions vary, Spring Session courses are generally offered in May and early June, and Summer Session courses from late June through July. Some courses, especially the biblical languages, run into the month of August.

Summer Term courses vary: one-week courses are normally 1 or 2 credit hours, two-week courses are 2 or 3 credit hours, three-week courses are 3 credit hours (6 credits of Hebrew or Greek may also be taken in the Summer).

COURSE LOAD

If you are taking courses for academic credit, you may expect to invest a minimum of 45 hours of work into a course for each credit hour. Where applicable, this includes class lectures, assigned reading, papers, assignments, and exams.

In any given term, a full load of academic work is considered to be 12 credit hours. This presupposes that you spend about 40 hours per week (i.e., 8 hours per day over 5 days) over the 14 weeks of a Fall or Winter term attending lectures and completing assignments and exams. While some students do take more than 12 credits per term, this is a significant amount of academic work; therefore, we encourage you, where possible, to spread your studies out over Regent's academic year (Fall, Winter, and Summer Terms), particularly if you wish to earn 30 credit hours per year. If English is a second language for you, you are encouraged to take no more than 9 credit hours in your first term.

For important information relating to the offering of courses at Regent College, see the [General Course Information page](#).

FULL-TIME STATUS

For most purposes, full-time study is defined as 9 credit hours per term, or 18 credit hours per academic year (September to August).

You should be aware of specific criteria that apply if:

- You are applying for financial aid--whether a [Canadian student loan](#), a [US student loan](#), or a [Regent College bursary or scholarship](#)
 - You have a [study permit](#) and you want to work in Canada
 - You are applying for one of Regent College's [tuition discounts](#)
 - You are wanting to receive a [T2202A form](#) for income tax purposes.
-

STYLE GUIDE AND PAPER FORMATS

The standard style used at Regent College is modified Chicago Manual of Style as outlined in Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*, current ed. (Chicago: University of Chicago Press, 1996). You must follow this style unless your professor specifically directs you otherwise.

Download the [Guide to Paper Formats](#)

GUIDED STUDY

A guided study is a course in which you are able to focus on an issue of your particular interest under the guidance of one of the regular full-time faculty of Regent College. Only students who are admitted to Regent College are permitted to take a guided study. Furthermore, you are limited to a maximum of one guided study per term for a total of:

Total Guided Studies Permitted by Program

GradDipCS	2
MA Theo Studies	3
MDiv	4
ThM	1

Guided studies may be taken for 1, 2, or 3 credit hours depending on the amount of work involved (1 credit for each 45 hours of work).

Guided studies are subject to the availability of a faculty supervisor, are subject to the same academic guidelines as other regular courses, and are not offered in place of regularly offered courses.

If you wish to take a guided study, you must, in consultation with a faculty supervisor, complete a [Guided Study Contract](#) and submit it to the Student Services Office with your registration form or course change form at the beginning of a Fall or Winter Term.

Guided studies are not normally offered in the Summer Term (note that if you are permitted to take a guided study in the Summer, you may be liable to the U-Pass fee throughout the Summer). Guided studies must be completed within the Fall or Winter Term in which they are registered. Note that only a general title will appear on your transcript (e.g., Guided Study: Applied Theology).

CLASS ATTENDANCE

Attendance is expected at all classes. If you must miss a class, for whatever reason, you are encouraged to contact your instructor prior to the class. Instructors are at liberty to assign grade penalties for unexcused absences.

EXTENSIONS FOR ASSIGNMENTS

Assignment deadlines can usually be found in your course syllabus. These deadlines are considered to be part of the course requirements. Due to the additional workload and inconvenience for faculty to have to grade late papers, and due to the College's intention to be fair to students who submit their work on time, we will consider extensions only in exceptional circumstances. You should take serious consideration of this when planning your course load.

Download the [Course Extension Application](#) .

Grounds for an Extension

Extensions for course work are granted only in cases where the student demonstrates there was an unforeseeable and unavoidable emergency. Emergencies considered to be grounds for an extension typically include:

- personal sickness or injury which prevents one from working
- sickness, injury or death which requires the student's attention
- emotional or psychological crisis for which the student has sought professional help
- unexpected increase in job responsibilities

By contrast, the following will not normally be considered grounds for an extension: church work, providing hospitality, vacations, relocating, difficult living situations, failure to anticipate the amount of work involved in a course, confusion over the nature of the assignments, computer problems (it is your responsibility to keep files backed up), lost assignments, lack of proficiency in English. If you have a permanent disability requiring an accommodation, contact the [Access and Diversity Office](#) on the UBC campus.

Application Process

Please read the following carefully: Failure to follow extension policy instructions will normally result in a grade of F being assigned to the course. Note that the grading of assignments submitted on extension may take longer than usual.

For Fall and Winter courses offered on the Vancouver campus:

For assignments due within the term (i.e., prior to the last day of final exams), assuming you have legitimate grounds as defined above, extensions may be granted at the discretion of your instructor. When requesting an extension, you may also present supporting documentation (e.g., a note from someone whose care or supervision you have been under).

- For an extension with a deadline up to 7 days after the end of the term, you must appeal to your instructor.
- If your condition is such that you need to appeal for a further extension beyond that deadline and up to 30 days after the end of the term, you may submit a Course Extension Application through REGIS by no later than the extension deadline given by your instructor. You must also provide evidence, either to Reception (e.g., a signed note) or by email to [Academic Advising](#) (e.g., an email exchange), that your instructor granted you the prior extension.

For Spring and Summer Session courses offered on the Vancouver campus:

Assignments are typically due 45 days after the last class, although some may be due earlier (see your course syllabus). If you require an extension beyond the assignment deadline: (i) complete a Course Extension Application form through REGIS by that deadline, and (ii) pay a \$25 fee. Note that your assignments may be graded by someone other than the course instructor.

For Distance Education courses:

Assignments are typically due 6 months after the beginning of the course, although some assignments may be due earlier (see your course syllabus). For assignments due prior to the 6-month deadline, assuming you have legitimate grounds as defined above, extensions may be granted at the discretion of your instructor. If you require an extension beyond the 6-month deadline, complete a Course Extension Application form through REGIS by that deadline.

Notification: You should receive e-mail notification from the Student Services Office within 5 business days of submitting your application form. If an extension is granted, the e-mail will include instructions on how and when to submit your assignments.

Submission of Assignments

For extensions granted by the course instructor, submit your assignment(s) directly to him/her via Reception. For all other extensions, attach the Extension Submission Form (which you will receive from Student Services) and submit or post your assignment(s) to the Student Services Office, or email it/them to [Academic Advising](#), by the assigned deadline. Assignments granted by the Student Services Office or

the Academic Standards Committee must not be submitted directly to the professor or the TA. Failure to submit assignments by the assigned deadline will normally result in an assignment grade reduction of 1/3 of a letter grade per day late.

Extraordinary Situations

In a situation where the crisis you are facing continues beyond the extension granted by the Student Services Office, you may appeal for a further extension to the Academic Standards Committee. In order to do so, write a letter of appeal and submit it, along with supporting documentation, to Academic Advising. The decision of the Academic Standards Committee shall be final. Note that the Academic Standards Committee does not normally grant an extension for more than four months beyond the original submission deadline.

If it is not possible for you to complete the course, you may apply (through the same email address) for a Withdrawal from the course (a grade of W on the transcript). The latter type of appeal is normally accompanied by a letter of support from someone whose care or supervision you have been under (e.g., doctor, professional counselor). Note that a W ("Withdrawal") on your transcript would not affect your GPA, whereas an F ("Failure") would adversely affect it.

WITHDRAWAL POLICY

Students who undergo extreme hardship that was not of their causing, was beyond their ability to control, and prevented them from completing course requirements even given an extension, may appeal to the Senior Academic Administrator for a Withdrawal from the course. This would normally be accompanied by a letter from a professional supporting your appeal (e.g., your doctor). If granted, a grade of W will be recorded on your transcript; this does not affect the GPA.

COURSE RETAKE POLICY

You may retake a course—subject to regular registration restrictions and limitations—in an effort to achieve a higher grade. This involves registering and paying tuition for the course a second time. Both courses will appear on the transcript in the terms they were taken; however, credit will not be granted more than once, and the best grade achieved will be retained. Only one retake will be permitted per course. Comprehensive exams may be retaken only once; you will be assessed a comprehensive exam retake fee. Retaking a course often requires a manual adjustment to the student transcript; so, when you have received the grade for a retaken course, please inform the Student Services Office.

AEGROTAT POLICY

The grade designation AG (Aegrotat) is granted when, for reasons of serious illness or other extraordinary circumstances outside your control, you are unable to complete a course. Application for consideration must be made to the Academic Dean no later than one week of the end of the course. A favourable evaluation may be given where the circumstance is beyond doubt, where you have an otherwise excellent record of completion, and where neither further assessment (e.g., a deferred exam) nor extension of time are considered feasible (e.g., you are in the final term of a program of study). The Academic Dean, in consultation with other members of Faculty, shall determine whether the course should be awarded an AG (passing but without grade point) or a grade calculated on the basis of work already completed for the course. If your application is denied, you will be given a grade based on the work you submitted in the course.

TRANSFER CREDITS AND EXEMPTIONS

If you've already completed theological studies at a graduate school that is accredited by a nationally-recognized body (i.e., equivalent to the Association of Theological Schools in the United States and Canada), you may be granted transfer credit for that work.

Such credit will be given only for courses considered relevant to Regent's programs and of equivalent academic standard. Credit will not normally be granted for courses that are not theological in nature or have not been taught from a theological perspective.

The maximum amount of transfer credit varies according to each program:

GradDipCS	6 credits
MA Theo Studies	30 credits
MALTS	6 credits
MDiv	45 credits
ThM	0 credits

Note:

1. Transfer Credits: A minimum grade of B (or a Pass in a Pass/Fail course) is required for courses to be considered for transfer.

Since credits may be defined differently at different institutions, transfer credits from some institutions will be subject to a ratio to make them equal to credits taken at Regent. Transfer credit from non-accredited institutions is not normally given. Under no circumstances will transfer credit be awarded for work or life experience.

If you can show that a particular undergraduate course from an accredited institution has special relevance to your program at Regent, you may be granted transfer credit at a 3:2 ratio, provided you earned at least a B+ in it and provided the course was not used to satisfy the requirements of your undergraduate degree. First or second year undergraduate level courses will not normally be considered for transfer, with the exception of courses in biblical Hebrew or Greek which may be transferred at full credit value.

If you intend to transfer credits from another institution, you must plan carefully to ensure that you meet the Residency Requirement.

2. Exemptions: You may also request exemption from specific required courses at Regent on the basis of undergraduate work you did at an accredited institution, whether it was part of your undergraduate degree or not. A minimum grade of B+ is required for exemption consideration. Exemption, however, does not entail transfer of credit; therefore, you must take other (normally more advanced) courses in the same discipline in order to make up the total number of credit hours required for a diploma or a degree.

3. MALTS Program: For the MALTS program, due to the strategic importance of learning together as a cohort, transfer credits and exemptions from required courses may be granted only in two circumstances: (i) if, within seven years of beginning the MALTS program, you have completed Old

Testament Foundations (BIBL 501) and/or New Testament Foundations (BIBL 502), you may substitute another course (either for credit or for audit) in place of the course(s) you have already taken; or (ii) if, within seven years of beginning the MALTS program, you have taken a course equivalent to BIBL 501 and/or BIBL 502 at an accredited, graduate level institution, attaining a grade of B or better, you must still take these courses, but you may do so either for credit or for audit. Your choice in either scenario will not affect the cost of the program. In all other cases, no transfer credits or exemptions will be granted. If you have any questions, please contact the MALTS Administrator.

4. Applying for Transfer Credits and/or Exemptions: You may apply for transfer credits and/or exemptions online directly through your REGIS student account. Alternatively, you may contact the Academic Advisor & Administrator who can assess what transfer credits and/or exemptions you would be entitled to. Note that in addition to supplying an official transcript to Regent College, you may also be asked to provide a college catalogue or course syllabus that describes the course(s) you have taken.

ACADEMIC INTEGRITY, PROBATION, APPEALS

ACADEMIC INTEGRITY

All students at Regent College are expected to practise uncompromised integrity in all academic matters. The fact that Regent is a Christian college makes vigilance in this area all the more imperative. Consequently, academic offences shall not be tolerated.

Academic Offences

Academic offences that are subject to penalty include, but are not limited to, the following:

1. **Plagiarism:** Plagiarism is an academic offence in which someone presents, in whole or in part, the work of another person as his or her own work. Academic work properly involves the examination, critical evaluation, and utilization of contributions of other people. However, whenever someone uses the contributions of others in an academic setting, he or she must acknowledge the author of those contributions through footnotes or other acceptable referencing practices. Failure to do so constitutes plagiarism. Plagiarism can occur in written work (e.g., failure to acknowledge the use of other people's words and ideas) and in non-written work (e.g., failure to acknowledge the use of other people's images or creations in a work of art, or of other people's words in an oral presentation).
2. **Cheating:** Cheating is an academic offence involving the failure to follow the instructions pertaining to the conditions for writing an assignment or examination, or falsifying material subject to academic evaluation. Cheating includes, but is not limited to, copying work from another person or text, using unauthorized materials or equipment in an examination, obtaining examinations or similar materials by improper means, and impersonating another student or submitting work under another student's name.
3. **Duplicating Assignments:** It is an academic offence to submit the same, or substantially the same, essay, presentation, or assignment in more than one course, whether the earlier presentation was at Regent College or at another institution, unless prior approval has been obtained.
4. **False Representation:** Making false representation by submitting false records or information, whether in writing or orally, by falsifying or submitting false documents (including, but not limited to, the following: transcripts, letters of reference, financial aid documents), or by failing to submit required records or information, is an academic offence.

Penalties

The assessment of penalties for academic offences is at the discretion of the Academic Standards Committee; recommendations for suspension shall be referred to the Senate. Where the Committee determines that a student's behaviour does warrant discipline, it may impose one or more of the following penalties:

1. A reduced grade, including a grade of zero or Fail, on the assignment, test, or exam in question.
2. A reduced grade, including a grade of Fail, on the course in question.
3. A notation to be placed on the student's transcript stating that the student has committed an academic offence and indicating the penalty imposed.
4. Suspension or cancellation of any bursaries, scholarships, or other forms of financial aid.
5. Suspension from the College, whether for a specified period of time, an indefinite period of time, or permanently (i.e., expulsion).
6. Rejection of admission to a program or to the College.

Consideration of the severity of the offence shall be given in determining the appropriate penalty. Under normal circumstances, however, the penalties shall be as follows:

1. In cases of plagiarism or cheating, the penalty for the first offence shall be failure of the course; the penalty for a subsequent offence shall be failure of the course and suspension from the College.
2. In the case of duplicating assignments, the penalty for the first offence shall be a full letter grade reduction in the course and the student shall be required to re-write and submit the assignment in acceptable form; the penalty for a second offence shall be failure of the course and suspension from the College.
3. In the case of false representation in the context of an application for admission, the penalty shall be rejection of admission to the College; in the case of false representation in the context of a course, the penalty shall be failure of the course and suspension from the College.

In all cases of academic offence, a notice shall be placed in the student's file. In the case of suspension, a notation of the penalty shall be entered on the student's record, which shall appear on his or her academic transcript. After at least two years following the termination of the suspension, the student may appeal to the Academic Standards Committee to have this notation removed. Students shall not receive credit for courses taken at another institution while on suspension.

Process

All work submitted by students may be reviewed, by whatever means seem appropriate, to ensure that an academic offence has not been committed. These means may include, but are not limited to, using one or more software and/or internet-based service to verify the authenticity and originality of students' work. Professors who suspect that a student has committed an academic offence must report their suspicions to the Senior Academic Administrator, with supporting evidence.

Upon receipt of a report from a professor of an alleged academic offence, the Senior Academic Administrator shall refer the matter, along with supporting evidence provided by the professor, to the Academic Standards Committee. The student shall also be invited to respond, in writing, to the allegations being raised against him or her. The student shall be given a minimum of fourteen days to provide a written defense before the Academic Standards Committee meets. The Academic Standards Committee shall consider the evidence provided by the professor and the defense provided by the student (if any), and any other information that may be relevant to the case, in determining whether or not an academic offence has been committed, and, if so, what the appropriate penalty shall be, with reference to the penalties outlined above. Where the penalty is suspension from the College, the Academic Standards Committee shall make recommendation to the Senate and the Senate shall make the final decision regarding the penalty.

The student has the right to appeal, in writing, to the Senate the decision or recommendation of the Academic Standards Committee regarding a penalty against him or her. Letters of appeal must be submitted to the Academic Dean within thirty days of the decision of the Academic Standards Committee, failing which, no appeal shall be entertained by the Senate. The Senate shall consider whatever information has been provided by the Academic Standards Committee and by the student, and any other information that may be relevant to the case, in deciding whether to uphold the recommendation of the Academic Standards Committee, to impose a different penalty, or not to impose a penalty at all. All decisions of the Senate are final.

ACADEMIC PROBATION

The purpose of the probation policy is to alert students, where applicable, to the fact that they are not succeeding academically and to impress upon them the importance of giving serious attention to their academic performance in order to continue their studies. The policy also provides a mechanism for preventing students who are not likely to succeed from continuing their studies.

Criteria for Probation

Students admitted to Regent College are expected to maintain a grade point average (GPA) high enough to graduate. Students admitted to a program must maintain the minimum graduation GPA for that

program (see [Graduation Requirements and Procedures](#)). In addition, students admitted with Special Student status must maintain the minimum graduation GPA for the GradDipCS program over the first 30 credit hours, but must maintain the minimum GPA for the MA Theo Studies program in order to go beyond 30 credit hours. Students who have a GPA below the minimum level shall be placed on academic probation.

Process for Students on Probation

Students who have been placed on probation for having a low GPA shall be required to develop a plan for academic recovery and to submit it to the Student Services Office. The plan should address what steps the student will take over the following year (e.g., retaking courses, reducing one's academic load, curtailing outside activities, changing one's program) in order to restore one's GPA to the level required for graduation. Students on probation are encouraged to meet with the Academic Advisor and/or with the Dean of Students to discuss ways of improving their academic performance.

Students shall be removed from probation whenever their GPA is sufficient to meet the graduation requirement for their current program.

Note: Students on probation are not eligible for financial aid from the College, and may not be eligible for Canadian or American student loans.

Action to be Taken at the End of Probation Year

While the College wants all students to succeed academically and so to complete their programs, remaining on probation for an entire year shall be considered sufficient grounds for requiring a student to discontinue his or her studies.

The Academic Standards Committee shall meet to discuss the academic prospect of students who remain on probation for one year or more. In such a situation, the student shall be invited to write a letter of explanation to the Committee before it meets. The Committee will take into consideration all aspects of a student's performance and circumstances and, in its best judgment, will decide whether or not he or she is likely to succeed academically. In cases where the Committee allows a student to continue, it may stipulate whatever conditions it believes are appropriate in order to help the student to succeed academically.

In cases where the Committee decides to prevent the student from registering for further courses, an indication that the student is not in good standing shall be made on the student's academic transcript. Probationary status, however, shall not be indicated on the transcript.

Appeal Process

Where the Academic Standards Committee has decided not to allow a student to continue to register for courses, the student may appeal in writing, within 60 days of the decision of the Committee, to the Senate of the College. The decision of the Senate shall be final. Students shall not be permitted to register for or take courses at Regent while an appeal is in process.

APPEALS

Students who feel aggrieved regarding a decision relative to their academic program (e.g., admission to a degree, a ruling regarding an academic requirement or policy) may appeal the decision. The general appeal process is as follows:

1. The appeal would normally be made, in the first instance, to the person or committee responsible for the contested decision.
2. Where the student is not satisfied that the appeal has been fairly heard or considered, or where he or she wishes to appeal for an exception to College policy, a further appeal may be made:

- In the case of an admissions matter, appeal should be directed to the Admissions Committee, which meets regularly throughout the year.
- In the case of a ruling regarding an academic requirement or policy, appeal should be made to the Academic Standards Committee. For specific information on the appeal process for the following, see the relevant section in this Catalogue:

Course Extensions

Final Project Extension

Academic Probation

Academic Offences

- In a case involving an exception to Registration procedures or payment refunds, appeal should be made to the Director of Enrollment Services.
- In a case involving a question concerning financial aid, appeal can be made to the Financial Aid Committee.

SUBMISSION DEADLINES FOR ACADEMIC STANDARDS COMMITTEE

Letters appealing for an exception to Regent's academic policies or requirements should be written to the Academic Standards Committee and submitted to the Academic Advisor & Administrator. The deadline for submission of appeals is two weeks prior to a meeting.

TERM	SUBMISSION DEADLINE	COMMITTEE DATE
Fall 2018	August 15 September 5 October 3 November 28	August 29 September 19 October 17 December 12
Winter 2019	January 2 January 23 February 20 April 17	January 16 February 6 March 6 May 1
Spring 2019	May 8 June 6	May 22 June 19

FINAL PROJECTS

FINAL PROJECTS

All students in the MA Theo Studies and ThM programs must complete some type of final project in order to graduate.

MA Theo Studies students, depending on the concentration, have a choice of:

- a comprehensive examination/paper
- an integrative exam
- a thesis
- an integrative project
- an integrative project in the arts and theology

ThM students have a choice of:

- a thesis
- a major paper

All MALTS students will complete a final Capstone Project.

MDiv students do not need to complete a final project. Instead, their program includes a supervised ministry component and additional course work.

FINAL PROJECT DETAILS:

Comprehensive exam (3 credits)

The comprehensive examination tests the breadth of your knowledge within a concentration. The exam includes a written component, and, if required by your examining professor, an oral component.

PREPARATION

You prepare by reading a representative selection of material (normally between 3,000 and 4,000 pages) chosen by your concentration coordinator.

WHAT TO EXPECT

The written examination is normally three or four hours long, and focuses on specific questions taken from topics related to the reading list. The oral examination, if required, will be more general within the field of interest and will provide the opportunity to amplify what has been tested in the written examination.

GRADING

The final grade will be determined by your performance in the written, and if required, oral exam. The oral exam will not detract from the grade achieved in the written part, but may enhance it. The passing grade for the comprehensive exam is B-.

HOW TO REGISTER

- Meet with your concentration coordinator to arrange for a member of faculty to serve as your supervisor.
- Complete the and have it signed by your supervisor.
- Submit together at Reception: Final Project Form signed by your supervisor, regular Registration/Course Change form & payment of tuition and fees

UPCOMING DEADLINES

- **September 21, 2018:** deadline to register for a comprehensive exam/paper for Fall 2018.
- **January 25, 2019:** deadline to register for a comprehensive exam/paper for Winter 2019.

UPCOMING EXAM DATES

- **November 13–16 & 26–30, 2018** for Fall Term.
- **April 1–5 & 8–12, 2019** for Winter Term.

The Academic Secretary will notify you of the precise date and time of your written exam shortly after the registration deadline stated above, but you will need to consult with your supervisor to arrange an oral exam if it is required.

*You are required to take the comprehensive exam in the term in which you register for it.

Comprehensive paper (3 credits)

Upon special approval of your supervisor, the exam may take the form of a major paper. As this is an alternative within the comprehensive exam track, similar policies apply. You should be aware that this option will probably consume more time than the exam option.

PREPARATION

The paper will be based on the same reading list as the exam.

WHAT TO EXPECT

The paper should be approximately 10,000 words (40 pages) and should demonstrate comprehensive knowledge of all the material on the reading list.

GRADING

The faculty supervisor will select a second reader for the paper. Each of them will grade the paper and together, they may conduct an oral exam that will cover both the paper and the reading. The final grade will be determined by your performance in both the paper and the oral exam. The oral exam will not detract from the grade achieved in the paper, but may enhance it. The passing grade for a comprehensive paper is B-.

HOW TO REGISTER

- Meet with your concentration coordinator to arrange for a member of faculty to serve as your supervisor.
- Complete the and have it signed by your supervisor.
- Submit together at Reception: Final Project Form signed by your supervisor, regular Registration/Course Change form & payment of tuition and fees

UPCOMING DEADLINES

- **September 21, 2018:** deadline to register for a comprehensive exam/paper for Fall 2018.
- **January 25, 2019:** deadline to register for a comprehensive exam/paper for Winter 2019.

*Your submission deadline is the last day of the term in which you register. If that is a Winter term and you are planning to graduate at the end of that term, confer with your supervisor to see whether he or she needs you to submit by an earlier date in order to allow sufficient time for grading.

Integrative exam (3 credits)

The integrative examination is the final project for students in the Christian Studies track of the MA Theological Studies program. It is designed so that you can demonstrate an integrated Christian mind: a

world-and-life-view that will structure your piety and practice. To this end, it emphasizes general frameworks of analysis the theologically based response.

PREPARATION

You prepare by reading a broad selection of material (normally between 3,000 and 4,000 pages) chosen by the Christian Studies coordinator.

WHAT TO EXPECT

The examination will include questions arising from the readings. You have the choice of sitting for a three-hour exam or writing a one-week take-home exam. The take-home exam will require 3,500–3,800 words, must be written on a computer, and must be in proper *Chicago Manual of Style* format. The three-hour exam may be written on a computer. An oral exam, if required, will provide you an opportunity to amplify your responses and to explore issues more broadly.

GRADING

The final grade will be determined by your performance in the written, and if required, oral exam. The oral exam will not detract from the grade achieved in the written part, but may enhance it. The passing grade for the integrative exam is B-.

HOW TO REGISTER

- Meet with the Christian Studies Coordinator.
- Complete the and have it signed by your supervisor.
- Submit together at Reception: Final Project Form signed by your supervisor, regular Registration/Course Change form & payment of tuition and fees

UPCOMING DEADLINES

- **September 21, 2018:** deadline to register for an integrative exam for Fall 2018.
- **January 25, 2019:** deadline to register for an integrative exam for Winter 2019.

UPCOMING EXAM DATES

- **November 13–16 & 26–30, 2018** for Fall Term.
- **April 1–5 & 8–12, 2019** for Winter Term.

The Academic Secretary will notify you of the precise date and time of your exam shortly after the registration deadline stated above, but you will need to consult with your supervisor to arrange an oral exam if it is required.

*You are required to take the integrative exam in the term in which you register for it.

ThM Major Paper (3 credits)

As an option to writing a thesis in the ThM program, you may write a Major Paper. See program details on the [Master of Theology program page](#).

WHAT TO EXPECT

The ThM Major Paper is to be between 7,500 and 10,000 words in length.

GRADING

The faculty supervisor will select a second reader for the paper. Each of them will grade the paper and together, they may conduct an oral exam that will cover both the paper and the reading. The final grade will be determined by your performance in both the paper and the oral exam. The oral exam will not detract from the grade achieved in the paper, but may enhance it. The passing grade for a major paper is B-.

HOW TO REGISTER

- Meet with a member of faculty to serve as your supervisor.
- Complete the and have it signed by your supervisor.
- Submit together to Reception: Final Project Form signed by your supervisor, regular Registration/Course Change Form & payment of tuition and fees

UPCOMING DEADLINES

- **September 21, 2018:** deadline to register for a ThM major paper for Fall 2018.
- **January 25, 2019:** deadline to register for a ThM major paper for Winter 2019.

*Your submission deadline is the last day of the term in which you register. If that is a Winter term and you are planning to graduate at the end of that term, confer with your supervisor to see whether he or she needs you to submit by an earlier date in order to allow sufficient time for grading.

Thesis (12 credits)

The thesis is a substantial piece of independent research on a specific, focused subject, involving both critical analysis and theological reflection.

For further details, see the [Thesis Guidelines](#) .

WHAT TO EXPECT

The thesis is normally between 30,000 and 45,000 words (including footnotes, but excluding the bibliography). The thesis requires considerable vigour and time; few students are able to complete a thesis in one term. It is ideal for students whose specific area of interest is highly defined. You must have a GPA of at least 3.5 before being approved to write a thesis.

GRADING

The final grade will be determined by the supervisor and the second reader, chosen by the Thesis Proposal Approval Committee. The passing grade for an MA or ThM thesis is B; however, the ThM thesis will be graded at an advanced level (i.e. it will be more difficult to get a B on the ThM thesis than an MA thesis).

HOW TO REGISTER

- Register for and attend the non-credit Thesis Orientation Seminar [GENR 301](#) offered each Fall and Winter term (mandatory for thesis students).
- **Required:** Read the [Thesis Guidelines](#) .
- Approach a member of faculty to serve as your thesis supervisor. The College will endeavor to facilitate thesis supervision in the area of choice; however, admission to the program does not guarantee this.
- Have your supervisor sign your thesis proposal. You also need to print your grade report to show that you have a GPA of at least 3.5. You can access your grade report from within REGIS under the academic heading. Scan the proposal and grade report and submit them to the Thesis Proposal Approval Committee at TPAC@regent-college.edu (see deadlines below). The Committee may accept the proposal as it stands, reject the proposal, or make recommendations for revision.
- Complete the and have it signed by your supervisor.
- Submit the Final Project Form signed by your supervisor, a regular Registration/Course Change form, to Reception and pay the tuition and fees. Do this either by the end of the term that the proposal is approved, or at the beginning of the subsequent term.
- Registration for the thesis may be done in the Fall, Winter, or Summer Term, and may be split over two consecutive terms. If the thesis registration is split over two terms, you do not need to submit a registration form for the final 6 credits; you will automatically be registered and charged for the credits at the beginning of the subsequent term (including Summer), and you must pay the fees by the tuition payment due date of that term.

Thesis Proposal Approval Committee Deadlines:

TERM	SUBMISSION DEADLINE	COMMITTEE DATE
Fall 2018	September 6 October 17 November 21	September 20 October 31 December 5
Winter 2019	January 17 March 6 April 3	January 31 March 20 April 17

UPCOMING DEADLINES

- **December 11, 2018:** deadline to register for a thesis for Fall 2018.
- **January 31, 2019:** deadline to submit your thesis to your supervisor for grading.
- **January 31, 2019:** deadline to apply for graduation without incurring a late fee.
- **April 18, 2019:** deadline to register for a thesis for Winter 2019.

If you plan to graduate on May 3, 2019, note that you must submit three bound copies of your thesis to Reception by April 29. See the Thesis Guidelines for the binding procedure.

COMPLETION TIMELINE

Beginning from September 1 following the registration of the thesis, you have a maximum of three years to complete the thesis. If you do not complete within three years, you must appeal in writing to the Academic Standards Committee for permission to continue. Your appeal must include:

- a description of the progress you have made
- an explanation of why you did not complete your thesis
- a proposed date for completion
- a letter of support from your supervisor

Extensions are by no means guaranteed.

You can find the **refund schedule for dropping a thesis** [here](#).

Integrative Project in the Arts and Theology (IPIAT) (6 or 12 credits)

The integrative project in the arts and theology (IPIAT) provides an opportunity for students who have experience in the arts to create and present an original work of art (e.g., a novel, paintings, the writing and performance of music or a play) and to reflect on it theologically. This option is offered solely to students completing a concentration in Christianity and the Arts, and may be taken for either 6 or 12 credit hours depending on the size of the project.

For further details, see the [IPIAT Guidelines](#).

WHAT TO EXPECT

In addition to presenting an original work of art, you will complete a critical essay of 20 to 30 pages engaging in theological and aesthetic reflection on the medium and tradition in which the integrative project in the arts and theology is done. The IPIAT is primarily intended for people who have already achieved significant competency in their chosen art field. You will need to present a portfolio of work for adjudication as part of the proposal process. The level of completed work is expected to be publishable, acceptable for juried exhibit, or ready for performance. If you are at a more exploratory stage with regard to your chosen medium or genre, you may be required to take some courses through UBC, or art schools

or community colleges outside your Regent program. You must have a GPA of at least 3.3 before being approved to do an IPIAT.

GRADING

The passing grade for the integrative project in the arts and theology is B.

HOW TO REGISTER

- Register for and attend the non-credit IPIAT Orientation GENR 313 offered every Fall and Winter Term.
- Take INDS 560 The Christian Imagination, normally offered in the Winter Term.
- Take INDS 785 The Vocation of the Artist seminar, normally offered in the Fall Term. As a prerequisite for the seminar, you need to present a portfolio of your work and a cv showing other relevant training, performance, or publishing in that art form, to one of the seminar instructors to obtain permission to take the course.
- Approach a member of faculty to supervise your project. While the College will endeavour to facilitate supervision in the area and art form of your choosing, admission to the MA Theo Studies program does not guarantee this.
- Submit a proposal to the Arts Advisory Committee (see deadlines below). The Committee may accept the proposal as it stands, reject the proposal, or make recommendations for revision.
- Read the IPIAT Guidelines .
- Complete an and have it signed by your supervisor.
- Submit together to Reception: Final Project Form signed by your supervisor, regular Registration/Course Change Registration form & payment of tuition and fees. Do this either in the term that your proposal is approved, or by the beginning of the following term.

Arts Advisory Committee Deadlines:

TERM	SUBMISSION DEADLINE	COMMITTEE DATE
Fall 2018	September 13 November 13	September 27 November 27
Winter 2019	January 23 March 27	February 6 April 10

UPCOMING DEADLINES

- **December 11, 2018:** Deadline to register for an IPIAT for Fall 2018.
- **April 18, 2019:** Deadline to register for an IPIAT for Winter 2019.

If you plan to graduate on May 3, 2019, you must present your IPIAT by these deadlines:

- **April 5, 2019:** Deadline for public presentation of IPIAT. The paper must be submitted to the supervisor and second reader for grading ten days prior to the public presentation.
- **April 29, 2019:** Final copy of paper and record of IPIAT presentation submitted to the Arts Administrator, complete with title page and IPIAT Checklist .

COMPLETION TIMELINE

Beginning from September 1 following the registration for the IPIAT, you have a maximum of three years to complete your project. If you do not complete within three years, you must appeal in writing to the Academic Standards Committee for permission to continue. Your appeal must include:

- a description of the progress you have made

- an explanation of why you did not complete your project
- a proposed date for completion
- a letter of support from your supervisor

Extensions are by no means guaranteed.

You can find the **refund schedule for dropping an IPIAT** [here](#).

Integrative Project (6 credits)

The integrative project is an alternative final project available in MA in Theological Studies in the following concentrations: Marketplace Theology, Interdisciplinary Studies, World Christianity, and Applied Theology concentrations. It provides you an opportunity to complete your studies at Regent with a project that blends theological reflection with creative expression. It embodies the idea that Christian mission involves not only the witness of one's life and the proclamation of faith but also the generation of cultural goods that in their truth, beauty, and goodness function as signs and foretastes of the kingdom of God.

The integrative project allows those with competence and experience in a given field to create and communicate something recognizably part of that field (e.g., a business presentation, a policy paper, a curriculum, a preaching series, a healthcare protocol, a mission project, an organizational strategy, a public speech, a financial product, a newspaper article, a non-fiction book, a training program, etc.) and to reflect on it theologically.

WHAT TO EXPECT

You must communicate, in a manner appropriate to the subject matter, at a level that is excellent within the relevant field. This means the project must be at least potentially publishable, ready for presentation to clients, or investors, or the public, or an audience of professional peers. In addition to communicating the project in a final form, you must submit any additional explanatory material plus a critical essay of 20 to 30 pages engaging in theological and cultural reflection on the genre and the cultural and theological context in which the project is done. If you have not yet acquired significant competence or experience in your chosen field, you may elect to complete your degree at Regent with a different final project (e.g., a comprehensive exam or a thesis), or you may choose to improve your competence by taking courses in the subject elsewhere (e.g., through UBC), outside of your Regent program.

In order to do an integrative project, you must first be admitted to either the MA Theological Studies program, and you must have a Grade Point Average (GPA) of at least 3.3.

Read the [Integrative Project Guidelines](#) for more information.

GRADING

The passing grade for the integrative project is B.

HOW TO REGISTER

- Read the [Integrative Project Guidelines](#) .
- Approach a member of faculty to discuss the possibility of them supervising your project. As part of this discussion, you should share a recent copy of your transcript or grade report to show (i) what courses you have taken, (ii) that you have been admitted to the MA Theo Studies program, and (iii) that you have at least a 3.3 GPA.
- Prepare a written proposal to be approved by your supervisor.
- Submit to Reception a [Final Project Form](#) signed by your supervisor, a regular Registration/Course Change Form and payment for the course. You will register for all 6 credits of the integrative project in one term. The tuition will be payable either by the Payment Deadline for the term (i.e., the Friday before the beginning of classes), or at the time of registration, whichever is later.

UPCOMING DEADLINES

- **December 11, 2018:** deadline to register for an integrative project for Fall 2018.
- **April 18, 2019:** deadline to register for an integrative project for Winter 2019.

COMPLETION TIMELINE

Beginning from September 1 following the registration for the integrative project, you have a maximum of three years to complete your project. If you do not complete within three years, you must appeal in writing to the Academic Standards Committee for permission to continue. Your appeal must include:

- a description of the progress you have made
- an explanation of why you did not complete your project within the time limit
- a schedule for how you plan to complete, together with a proposed date for completion
- a letter of support from your supervisor

Extensions are by no means guaranteed.

You can find the **refund schedule for dropping an integrative project** [here](#).

GRADUATION

GRADUATION

Finally, it's your turn! Congratulations! We can't wait to celebrate with you as you walk across the stage. Here's everything you need to know about graduation requirements, Convocation, and other events that will help you with the transition from student to graduate.

APPLY TO GRADUATE ONLINE

The deadline to apply to graduate on May 3, 2019 is **January 31, 2019**.

GRADUATION REQUIREMENTS AND PROCEDURES

In order to graduate, you must:

- Submit an online application for graduation by the end of January in the year you wish to graduate.
- Submit the graduation application fee along with the application.
- Settle all financial obligations with the College, including any amounts owing on your student account and any library fines.
- Complete all the requirements of your program outlined in the [Academic Catalogue](#).
- Attain the minimum grade point average for your respective program:

PROGRAM GRADUATION	GPA
GradDipCS	2.7
MA Theo Studies	3.0
MALTS	3.0
MDiv	3.0
ThM	3.3

In determining their GPA, GradDipCS students are permitted to discount courses for which they received low grades, as long as they have successfully completed the specifically required courses for the program and have completed at least 24 credit hours with a GPA of at least 2.7. The overall GPA for Masters students, however, will always take into account grades for all courses taken.

- If you have received US student loans: complete the exit interview with the Financial Aid Officer.

You are required to complete your program according to the requirements as published when you were officially admitted into the program by the Admissions Office. If the program requirements have changed since your admission, however, you may elect to complete your program according to the newer requirements.

GRADUATION PRIZES

Each year, at the discretion of the Senate (on the advice of the Academic Standards Committee), the following prizes are awarded at Convocation:

- The Board of Governors' Prize for Proficiency in the GradDipCS Program
- The Board of Governors' Prize for Proficiency in the MA in Theological Studies Degree Program
- The Board of Governors' Prize for Proficiency in the MDiv Degree Program
- The Board of Governors' Prize for Proficiency in the ThM Degree Program
- The Professor W. J. Martin Prize in Hebrew
- The Greek Prize
- The Old Testament Prize
- The New Testament Prize
- The Biblical Studies Prize
- The History of Christianity Prize
- The Doctrinal Theology Prize
- The Christianity and the Arts Prize
- The Marketplace Theology Prize
- The World Christianity Prize
- The Pastoral Care Prize
- The Preaching Prize
- The Spiritual Theology Prize
- The Interdisciplinary Studies Prize

In addition, the following prizes are given annually in honour of specific individuals:

- The Professor W.J. Martin Prize in Hebrew
Awarded to a student for proficiency in Hebrew in memory of Dr. William Martin, one of the founding faculty members of Regent College.
- A Prize in Memory of Jean Sutherland
Awarded to a student who emulates the quality of life of Jean Sutherland who contributed much to the Regent community through her love of learning (classics, archaeology) and commitment to hospitality.
- The Walter C. Wright Jr. Leadership Award
Awarded to a student who has excelled in leadership, whether in the life of the College or in academic work, and given in honour of Dr. Walter C. Wright Jr. who served as President of Regent College from 1988 to 2000.
- The Luci Shaw Prize for Creative Writing
Awarded to a student in honour of Luci Shaw whose work as writer, instructor, and member of the Board of Governors, has inspired much creativity at Regent College.
- The Valerie Collison Memorial Scholarship
Awarded to a female student in memory of Valerie Collison who completed both an MCS and an MDiv at Regent, and who encouraged many with her life and spirit before dying of cancer in 1995.
- The Gordon and Violet Stackhouse Memorial Scholarship
Awarded to a student with the top academic record in his or her first year of studies, in memory of Gordon and Violet Stackhouse who were known for their sincere love for Jesus Christ, their commitment to the kingdom of God, their lives of integrity and grace, and their expression of love through sacrificial giving.

FEES & EXPENSES

PAYING YOUR TUITION AND FEES

COURSE REGISTRATION AND PAYMENT DEADLINES

Once registered in a course, you are considered to be in attendance and are responsible for tuition fees in full unless you drop the course online via REGIS or by submitting a Registration/Course Change form. You will not be automatically dropped from a course if you do not attend.

View important dates related to refunds and late payments [here](#). For an explanation of these deadlines, refer to the [Refunds and Account Adjustments page](#).

HOW TO PAY

A registration deposit for tuition and fees must be submitted with your course registration for each term. The balance must be paid by the payment deadlines (see above). The deposit is \$150 for Fall and Winter Terms, and \$80 for Summer Sessions.

All instructions and forms relating to course registration can be found on the [Register for Courses page](#). Course registration forms include instructions on how to calculate what you owe, and where to make your payment. If you're registering online, you will receive an email confirmation with full instructions on where and how to make a payment.

Making payments

All tuition and fees are charged in Canadian funds. Payment can be made in the following forms:

- **Debit** (in person at reception. Note that your card may have a daily spending limit);
 - **Canadian or American cheques** (note that American funds will be converted at [Regent's monthly exchange rate](#). Please make your cheque out to Regent College and include your Student ID# in the memo line. You can send your cheque to:
ATTN: Reception Regent College
5800 University Blvd.
Vancouver, BC V6T 2E4
Canada
 - **Canadian money orders**; and
 - **Canadian cash**.
 - **PayMyTuition** (online option for international students who wish to pay using their home currency using wire transfer, e-wallet, and bill and credit card payments. Please note this type of payment may take a few days to process. PayMyTuition will notify you once funds have been received and delivered to Regent College. You must provide an SMS capable phone number, your passport or driver's license number, and a photograph of the document for identification purposes. For more information please consult the [PayMyTuition Benefits](#));
 - **Western Union GlobalPay** (another online option for international students who wish to pay using their home currency. Please note this type of payment may take a few days to process);
 - **Interac Online** (bank debit) via [REGIS](#). (Participating Canadian banks include TD Canada Trust, RBC and Scotiabank. Go to [Interac](#) online site for full list of participating financial institutions. Note: visa/debit combination cards do not work with Interac online. Please come to Regent reception in order to process your debit payment if you have this type of card.)
- Please note that we discontinued accepting credit card payment for tuition or certain related fees beginning in the Fall 2016 Term. For more information on this change, please visit our [Credit Card Payment Policy page](#).

How can I find my balance owing?

See the Finance tab in your REGIS account.

How can I see the details of the charges on my account?

See the Finance tab in your REGIS account.

When will my payment appear on my REGIS account?

Online Credit Card payments should appear within 48 hours of payment.

In-person payments: Please allow 5-7 days for your payment to appear on your REGIS account.

Can I make advance payments on my account?

Yes. You can make a payment on your account; however, it is possible only for a maximum of 6 months prior to registering for courses. If you have any further questions please email financial.aid@regent-college.edu

How do I get a refund for an overpayment?

You can either leave the money on your account as a credit toward classes in the following academic term, or you can complete and submit a [Student Account Overpayment Form](#). Reimbursements generally take up to four weeks to process, and will be processed according to the method of payment used.

How can a supporter deposit money on my account?

We accept third-party funding for your account, payable by debit card, cash, or cheque. You will need to provide your supporter with your name, Regent ID, and any specific financial information they may need (note that we will not provide your supporter with any information about your account without your written permission). The money will be used only for your tuition fees unless otherwise stated. If they would like the money to be used for anything other than tuition (e.g., books, living costs, etc.), they will need to send us a signed letter authorizing that usage. Please also note that we cannot issue supporters tax receipts for donations to an individual student.

CAN MY SPOUSE, PARENT, ETC., HAVE ACCESS TO MY FINANCIAL INFORMATION?

Yes. In order to allow someone else to have access to your account information, you will need to sign a consent form authorizing us to release this information. Email financial.aid@regent-college.edu for more information.

TUITION RATES

Tuition rates are effective from May 1 through April 30 each year. This includes both on-campus and distance education courses, both credit and audit rates. Courses that begin after May 1 will be subject to the tuition rates for the following year, even if you register for a course prior to May. Details regarding the costs of tuition and other fees can be found in the [Admissions and Finance section](#).

TUITION DISCOUNTS

We offer a number of tuition benefits for students and their spouses. Visit our tuition discounts page to see if you qualify for any of the [benefits](#).

STUDENT FEES

In addition to tuition, there are other Student Fees payable throughout your program. For the full table of fees, see the [Costs page](#) in the Admissions & Finance section. For costs pertaining to the MALTS program, see the [MALTS FAQ page](#).

In the Fall or Winter Terms, these fees are charged automatically if you register for 3 or more credit hours. If you register for 3 or more audit hours, you can opt in to Student Fees when you register.

In the Summer Sessions, if you are a returning student and you register for at least 3 audit hours (or at least 3 combined audit and credit hours) you can opt in to Student Fees. Opting in to Student Fees gives you access to the UBC Aquatic Centre and the U-Pass for all eligible months. You can opt in by submitting the U-Pass Opt-In form for the appropriate term (see left sidebar).

TUITION RECEIPTS FOR INCOME TAX

Tax receipts for tuition and for bursaries/scholarships will be made available for download from your REGIS account as of the last day of February for the previous year.

- Tuition tax receipt: You will be issued a T2202 (only issued if you have paid tuition the previous tax year). You will be reported as a full-time student for each term in which you registered for a minimum of 7.5 credit hours.
- **Important changes for 2019:** The Canada Revenue Agency now requires that Regent College collect either Social Insurance Number (SIN) or Individual Tax Number (ITN) from students. Please [add yours to REGIS](#) if you wish to receive a tuition tax receipt for the 2019 calendar year and onwards.
- Bursaries or Scholarships tax receipt: You will be issued a T4A (only issued if you have received a financial award in the previous tax year).
- If you worked as a SE/TA, you will be issued a T4 form as of the last day of February in the following year. These may be collected from the main Reception desk.

For further information on any of these forms, please contact the Director of Finance, Karen Boldt, by email: kiboldt@regent-college.edu.

Note: A fee of \$5 will be charged for replacement of lost receipts.

REFUNDS AND ACCOUNT ADJUSTMENTS

REFUNDS AND ACCOUNT ADJUSTMENTS

Here, you will find detailed information on policies related to refunds and student account balances.

ACCOUNT BALANCE AND OVERPAYMENT

If there's a credit on your account—often, because you paid for a course and then dropped it—complete the [Student Account Overpayment Form](#) and submit it to Reception.

OUTSTANDING ACCOUNTS

The College maintains an account for each student. If you have fees owing from a previous term, you will be unable to register for courses or apply for admission. You will also not be issued an official transcript nor be permitted to graduate until your outstanding fees are settled.

ADJUSTMENT OF ACCOUNTS

In the event of an increase of course load during the term, additional charges are added at the full course fee regardless of when the course is added. If you reach 3 or more credit and/or audit hours by adding a course later in the term (e.g., thesis, comprehensive exam, Distance Education course), you will be subject to pay all student fees.

SCHEDULE OF REFUNDS

FALL AND WINTER TERMS

For precise deadlines, please consult the [Calendar of Important Dates](#) or the Student Contract that accompanies each registration form.

Unless otherwise indicated on the course syllabus, the deadlines to receive a refund for dropping a course, reducing the number of credit hours in a course, or changing from credit to audit follow these guidelines:

REFUND	DEADLINE
100%	Fall Term: Monday of the 2nd full week of term
75%	Fall Term: Friday of the 5th week of term
100%	Winter Term, January-April courses: Friday of the 2nd full week of classes
75%	Winter Term, January-April courses: Friday of the 5th week of classes

No further refunds are available after the 75% refund deadline. The deadline to make any of these changes, without refund, is Friday of the seventh week of the term. After this latter date, you will be said to have attempted the course and are committed to receive a grade.

Please note that the Registration Fee is non-refundable and that the Students Fees are non-refundable after the Early Registration deadline for the Fall and Winter terms.

JANUARY INTENSIVE, SPRING, AND SUMMER SESSIONS

Unless otherwise indicated on the course syllabus, the deadline to receive a refund for dropping a course, reducing the number of credit hours in a course, or changing from credit to audit follow these guidelines:

COURSE LENGTH	REFUND	DEADLINE
1 week	100%	Day 1
	75%	Day 2
2 weeks	100%	Day 2
	75%	Day 4
3 weeks	100%	Day 3
	75%	Day 6

No further refunds are available after the 75% refund deadline. The deadline to make any of these changes, without refund, is the last day of the class. After this latter date, you will be said to have attempted the course and are committed to receive a grade.

Please note that the Registration Fee is non-refundable.

REFUNDS FOR DROPPING A THESIS, AN IPIAT, OR AN INTEGRATIVE PROJECT

Refunds for students who have dropped a thesis, an IPIAT, or an integrative project are as follows:

REFUND DEADLINE

100%	if the drop is applied for within the term it was first registered
75%	if the drop is applied for in the term immediately after the term it was first registered

No refund will be issued after this second term. You will receive a 100% refund on your processing fee (if applicable). As of the third term after the term of initial registration, you may not drop a thesis, an IPIAT, or an integrative project and are committed to receive a grade.

GENERAL NOTES

The schedule of refunds for courses held at irregular times will be published on the course syllabus. All deadlines are 4:30 pm (Student Services Office closure) on the dates indicated. In the case of requesting a refund (e.g., due to dropping a course), please allow up to thirty days for processing.

GLOSSARY OF FEES

GLOSSARY OF FEES

This page is intended to give you an explanation of the various fees that we charge. You can view a table that summarizes these fees [here](#).

ACADEMIC FEES

APPLICATION FEE

Students applying externally for entrance to a College program will be charged a \$60 non-refundable application fee. MA Theo Studies and MDiv students will be charged a \$25 non-refundable application fee when applying to the ThM program. Students admitted to the GradDipCS program are not charged a fee when applying to the MA Theo Studies or MDiv program.

REGISTRATION FEE

All students must pay a \$35 non-refundable registration fee each term when registering for one or more courses in that term. When adding courses (including Distance Education courses) after registering for the term, students do not pay an additional registration fee.

LATE REGISTRATION FEE

An additional non-refundable fee of \$50 will be charged to students who register after the published registration times and dates.

TUITION FEES

For Fall and Winter courses, tuition is due in full on the Friday prior to the beginning of classes. For Spring and Summer session courses, the payment deadline is the first day of class. Once registered in a course, students are considered to be in attendance and are responsible for tuition fees in full unless they drop the course by notifying the Student Services Office in writing. Students are not automatically dropped from a course if they do not attend.

LATE PAYMENT FEE

Students who have not paid their fees in full by the payment deadline will be charged a non-refundable late payment fee of \$50 plus a monthly interest charge calculated at a rate of 8.5% per annum.

COURSE DROP FEE

A \$10 charge is assessed for each request for dropping courses as indicated on the Student Contract each term. A \$25 charge is assessed for dropping or changing a Distance Education course. No charge is assessed for adding a course.

THESIS & INTEGRATIVE PROJECT IN THE ARTS AND THEOLOGY FEES

Thesis and IPIAT students must register for their thesis/IPIAT either by the thesis/IPIAT registration deadline of the same term in which their proposal is approved, or by the Friday before classes begin in the subsequent term; students who wish to register for their thesis/IPIAT prior to having their proposal approved should consult with the Registrar. Registration and payment for 12-credit-hour theses/IPIAT may be done all at once or divided equally over two consecutive terms. Students who choose to split credits over two consecutive terms do not need to submit a registration form for the final 6 credits; they will automatically be registered and charged for these credits at the beginning of the subsequent term.

(including Summer), and must pay the fees by the tuition payment due date of that term in order to avoid late payment charges. Students are also subject to pay for the cost of handling and binding/archiving and, in the case of theses, proofreading and microfilming. Payment for these costs is due at the time of registration.

THESIS & INTEGRATIVE PROJECT IN THE ARTS AND THEOLOGY CONTINUATION FEES

Beginning from September following the initial registration of the thesis/IPIAT, students have three years to complete their thesis/IPIAT. Students who have not completed their thesis/IPIAT by the first September after their registration will be automatically charged a yearly continuation fee (in addition to the regular registration fee) at the beginning of each Fall term until the end of their three-year time limit. Students who have not completed their thesis/IPIAT within the three-year time limit must appeal in writing to the Academic Standards Committee for permission to continue. Those granted an extension will need to pay an extended continuation fee (in addition to the regular registration fee).

STUDENT FEES

All students registered for 3 or more credit hours in the Fall or Winter terms are required to pay the following Student Fees.

REGENT COLLEGE STUDENT ASSOCIATION FEE

This fee provides membership in the Regent College Student Association and which supports the work of the Student Council including representation of students in the life of the College, publication of the College newsletter (the Et Cetera) and the College Directory, provision of computers in the library for student use, and organization of many social activities throughout the year.

FALL RETREAT FEE

This fee subsidizes the annual Fall Retreat.

AMS FEE

The AMS Fee provides students membership in the Alma Mater Society (AMS) of the University of British Columbia and gives them access to UBC libraries, sports facilities, student discounts, as well as links to UBC clubs and political processes.

U-PASS FEE

The U-Pass Fee provides students membership in the U-Pass BC program, giving them transit privileges (TransLink buses, the SkyTrain, and the SeaBus) within the Greater Vancouver Regional District (GVRD). This fee is mandatory for all students who pay the Student Association Fee regardless of where they live.

HEALTH & DENTAL PLAN FEE

This fee makes students members of the AMS Health and Dental Plan, which provides a comprehensive package of extended health, dental, vision, and travel benefits to supplement students' basic medical insurance (e.g., BC Medical Services Plan). Students may purchase additional coverage for their spouse and children by contacting the AMS Health and Dental Plan Office. Students who can show that they are already members of an extended health and dental care plan may opt out of this program through the AMS Health and Dental Plan Office.

Students taking only Distance Education courses are not subject to these fees; however, students who are taking a Distance Education course in the same term that they are taking an on-campus course will be subject to these fees provided their total credit/audit hours are 3 or more. Furthermore, students who are taking at least one on-campus course and who by adding credits during the term (e.g., by adding a

Distance Education course, comprehensive exam or thesis) raise their total credit hours to 3 or more will be charged these fees regardless of when in the term they add the additional credits. Students who register for 3 or more audit hours may opt to pay these fees if they wish to take advantage of the services they provide; however, the option is either to pay all of the fees or none of them. Students who register for less than 3 credit/audit hours are not eligible to pay these fees.

OTHER FEES & EXPENSES

TEXTBOOKS

Students are advised that books can constitute a major expense. If your resources are limited, you are advised to invest carefully in essential reference works that will become a permanent and valued part of your library long after you leave Regent. Please note that the John Richard Allison Library is not able to provide a sufficient number of all textbooks. Students are therefore expected to purchase the basic textbooks for each course. Textbooks may cost between \$85 and \$180 per course.

RETREAT COSTS FOR SPOUSES, CHILDREN, AND PART-TIME STUDENTS

Spouses and children of students are encouraged to attend the Fall Retreat. For further information see the Community Life section on the Living in Vancouver page. A basic accommodation charge applies. Students who do not pay the Student Association Fee must pay full accommodation charges.

GRADUATION AND APPLICATION FEE

When applying to graduate, students must pay a nonrefundable, non-transferable Graduation Application Fee. This must be paid each time a student applies for graduation.

ACADEMIC HOODS

Degree students are loaned academic hoods and gowns for Convocation. Hoods (but not gowns) are also available for purchase. GradDipCS students do not require a hood for Convocation.

TRANSCRIPTS AND OFFICIAL DOCUMENTS

Official transcripts, which may be ordered online or by submitting a paper form, cost \$5 each. Requests for copies of documents from student files cost \$5 each. You can order transcripts [here](#).

GRADUATION CERTIFICATE REPLACEMENT FEE

If you lose your graduation certificate, we can replace this for you for a service fee (see the Costs page under Admissions & Finance).

CREDIT CARD PAYMENT POLICY

Beginning in the Fall 2016 term, Regent College will no longer accept credit card payments for tuition or related fees. We are not the first post-secondary institution to make this change. Many universities across Canada and the US, including local institutions such as UBC and SFU, refuse to accept tuition payments via credit cards due to the high transaction fees charged by credit card companies.

While this change is new to Regent College, it is a necessary part of our ongoing work to steward the college's financial resources effectively. We have worked to ensure that alternate payment options are available to students, including Global Pay for international students and Interac Online for those with a Canadian bank account.

Learn more about these changes [below](#).

Frequently Asked Questions

1. Can I pay my tuition and fees for the Summer 2016 term with a credit card?

Yes. Tuition and fees relating to classes taken in the Summer 2016 term may still be paid by Visa or MasterCard.

2. Why is Regent College no longer accepting credit cards for tuition payment this fall?

Regent College currently pays over \$66,000 per year in transaction fees arising from tuition payments made by credit card. This fee has grown 18% in the last two years and is unsustainable going forward.

3. Can't Regent negotiate a better rate with credit card companies?

The fees Regent pays for credit card transactions are as low as they can be. Our costs have gone up because credit cards are being used much more often.

4. Why doesn't Regent pass the cost of using credit cards on to students as a surcharge?

Credit card companies have not allowed educational institutions to charge a transaction fee. Regent is investigating options that might permit the College to charge a transaction fee to those wishing to use a credit card, but this option is not available this fall.

5. The reason I paid my tuition by credit card was so that I could receive reward points from my card company. Why can't I keep paying by credit card?

Regent recognizes that the loss of an opportunity to gain reward points is an inconvenience. However, Regent is responsible for stewarding its funds responsibly to ensure the College's ongoing financial stability. This change is part of that stewardship.

6. What methods of tuition payment will be accepted?

You can pay your tuition using any of the following options:

- Western Union GlobalPay (an online option for international students who wish to pay using their home currency);
- Interac Online (bank debit) via REGIS;
- Debit (in person at reception);
- Canadian or American cheques (note that American funds will be converted at Regent's monthly exchange rate);
- Canadian money orders; and
- Canadian cash.

7. I have a daily limit on my debit card. What are my options?

Contact your financial institution to temporarily increase your daily debit card transaction limit.

8. Will credit cards be accepted for other Regent expenses?

Credit cards will continue to be accepted for application fees, registration deposits, and confirmation fees.

See the dropdown box below for a breakdown of the fees that can and cannot be paid by credit card.

9. How long will it take for a GlobalPay or Interac Online payment to show up on my account at Regent?

Please allow 5 to 7 days for GlobalPay payments to be posted to your account. Interac Online is instant.

10. What will happen if my student loan funding does not arrive by the tuition due date?

Sometimes, students who rely on student loans do not receive their loan funding before tuition is due. In that case, if the student loan has been signed by Student Accounts on or before the due date, no late fees or charges will be applied to your account. However, if your loan does not cover all of your tuition, you must pay the balance by the due date in order to avoid late fees.

11. I made a payment by credit card before this change in policy and I need a refund. How will I be refunded?

If you have already made a payment on your credit card, we will still refund your card.

List of fees that can be paid by credit card

The following fees **can** be paid by credit card:

- Application Fee;
- Academic Writing Course Fee;
- Thesis Orientation Fee;
- Integrative Project in the Arts and Theology(IPIAT) Handling Fee;
- Thesis/IPIAT Continuation Fee;
- Intro Greek or Hebrew Proficiency Exam Fee;
- Program Extension Fee;
- Transcripts and Official Documents Fee;
- Graduation Certificate Replacement Fee;
- Grade Reassessment Fee; and
- Summer Term Extension Administrative Fee.

List of fees that cannot be paid by credit card

The following fees **cannot** be paid by credit card:

- Registration Fee;
- Student Fees (this includes U-Pass, RCSA, AMS, Fall Retreat, and Health & Dental Plan Fees);
- Late Registration Payment Fee;
- Thesis/IPIAT Extended Continuation Fee;
- Comprehensive Exam Retake Fee;
- Failure to Register Course Change in Writing Fee; and
- Dishonoured Cheques Fee.

COSTS

TUITION FOR 2018–2019

Tuition rates for Fall Term 2018 and for Winter & Summer Terms 2019 will be:

- \$495 per credit hour
- \$350 per audit hour

The total tuition for each graduate program will be as follows:

PROGRAM	TOTAL CREDITS	COST PER CREDIT	TOTAL TUITION
Graduate Diploma in Christian Studies	24	\$495	\$11,880
Master of Arts in Christian Studies	42	\$495	\$20,790
Master of Arts in Theological Studies	60	\$495	\$29,700
Master of Divinity	90	\$495	\$44,550
Master of Theology	24*	\$495	\$11,880

* Note that 24 credits is the minimum required in the ThM program.

The Master of Arts in Leadership, Theology and Society has a different fee structure due to its alternative delivery model. Costs for the 2018 Cohort are:

- Tuition: \$25,000
- Capstone Retreat: TBD

Contact the MALTS Program Administrator to learn more about fees applicable to the MALTS program.

FEES FOR 2018–2019

In addition to tuition, there are student fees payable throughout your program. Some typical fees are outlined below:

Application Fee	\$60.00	\$50.00 US; non-refundable
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REGULAR ACADEMIC FEES (per term):

Registration Fee	\$35.00	non-refundable
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Student Fees (mandatory for Fall & Winter students taking 3 or more credit hours):

Fall and Winter terms only. Note that Student Fees are non-refundable after the Early Registration Deadline for each Fall and Winter term.

U-Pass Fee	\$164.00
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RCSA (Student Association Fee)	\$45
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AMS Membership Fee	\$98.08	
Retreats Fee	\$30	
Health & Dental Plan Fee (see Sample Budget for family options)	\$244.69	per year (pro-rated to \$163.13 for students starting in Winter 2019)
OTHER FEES, IF APPLICABLE:		
Late Registration Payment Fee	\$50.00	+ interest per month based on 8.5% per annum (interest rate subject to change)
Academic Writing Course	\$100.00	
Thesis Orientation	\$100.00	
Public Speaking Workshop	\$100.00	
Library & Study Skills	\$50.00	
Integrative Project in the Arts and Theology Handling Fee	\$70.00	for binding, etc.
Thesis/IPIAT Continuation Fee	\$100.00	per year
Thesis/IPIAT Extended Continuation Fee	\$500.00	per year
Comprehensive Exam Retake Fee	\$200.00	
Intro Greek or Hebrew Proficiency Exam Fee	\$100.00	
Program Extension Fee	\$100.00	per year
Graduation Application Fee	\$100.00	non-refundable
Transcripts and Official Documents	\$5.00	non-refundable
Failure to Register Course Change in Writing Fee	\$50.00	non-refundable
Graduation Certificate Replacement Fee	\$35.00	non-refundable
Dishonoured Cheques	\$20.00	non-refundable
Grade Reassessment Fee	\$75.00	charged if reassessment does not result in grade change
Summer Term Extension Administrative Fee	\$25.00	charged only if extension is approved

All amounts listed are in Canadian dollars. Charges will automatically convert to US dollars if payment is made with a US credit card. Regent College accepts cheques drawn on US bank accounts for payments of tuition and tuition-related fees. See the top of this page for the current US dollar exchange rate.

SAMPLE BUDGET

ACADEMIC EXPENSES

Tuition (effective September 1, 2018)	\$495 per credit hour, \$350 per audit hour
Registration fee	\$35 per term

U-Pass (public transportation pass; mandatory for students taking 3+ credits in Fall and Winter Terms)	\$164.00 per term
AMS Health & Dental Plan (extended health care; mandatory for students taking 3+ credits)	\$244.69 per year for student Add spouse for additional \$244.69 per year Add spouse and one or more children for additional \$489.38 per year Note that there is a short window of time for adding people to the plan or opting out of it.
Other Student Fees (students taking 3+ credits)	Approx. \$170 per term
Books	\$85–\$200 per course
Additional Fees (depending on program; e.g., thesis deposit, supervised ministry, course change, etc.)	\$10–\$350 per term

LIVING EXPENSES

Accommodation	Price per month
Bachelor/studio suites	\$700–\$1000+
1-bedroom basement/garden level suite	\$1000–\$1400+
1-bedroom apartment	\$1100–\$1500+
2-bedroom basement/garden level suite	\$1200–\$1600+
2-bedroom apartment	\$1400–\$2000+
Room in shared suite, apartment, or house	\$600–\$900+
Room in house with kitchen privileges	\$600–\$900+
Room and Board	\$800–\$1000+
Unfurnished house	\$2200–\$4000+
Utilities (electricity / gas, if not included in rent):	Electricity: \$30–\$60 per month Gas: \$45–\$70 per month
Cell phone (price varies based on data plan and international calling):	\$40-70 per month
Internet:	\$60–\$80 per month / dwelling
Food:	\$250–\$350 per month for individuals \$400–\$700 per month for couples & families
BC Medical Insurance:	\$75 per month for individuals \$150 per month for couple or family with children under 19
Canadian Car Insurance (ICBC):	\$1000–\$2500 per year
Study Permit:	\$150
Work Permit (for spouse):	\$255
Temporary Resident Visa (TRV) - if required:	\$100
Electronic Travel Authorisation (eTA) - if required:	\$7

Miscellaneous (clothing, entertainment, etc): \$150 per month per person

Start-up costs: budget *at least* \$575 extra

Please note that this budget is based on the most current information we were able to obtain from current students and other trusted sources, but that some rates are approximate and/or subject to change. (Last update: July 2017)

It is wise to budget more money for the first month to cover any potential unexpected costs. For example, some families end up paying for temporary accommodation, renting a car to look for permanent housing, buying furniture, etc.

The Dean of Students Office receives some donations of good quality furniture and other household items to help new students set up a home. To see what is available, look for the "Gifts for New Students" area at Regent the week before Orientation and during the Orientation week.